



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting

MONDAY, JUNE 10, 2019 @ 7:00pm

Town Hall ~ Council Chambers
75 Main Street, Souris, PEI

All Council Present.

Also: Charlotte MacAulay (Graphic), Valerie O'Connor, Ronnie McIntosh

A. Call the regular monthly meeting of Council to Order 7:00PM

Mayor O'Brien called the meeting to order with a quorum.

B. Agenda

2.1 Approval of Agenda

MOTION by C. Peters and seconded by C. Bailey to approve the Agenda as circulated to Council prior to this meeting. All in favour. Motion carried.

2.2 Additions to Agenda

Addition: Emily Gallant of Evergreen Café has requested support for a dining room liquor license.

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Ian MacDonald and Steve O'Brien declared conflict on Item P as they both sit on the SHAI board. SHAI leases the property to CATC. Also, Ian MacDonald for Item O as he is the property owner.

D. Approval of Minutes – May 13, 2019

MOTION by C. Dunphy and seconded by C. T. MacDonald to approve the minutes of May 13, 2019 as prepared by CAO with no error or omissions. All in favour. Motion carried.

Presentations:

E. Monthly RCMP Report (May 2019)

RCMP unavailable to review report. Report was supplied to Council as part of their package.

F. Alana Green Program Manager from Canadian Red Cross

Ms. Green provided power point presentation of what Canadian Red Cross offers to municipalities and individuals in the event of an emergency. They are currently looking for more volunteers in Eastern PEI.

G. Don Glendenning Continuing Education in Souris

Ronnie McIntosh filled in for Mr. Glendenning. Mr. McIntosh reviewed a recent survey of education in our area. The availability of programs. The study showed people felt there was a lack of opportunities.

This group would like to propose that the Province hire a person on a Pilot Project basis to coordinate and direct people to education opportunities. They would need an organization to this. Possibly the Town? They feel that the Province is open to this proposal and may find some funding for this position on a trial basis.

Council will discuss further. This item will be tabled until such further discussion.

Business arising from previous meetings:

H. Breakwater Street Lift Station a motion by Council is required to move forward. Hiring Engineers to prepare drawings and tender documents. Also, to use Gas Tax fund for this project.

MOTION by C. Chaisson and seconded by C. Dunphy to give CAO direction to engage the services of CBCL to prepare drawings and tender documents for the replacement of Breakwater Street Lift Station. Also, to use available Gas Tax dollars to fund this project. All in favour. Motion carried.

Financial Information:

I. General Account Budget Update ~ For information purposes only

J. Water & Sewer Utility Account Budget update ~ For information purposes only

K. Town of Souris – General Account Invoices (\$24,303.90) for Approval as at June 7, 2019

MOTION by C. Dunphy and seconded by C. Peters to approve payables as listed in the amount of \$24,203.90. All in favour. Motion carried.

L. Town of Souris – Sewer & Water Utility Corp Invoices (\$3,666.20) for Approval as at June 7, 2019.

MOTION by C. Dunphy and seconded by C. I. MacDonald to approve the payables as listed in the amount of \$3,666.20. All in favour. Motion carried.

M. General Account & Water Sewer Account Cheques issued during the month of May 2019 – For review only.

Planning/Development:

N. For information purposes. . . Development permits were issued for Earl Woods, 132 Main Street for new 32'x42' house; and Blaine Peters 4 Anniversary Ave for new 22'x18' storage building.

O. Development Application from Ian MacDonald for an accessory building over 500 sq ft. on PID 721951.

MOTION by C. Dunphy and seconded by C. Peters to approve the development application submitted by Ian MacDonald for an accessory building over 500 sq ft on his PID 721951. This development application was reviewed by Planning Advisory Board and they recommended approval. It was determined that it will not adversely affect neighbouring properties.

All in favour. Motion carried.

P. Request from CATC and SHAI for the drilling of a Fresh Water Well on their property.

Discussion was held. Concerns brought forth by our Maintenance Operator Greg Jay: Cross Contamination, loss of Revenue, setting precedence for others, etc.
Council suggest meeting with Environment and with CATC for further details.

New Business, Correspondence, Requests and/or Additions:**Request from Emily Gallant for support for Dining Room Liquor License**

MOTION by C. Peters and seconded by C. Dunphy to provide a letter of support to Emily Gallant of the Evergreen Café located at 95 Main Street in the Matthew McLean Building for a dining room liquor license. Council agree this will encourage more business in the downtown area. No objections were noted. All in favour. Motion carried.

FPEIM are looking for a host municipality for both their upcoming AGM and Semi-Annual meetings.

