



SOURIS TOWN COUNCIL AND  
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting

MONDAY, SEPTEMBER 14, 2020 @ 7:00pm

Town Hall ~ Council Chambers  
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS**

**IT WILL BE OPEN TO THE PUBLIC, HOWEVER, DUE TO COVID-19 RESTRICTIONS STILL IN PLACE FOR LARGE GATHERINGS NO MORE THEN 15 PEOPLE CAN BE IN THE COUNCIL CHAMBERS AT ONE TIME.**

**CAO WILL SET UP COUNCIL CHAMBERS TO SPACE EVERYONE OUT TO ALLOW FOR PHYSICAL-DISTANCING**

**A. Call the regular monthly meeting of Council to Order 7: OOPM**

Mayor Dunphy called the regular monthly meeting of Council to order at 7:00pm. All Council were in attendance.

**B. Agenda**

**2.1 Approval of Agenda**

**MOTION** by C. Leard and seconded by C. Bailey to approve the Agenda as circulated prior to meeting. All in favour. Motion carried.

**2.2 Additions to Agenda**

No additions were noted.

**C. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No conflict was declared.

**D. Approval of Minutes – August 10, 2020**

**MOTION** by C. Bailey and seconded by C. T. MacDonald to approve the minutes of August 10, 2020 without errors or omissions. All in favour. Motion carried.

Presentations:

**E. Monthly RCMP Report (August 2020)**

Report was made available to Council but no representative from RCMP was able to attend.

Business arising from previous meetings:

- F. Public Consultation from Bell for the installation of a 30m high telecommunication tower at 9 Sterns Avenue. This type of development is regulated by Industry Canada. However, they are requesting input from the Town.**
- Input was sent following our May meeting as recommended by Council. A response was received and will be reviewed at meeting for further discussion.
  - At our June meeting it was suggested by Council to arrange a meeting with Bell reps.
  - A virtual meeting was held with Jess Harper and representatives from Bell and an alternative location was suggested. New public notification will have to take place pertaining to the alternate location. (on Town land beside the salt/storage building on Pond Street)
  - A Lease is being drawn up for proposed new site.
  - Nothing further to report as of September 11<sup>th</sup>. New public notice is being sent out.

Financial Information

- G. General Account Budget Update – August 30, 2020 – for review only**
- H. Water & Sewer Utility Account Budget update – August 30, 2020 - for review only**
- I. Town of Souris – General Account Payables \$3,361.41 to be approved – Sept 11, 2020**  
**MOTION** by C. Chaisson and seconded by C. Bailey to pay the invoices listed in the amount of \$3,361.41. All in favour. Motion carried.
- J. Town of Souris – Sewer & Water Utility Payables \$49,021.61 to be approved – Sept 11, 2020**  
**MOTION** by C. Chaisson and seconded by C. T. MacDonald to pay the invoices listed in the amount of \$49,021.61. All in favour. Motion carried.
- K. General Account & Water Sewer Account Cheques issued during the month of August 2020**  
 – For review only.

Planning/Development:

- L. Request from Eugene MacIntyre for land conveyance.**  
**MOTION** by C. Chaisson and seconded by C. Leard to convey approximately 45 feet of land which is currently in use by the land owner and included use is written into deed. This will allow for future development. It will be up to Eugene MacIntyre to have the land surveyed at his cost in order to proceed with subdivision and conveyance of the land. All in favour. Motion carried.
- M. CAO received a few development permit applications.** Council approval is NOT required for these as they all meet minimum requirements. For info purposes only. Some are still under review.
- **Cory Long**, new Mini-Home on Spring Street, PID101701
  - **Mary Chaisson/Gerald O’Hanley**, 17 LaVie Ave. demolition and removal of small 14’x22’ cottage in back yard
  - **Mary Chaisson/Gerald O’Hanley**, 17 LaVie Ave. development of new 16’x24’ accessory structure
  - **Eric & Jean Gillis**, 15 MacPhee Ave. development of new 6’x6’ accessory structure for generator storage
  - **Anne McPhee/Billy MacMaster**, 20 Pleasant Ave, 8’x10’ storage building

## New Business, Correspondence, Requests and/or Additions:

### **N. Correspondence from Fire Chief Colin LaVie**

Fire Chief Colin LaVie submitted his resignation from the Souris Fire Department effective November 1, 2020. After serving for nearly 40 years Mr. LaVie feels it is time.

