



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

MONDAY, January 14, 2018 @ 7:00pm

Town Hall ~ Council Chambers
75 Main Street, Souris, PEI

A. Call the regular monthly meeting of Council to Order 7:00PM

B. Agenda

2.1 Approval of Agenda

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Approval of Minutes – December 10, 2018.

Presentations:

E. Monthly RCMP Report (December 2018)

Business arising from previous meetings:

F. Bylaw Enforcement – Our existing Bylaw Enforcement contract is up for renewal. As decided at December meeting CAO requested new pricing from NPSS based on 1 day per week, plus fee if called upon for emergency issues. Requested but not available yet. Will follow up prior to February meeting.

Financial Information:

G. General Account Budget Update

H. Water & Sewer Utility Account Budget update

I. Town of Souris – General Account Invoices (\$6,718.32) for Approval as at Jan 11, 2019

J. Town of Souris – Sewer & Water Utility Corp Invoices (\$5,282.21) for Approval as at Jan 11, 2019.

K. General Account & Water Sewer Account Cheques issued during the month of December 2018 – For review only.

Planning/Development:**L. No new planning applications.****New Business, Correspondence, Requests and/or Additions:****M. Basic Emergency Management Course being offered by PEI Public Safety.**

If anyone is interested there are a couple of dates available:

Wednesday - February 6th - Charlottetown - EMO Training Facility - 0830-1630

Saturday - February 9th - Montague Fire Dept - 0830-1630

The Basic Emergency Management Course is a free one day course for individuals and agencies who may be called upon to respond to an emergency within their agency or community.

It provides a basic understanding of emergency management and an overview of the emergency management pillars including, mitigation, preparedness, response and recovery.

This course is strongly recommended for all municipalities as it will provide you with the steps involved in developing an emergency management program which is now a requirement under the Municipal Government Act and Regulations.

N. SOME DATES TO KEEP IN MIND:

Early March – Public meeting must be held to discuss the 2019-20 financial plan at least 2 weeks before the financial plan is adopted by council.

March 31, 2019 – the 2019-20 financial plan to be adopted by council.

April 15, 2019 – the 2019-20 financial plan to be submitted to Municipal Affairs.

O. Council Reports:**Mayor Stephen O'Brien**

- Dec 21 MP Lawrence MacAulay Christmas Party
- Dec 28 Signing Authority updated at Credit Union
- Jan 4 attended past Mayor MacDonald's Funeral
- Jan 6 attended rescheduled New Year's Day Family Event at rink
- Jan 8 Souris Striders Ski Club AGM
- Jan 10 meeting with PC Leadership candidate

Deputy Mayor JoAnne Dunphy

- Dec 28th Updated signing authority at Credit Union
- Jan 6th Attended rescheduled New Year's Day Family Event at rink
- Helped with Judging for Christmas decorating contest
- Regular meetings with CAO and Admin staff

Wanda Bailey

- Re: EK Sports council update – Approximately \$3,200 in Sports Council Act. Working with Margo and Colleen to gather info required and set time for meeting. Hoping to have further update very soon.
- Sunday, January 6th, attended the Town of Souris Levee at the Sportsplex which was well organized and attendance was excellent.
- January 8th, Tuesday, attended and took the minutes at the Souris Striders Ski and Snowshoe club AGM at 7pm.

Frankie Chaisson

- Jan 6th Attended rescheduled New Year's Day Family Event at rink

Ian MacDonald

- Jan 6th Attended rescheduled New Year's Day Family Event at rink

Thelma MacDonald

- Still working on Affordable Housing project for seniors
- Working with committee to organize 55+ Games to be held Jan 23-26th

Kenny Peters

- Jan 6th Attended rescheduled New Year's Day Family Event at rink
- Met with CAO to discuss various issues. Beach, EMO, Fire Dept.

P. Adjournment.

55+ Games Lunch will be held Saturday, January 26th 11:30am at the Sportsplex

AGENDA Prepared by:
Shelley M. LaVie
Chief Administrative Officer
Town of Souris
town@sourispei.com