



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

MONDAY, JUNE 10, 2019 @ 7:00pm

Town Hall ~ Council Chambers
75 Main Street, Souris, PEI

A. Call the regular monthly meeting of Council to Order 7:00PM

B. Agenda

2.1 Approval of Agenda

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Approval of Minutes – May 13, 2019

Presentations:

E. Monthly RCMP Report (May 2019)

F. Alana Green Program Manager from Canadian Red Cross

G. Don Glendenning Continuing Education in Souris

Business arising from previous meetings:

H. Breakwater Street Lift Station a motion by Council is required to move forward. Hiring Engineers to prepare drawings and tender documents. Also, to use Gas Tax fund for this project.

Financial Information:

I. General Account Budget Update

J. Water & Sewer Utility Account Budget update

K. Town of Souris – General Account Invoices (\$24,303.90) for Approval as at June 7, 2019

L. Town of Souris – Sewer & Water Utility Corp Invoices (\$3,666.20) for Approval as at June 7, 2019.

M. General Account & Water Sewer Account Cheques issued during the month of May 2019 – For review only.

Planning/Development:

- N. For information purposes. . . Development permits were issued for Earl Woods, 132 Main Street for new 32'x42' house; and Blaine Peters 4 Anniversary Ave for new 22'x18' storage building.**
- O. Development Application from Ian MacDonald for an accessory building over 500 sq ft. on PID 721951.**
- P. Request from CATC and SHAI for the drilling of a Fresh Water Well on their property.**

New Business, Correspondence, Requests and/or Additions:**Q. Council Reports:****Mayor Stephen O'Brien**

- May 16 – Federation of PEI Municipalities meeting
- May 25 – Souris Beach Clean-up
- May 26 – Cemetery Clean-up
- May 28 – Meeting with Newcomer
- June 5 – International Student Tour

Deputy Mayor JoAnne Dunphy

- Regular meetings with Admin and Events coordinator
- Met with tenants of Poke Shack re request for upgrades to the park
- Meetings regarding CMA 2019 event. CAFÉ and Eastern Media
- Attended Souris Beach Cleanup
- Planning Advisory Board meeting June 10th

Wanda Bailey

- Wednesday, May 22nd, 6pm, attended St. Mary's Cemetery meeting at the Souris Legion, also recorded the minutes of the meeting.
- Thursday, May 23rd, 5:30 – 6:45pm, did an early cleanup in St. Mary's Cemetery with Gail Jennings
- Friday, May 24th, 5:30 – 7:15 pm, did a cleanup at Souris Beach, picked up a lot of broken glass,

Frankie Chaisson

- Report at meeting

Ian MacDonald

- Report at meeting

Thelma MacDonald

- Attended Annual meeting of the PEI Senior Citizen Federation where Allan Greene spoke on the value of anyone, especially seniors, receiving the shingles vaccine. A petition was sent to government to cover at least 50% of the \$200 vaccine.
- Attend the Annual meeting of the Eastern Kings Exhibition. They are celebrating their 180th year this year.

Kenny Peters

- Regular meetings with Admin and staff.
- Stay in contact with Fire Chief Re Fire Dept.
- Attended Acadian Games in Rollo Bay as representative from Town Council
- Met with tenants of Poke Shack re requested upgrades to park
- Planning Advisory Board meeting June 10th

R. CAO Report ~ (a few of the things dealt with over the past month)

- MRSB were on site May 15-16 for annual audit. Draft statements should be available soon.
- Contacted Stephen Szwarc with DOT regarding guardrail on Breakwater Ave. New signage was posted "Caution Dangerous Cliff".
- Met with small businesses regarding Explore Beyond the Shore brochure. I committed the Town for \$500 towards the project which will include a mouse treasure hunt within the Town.
- Submitted WSER report which is required to be submitted annually. This report records our discharge amounts and levels at the treatment plant.
- Met with Cara Eastman and Jason Tompkins regarding upgrades they would like to see at the Gateway Park. Water line has been installed along with a holding tank. They would also like to see a seating area/deck constructed behind their buildings. I spoke with David MacAulay at Cahill's Construction to create a design and cost estimate. Construction of possible deck will not happen this season. Will look into funding opportunities.
- Smid Jackson installed new flooring at the Lobster Shack. Floor was water damaged. New floor is supposed to be 100% waterproof. It looks very nice.
- Received request from SHAI and CATC for the installation of a fresh water well for purposes of aquaculture research. Reached out to various departments, Environment and IRAC to see how this would be regulated.
- Attended Souris Beach Cleanup May 25th. Great turnout. Lots of sharp glass.
- Attended Eastern Kings Exhibition AGM. I am a volunteer on this committee and currently act as their treasurer. They are celebrating their 180th year September 14-15, 2019.
- Summer workers are being hired; most with various wage subsidy.
- Attended CMA 2019 beautification meeting to see what is available for us to decorate in preparation of the Aug 12th event. Eastern Media is working on booklet for Aug 12th.
- Worked on various requests and clarifications for the auditors.
- Attended lunch with Mayor O'Brien and representatives from the Canadian Medical Society on the day they were here to present him with award.
- Arranged for Planning Advisory Board meeting with Chairperson K Peters. Council needs to appoint a new member to this advisory board as Charles Gillis would like to step down. He won't see us stuck and will stay as long as we need him. Any suggestions?
- Submitted Development permit report to the Province.
- Arranged for new signage at the Jerry McCormack Memorial Complex. The original sign was cracked and beginning to look very unsightly. New sign has been ordered from Sign City. They are also coming to look at Town Hall sign and Fire Hall sign, both require upgrades but should be too costly.
- A sewer line back-up caused damage at Dingwell Funeral Home June 6, 2019. Our Insurance company was contacted. I will follow up as necessary.
- Ordered a Water Fountain for Fishermen's Memorial Park flower bed from J.L. Monuments in Albany PEI.
- Civic addressing concerns at McQuaid building – working with Allan MacPhee to straighten out.

S. Adjournment.

AGENDA Prepared by:
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