A new Chief will need to be appointed after publishing in local newspaper. Town Council appoints new Chief.

C. Leard thanked Chief LaVie for his years of service.

### **O. Request for partnership with Amateur Radio Club and the installation of VHF repeater system**

Discussion was held. More information will be required regarding location. Any possible interference with Fire Department radio frequency would need determined. Council supports the idea as long as a safe location can be found that will not interfere with any other frequencies. From the letter it may even enhance.

### **P. Request from Souris Beach Gateway Park tenant for further decrease in 2020 rent due to loss of revenue. Correspondence from Matthew Doiron is attached for Council discussion.**

Discussion was held. Council feels it would be unfair to the taxpayers of Souris to give a further reduction in rent. Hopefully, tenants will be able to access some government funds that were made available for small businesses through COVID-19.

**MOTION** by C. Chaisson and seconded by C. Bailey that we are not able offer a further discount. Only the original 25% discount offered earlier in the summer. All in favour. Motion carried.

### **Q. Active Transportation Fund approval for Sidewalk on MacPhee Avenue.**

CAO received confirmation that we were approved for \$75,000 from the Provincial Active Transportation Fund towards new sidewalk on MacPhee Avenue for 2021. We will need to contact property owners for permission and have a design put together prior to tendering,

## **R. Council Reports:**

### **Mayor JoAnne Dunphy**

- Regular updates regarding COVID-19 received from Public Safety Office
- Regular meetings with Admin and Events Coordinator
- Attended East to East walk for Ethiopia on August 18<sup>th</sup> in Naufrage.
- Conference call with Holland College representatives Sandy MacDonald, Natalie Mitton, Dave Beaton Aug 24<sup>th</sup>. Also spoke with Allen MacPhee regarding this. Another meeting is planned for October.
- Meeting with Souris Show Hall Foundation representative, letter of support for funding for a feasibility study was provided. Aug 27<sup>th</sup> (copy attached)
- FPEIM meeting
- Posted "Welcome Back to School" message for our students, teachers, bus drivers, and support staff.
- Update from Anna MacKenzie principal of SRS re start of school

**Mayor Dunphy encouraged Council to consider taking Basic Emergency Measures Operation Course offered by PEI Public Safety Office. As everyone will need to be well versed on handling EMO in case of an emergency in Town.**

**Deputy Mayor Kenny Peters**

- To report at meeting

**Wanda Bailey**

- Friday, August 14<sup>th</sup>, Souris Striders ski meeting at the town gazebo at 6pm re underground light project for the lit section of the ski trail. Insurance, and finalize project funding with rural development officer.
- Tuesday, August 25<sup>th</sup>, telephone conference call with Holland College at the town hall at 1pm to discuss ideas how to encourage training to continue in Souris.

-

**Frankie Chaisson**

- Report at meeting

**Ian MacDonald**

- Attending telephone meeting with reps from Holland College.

*Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!*

**Thelma MacDonald**

- RCMP issues, met new staff sergeant
- Seniors Housing Project
- Conference call/meeting with Holland College

**Boyd Leard**

- Meeting with Show Hall Foundation rep Kathy Roney
- Conference call/meeting with Holland College

**S. Adjournment.**

- ❖ Our October meeting will fall on Monday, October 12<sup>th</sup> which is Thanksgiving Monday. Mayor to confirm if it is to be rescheduled to another day or held on the 12<sup>th</sup>.

**CONFIRMED THAT IT WILL BE CHANGED TO TUESDAY, OCTOBER 13<sup>TH</sup> AT 7PM. CAO WILL POST ON TOWN WEBSITE AND FACEBOOK.**

MINUTES Prepared by:  
Shelley M. LaVie  
Chief Administrative Officer  
Town of Souris  
[town@sourispei.com](mailto:town@sourispei.com)