MOTION by C. T. MacDonald and seconded by C. Chaisson that we offer to host the Semi-Annual meeting in Souris that would be held in the fall. Possible locations: Souris Legion or Eastern Kings Sportsplex. All in favour. Motion carried.

Q. Council Reports:**Mayor Stephen O'Brien**

- May 16 – Federation of PEI Municipalities meeting
- May 25 – Souris Beach Clean-up
- May 26 – Cemetery Clean-up
- May 28 – Meeting with Newcomer
- June 5 – International Student Tour

Deputy Mayor JoAnne Dunphy

- Regular meetings with Admin and Events coordinator
- Met with tenants of Poke Shack re request for upgrades to the park
- Meetings regarding CMA 2019 event. CAFÉ and Eastern Media
- Attended Souris Beach Cleanup
- Planning Advisory Board meeting June 10th

Wanda Bailey

- Wednesday, May 22nd, 6pm, attended St. Mary's Cemetery meeting at the Souris Legion, also recorded the minutes of the meeting.
- Thursday, May 23rd, 5:30 – 6:45pm, did an early cleanup in St. Mary's Cemetery with Gail Jennings
- Friday, May 24th, 5:30 – 7:15 pm, did a cleanup at Souris Beach, picked up a lot of broken glass,

Frankie Chaisson

- Report at meeting

Ian MacDonald

- Report at meeting

Thelma MacDonald

- Attended Annual meeting of the PEI Senior Citizen Federation where Allan Greene spoke on the value of anyone, especially seniors, receiving the shingles vaccine. A petition was sent to government to cover at least 50% of the \$200 vaccine.
- Attend the Annual meeting of the Eastern Kings Exhibition. They are celebrating their 180th year this year.

Kenny Peters

- Regular meetings with Admin and staff.
- Stay in contact with Fire Chief Re Fire Dept.
- Attended Acadian Games in Rollo Bay as representative from Town Council
- Met with tenants of Poke Shack re requested upgrades to park
- Planning Advisory Board meeting June 10th

R. CAO Report ~ (a few of the things dealt with over the past month)

- MRSB were on site May 15-16 for annual audit. Draft statements should be available soon.
- Contacted Stephen Szwarc with DOT regarding guardrail on Breakwater Ave. New signage was posted "Caution Dangerous Cliff".
- Met with small businesses regarding Explore Beyond the Shore brochure. I committed the Town for \$500 towards the project which will include a mouse treasure hunt within the Town.
- Submitted WSER report which is required to be submitted annually. This report records our discharge amounts and levels at the treatment plant.
- Met with Cara Eastman and Jason Tompkins regarding upgrades they would like to see at the Gateway Park. Water line has been installed along with a holding tank. They would also like to see a seating area/deck constructed behind their buildings. I spoke with David MacAulay at Cahill's Construction to create a design and cost estimate. Construction of possible deck will not happen this season. Will look into funding opportunities.
- Smid Jackson installed new flooring at the Lobster Shack. Floor was water damaged. New floor is supposed to be 100% waterproof. It looks very nice.
- Received request from SHAI and CATC for the installation of a fresh water well for purposes of aquaculture research. Reached out to various departments, Environment and IRAC to see how this would be regulated.
- Attended Souris Beach Cleanup May 25th. Great turnout. Lots of sharp glass.
- Attended Eastern Kings Exhibition AGM. I am a volunteer on this committee and currently act as their treasurer. They are celebrating their 180th year September 14-15, 2019.
- Summer workers are being hired; most with various wage subsidy.
- Attended CMA 2019 beautification meeting to see what is available for us to decorate in preparation of the Aug 12th event. Eastern Media is working on booklet for Aug 12th.
- Worked on various requests and clarifications for the auditors.
- Attended lunch with Mayor O'Brien and representatives from the Canadian Medical Society on the day they were here to present him with award.
- Arranged for Planning Advisory Board meeting with Chairperson K Peters. Council needs to appoint a new member to this advisory board as Charles Gillis would like to step down. He won't see us stuck and will stay as long as we need him. Any suggestions?
- Submitted Development permit report to the Province.
- Arranged for new signage at the Jerry McCormack Memorial Complex. The original sign was cracked and beginning to look very unsightly. New sign has been ordered from Sign City. They are also coming to look at Town Hall sign and Fire Hall sign, both require upgrades but should be too costly.

- A sewer line back-up caused damage at Dingwell Funeral Home June 6, 2019. Our Insurance company was contacted. I will follow up as necessary.
- Ordered a Water Fountain for Fishermen's Memorial Park flower bed from J.L. Monuments in Albany PEI.
- Civic addressing concerns at McQuaid building – working with Allan MacPhee to straighten out.

S. Adjournment.

MINUTES Prepared by:
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