



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

MONDAY, February 10, 2020 @ 7:00pm

Town Hall ~ Council Chambers
75 Main Street, Souris, PEI

A. Call the regular monthly meeting of Council to Order 7:00PM

B. Agenda

2.1 Approval of Agenda

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Approval of Minutes – January 13, 2020 and Special Meeting held January 20, 2020

Presentations:

E. Monthly RCMP Report (January 2020)

Business arising from previous meetings:

F. Signing Authority for the Town of Souris

A motion is required to officially appoint new signing authority for the Town of Souris for purposes of signing financial documents, cheques, agreements, contracts, etc.

Mayor JoAnne Dunphy, Deputy Mayor Kenny Peters and CAO Shelley LaVie will have the authority to sign. For Cheques any two of the three appointed can sign.

G. Bylaw Enforcement RFP – No proposals were received by the due date.

Financial Information:

FINANCIAL INFO NOT AVAILABLE TILL A LATER DATE

Due to the death of Liz's father financial info will be made available later in the month. If any Council have questions, please stop by Admin Office any time.

Budget Sheets will also be distributed so that you can start working on your budgets. We are required to hold a public meeting to discuss budget prior to the end of March 2020. You can start the process based on your previous month budget update.

H. General Account Budget Update

- I. Water & Sewer Utility Account Budget update**
- J. Town of Souris – General Account Invoices**
- K. Town of Souris – Sewer & Water Utility Invoices.**
- L. General Account & Water Sewer Account Cheques issued during the month of December 2019 –**
For review only.

Planning/Development:

- M. Application to Operator a Virtual Online Business from Connor Mullally at 19 Main Street, Souris.**
“Reidhaven Learning Commons”

New Business, Correspondence, Requests and/or Additions:

- N. The Town of Souris agrees to receive Souris West's DA Gas Tax payments for the period of 2019-2024.** The funds are to be spent on upgrades at the Eastern Kings Sportsplex. Souris will submit the CIP and facilitate the project while adhering to the program requirements as stated in the Funding Agreement.
- O. Also, in regards to Souris West Gas Tax funds, Council resolution is required to formally withdraw project 19.4.4 - Multi-Use Cultural Building and reallocate the 2014-2019 funds in the amount of \$49,654 to the Eastern Kings Sportsplex. Money is currently in Town's bank account (separated account solely for Gas Tax).**
- P. Capitalization Policy ~** As part of the new MGA as well as for the MCEG we are required to adopt a Capitalization Policy. Policy drawn up by CAO with advice from our auditors is attached. Motion by Council is required.
- Q. Souris Public Library – Annual report** (for information purposes)
- R. FPEIM Annual Membership Increase**
- S. CAO is proposing to submit an application to Strategic Component of the Gas Tax Fund for our Required Official Plan and By-law Review and for the Senior's Housing Development as proposed by developers of Chesapeake East: Senior's Townhouse Development.** Potential of 50% funding. Council support is required for application. Deadline to apply is March 20, 2020.

T. Council Reports:

Mayor JoAnne Dunphy

- Jan 20: Meeting with Justin MacKenzie and Melody McInnis for new housing development
- Jan 22: Meeting with Krista Soper and group for information purposes on Adult Education project
- Jan 23: Sea Glass Festival meeting
- Jan 27: Meeting with Brian Deveau
- Jan 30: Meeting with Meeting Jamie Fox and MLA LaVie
- Feb 4: Meeting with Minister Ernie Hudson and MLA LaVie
- Feb 6: Eastern PEI Chamber of Commerce event

- Feb 7: Meeting with Boardwalk Signage Committee

Deputy Mayor Kenny Peters

- Report at meeting

Wanda Bailey

- January – February, volunteer for Souris Striders Ski Club 200 fund, selling tickets for their major fundraiser
- Tuesday, February 4th, attended the C.W.L. Annual General Meeting at St. Marys’ Hall at 4pm.

Frankie Chaisson

- Report at meeting

Ian MacDonald

- Report at meeting

Thelma MacDonald

- Helped to organize 55+ Games in Souris.
- Met with developers for Seniors Housing on Anniversary Ave
- Attended Special Meeting of Town Council for second reading of Election By-law

U. Adjournment.

Municipal Emergency Measures Plan Information Sessions

Mark these dates in your calendar for information sessions provided by Municipal Affairs. For more information contact EMO at 902-894-0385 or emo@gov.pe.ca.

Wednesday, February 26, 2020

2pm - 4pm and 6pm - 8pm

1968 Cardigan Road, St. Peters Bay (Former School Building)

Town of Souris Municipal By-Election to fill one vacant seat on our Town Council will be held March 2, 2020 at St. Mary’s Parish Hall. Advance Poll to be held February 29, 2020 at St. Mary’s Parish Hall.

Nominations Close February 14th at 2:00pm

Shelley LaVie, MEO will appoint RO, DRO and Poll Clerks to work these polls.

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