

Town of Souris By-laws

BY-LAW No. 85-2

MUNICIPAL EMERGENCY MEASURES PLAN

A by-law to establish and maintain an Municipal Emergency Measures Plan for the Town of Souris and to authorize the Town of Souris to participate to the full extent of its capabilities, in the said plan.

WHEREAS Chapter 11 of the Emergency Measures Act 1990 provides that municipalities may establish a Municipal Emergency Measures Organization, and indicates the actions which may be taken by municipalities to further emergency planning;

AND WHEREAS it is deemed expedient to establish a Municipal Emergency Measures Plan to serve the Town of Souris, THEREFORE the Council of the Town of Souris enacts as follows:

1. a Municipal Emergency Measures Plan is hereby established, hereinafter referred to as the Town of Souris Municipal Emergency Measures Plan.
2. the purpose and objective of the Town of Souris Municipal Emergency Measures with the cooperation of the Provincial Emergency Measures Organization are as follows:
 - (a) plan for the emergency operation of government of the municipality;
 - (b) establish plans for the cooperation and mutual assistance between municipal governments in the event of a disaster or emergency;
 - (c) prepare plans for public survival;
 - (d) coordinate the emergency plans of the municipal departments and services having immediate responsibilities in the event of a disaster or emergency;
 - (e) cooperate with authorities of the municipalities, neighbouring municipalities and provincial authorities that have been assigned comparable duties;
 - (f) conduct emergency measures familiarization courses for the training of personnel who have an emergency role;
 - (g) conduct a public self-help education program related to emergencies; and
 - (h) carry out other similar work within the geographical area encompassed by the municipality.

3. The Town of Souris Municipal Emergency Measures shall consist of two branches to be known as:

- (a) the Executive Committee; and
- (b) the Planning Committee.

4. The Executive Committee shall consist of the Mayor and at least one member of the Council, appointed by the Council by resolution at the regular meeting. The Council may fill any vacancies of the Executive Committee at its next meeting.

5. The Executive Committee shall have the following duties, powers and responsibilities:

- (a) establish policy for the Town of Souris Municipal Emergency Measures;
- (b) recommend to Council, from time to time, by resolution of the Committee, the appointment of a Municipal Emergency Measures Coordinator for the Town of Souris, Municipal Emergency Measures Organization members and such other employees as may be required to assist the Municipal Emergency Measures Coordinator from wherever possible, within the municipal administration; and
- (c) Subject to the approval of the Council, name or assign such persons, as it may deem advisable, to perform duties related to continuity of Municipal government and public survival in the case of an emergency or disaster.

6. The Municipal Emergency Measures Coordinator shall be Chair of the Planning Committee and be responsible for:

- (a) implementing of the policy as formulated by the Executive Committee;
- (b) the fulfillment of the "Purposes and Objects", and
- (c) the performance of other related duties as directed by the Executive Director.

7. The Planning Committee may:

(a) consist of the following officers of the Town of Souris:

- 1. Chief Administrative Officer
- 2. Fire Chief; and
- 3. others as the Mayor may deem necessary; and

(b) appoint one of its members or another employee to act as Secretary.

8. The Planning Committee shall:

- (a) be responsible for coordinating or integrating plans for the continued functioning of municipal services which would be required in the event of an emergency; and

(b) when policy decisions are required, submit the matter to the Executive Committee in the form of a recommendation.

9. The Mayor may, or at least two members of Council, when satisfied that an emergency exists or may exist in Souris, declare a State of Local Emergency in the Town of Souris.

1st Reading Given By-law No. 85.2 on April 8, 1985

2nd and Final Reading given By-law No. 85-2 on May 13, 1985

TOWN OF SOURIS

Keith MacKenzie MAYOR Mildred Ehler TOWN ADMINISTRATOR

As amended and approved by Council on October 9, 2007.

First reading, the 10th day of September 2007

Second reading, the 9th day of October 2007

Joanne Reid, MAYOR

Dianne La Chapelle, ADMINISTRATOR