



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting
MONDAY, DECEMBER 14, 2020 @ 7:00pm

Town Hall ~ Council Chambers
75 Main Street, Souris, PEI

MEETING WILL BE HELD IN THE COUNCIL CHAMBERS

DUE TO RECENT CIRCUIT BREAKER RESTRICTIONS PUT IN PLACE BY OUR CPHO OUR MEETING WILL NOT BE OPEN TO THE PUBLIC. IT WILL BE RECORDED FOR TRANSPARENCY REASONS AND LATER POSTED TO THE TOWN'S WEBSITE.

A. Call the regular monthly meeting of Council to Order 7: OOPM

Mayor Dunphy called the meeting to order with a quorum. All Council were present. Councillors: Kenny Peters, Wanda Bailey, Frankie Chaisson, Boyd Leard, Ian MacDonald and Thelma MacDonald. As well as CAO Shelley LaVie.

B. Agenda

2.1 Approval of Agenda

MOTION by C. Leard and seconded by C. Peters to approve the Agenda as circulated prior to this meeting. All in favour. Motion carried.

2.2 Additions to Agenda

No additions were noted.

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Councillor Peters declared conflict with Item P as he owns the property beside the property involved and felt he may be in conflict.

D. Approval of Minutes –November 9, 2020

MOTION by C. Chaisson and seconded by C. Bailey to approve the minutes of November 9, 2020. No errors or omissions were noted. All in favour. Motion carried.

Presentations:

E. Monthly RCMP Report (November 2020) ~ (NO REPRESENTATIVE WILL BE AT MEETING)

Mayor Dunphy asked if everyone had a chance to review the report as provided. No additional concerns were brought up.

MOTION by C. T. MacDonald and seconded by C. Chaisson to approve the RCMP Mayor's Report as provided. All in Favour. Motion carried.

Business arising from previous meetings:**F. Installation of Bell 30m telecommunication tower on Pond Street is still in the public consultation phase. We received Lease agreement to be signed for use of Town land.**

Lease has been signed as it was necessary for them to move forward with public notification process. It is a five year lease term with the option to extend for 3 additional five year terms. The rent shall be \$2,500 plus HST annually with a 2% annual increase.

Copy of new Public Notification was attached for information purposes. It will be mailed out to property owners that live in close proximity of the proposed tower.

Financial Information**G. General Account Budget Update – November 30, 2020**

Reviewed for information purposes.

H. Water & Sewer Utility Account Budget update – November 30, 2020

Reviewed for information purposes

I. Town of Souris – General Account Payables \$11,346.46 to be approved – Dec 11, 2020

MOTION by C. Chaisson and seconded by C. T. MacDonald that we pay these invoices listed on the A/P list in the amount of \$11,346.46. All in favour. Motion carried.

J. Town of Souris – Sewer & Water Utility Payables \$129.99 to be approved – Dec 11, 2020

MOTION by C. Chaisson and seconded by C. Peters that we pay these invoices listed on the A/P list in the amount of \$129.99. All in favour. Motion carried.

K. General Account & Water Sewer Account Cheques issued during the month of November 2020

Reviewed for information purposes

Planning/Development:**L. Subdivision of PID 899187 (shown as Parcel “B” on Delta Survey) as a trade for sewer easement on PID 856369 (shown as Parcel “A” on Delta Survey)**

MOTION by C. I. MacDonald and seconded by C. Chaisson that we approve the subdivision of PID 899187 by conveying the portion identified as Parcel B on the completed survey on to PID 856369 as trade for sewer easement identified as Parcel A on survey. All in favour. Motion carried.

M. Conveyance of 899187 to Justin MacKenzie & Melody McInnis

MOTION by C. Peters and seconded by C. T. MacDonald that the Town of Souris convey PID 899187 to Justin MacKenzie and Melody McInnis for purposes of building affordable housing units for seniors and/or people with disabilities, or veterans. As in previous discussions and motions of Council this land will be conveyed to Justin and Melody as our contribution to the project. The Town of Souris has also secured Gas Tax dollars to help with the infrastructure costs associated with road building, water and sewer and other utility services for the development. The road and the main water and sewer lines will become part of the Town of Souris once completed for ongoing maintenance, etc. As with other properties the water and sewer lines from the new road into the homes will be responsibility of the property owner. The new road will need a name. CAO will arrange for legal documents to be drawn up. All in favour. Motion carried.

N. Application to operate a home-based media business by Katelyn Bruce at 7 Bloomsbury St., Souris.

MOTION by C. T. MacDonald and seconded by C. Leard that we approve the application from Katelyn Bruce at 7 Bloomsbury Street in Souris to operate a home-based business as per her application submitted. All in favour. Motion carried.

New Business, Correspondence, Requests and/or Additions:

O. Request for donation to Souris Christmas Dinner by Melvin Ford & Volunteers

MOTION by C. T. MacDonald and seconded by C. I. MacDonald that we donate desserts made by a local bakery for the Christmas Dinner to be hosted in Souris December 25, 2020. In past years they fed approximately 200 people and they are expecting that number to be higher this year. Due to COVID restrictions all meals will be take out or delivery. Council were happy to hear this event will still be able to take place and would like to thank all the volunteers involved. All in favour. Motion carried.

P. Request for Tax Relief for Affordable Housing by Habitat for Humanity

Councillor Kenny Peters declared conflict on this item and did not take part in discussion or vote as he owns the property directly beside the property with the request.

Habitat for Humanity PEI is planning ten new homes on PEI, two of which may be built in Souris. They are still in the proposal phase.

MOTION by C. Chaisson and seconded by C. T. MacDonald that we offer a two year reimbursement of municipal taxes as an incentive due to the proposed development being done by a non-for-profit entity. And to provide help for possibly two families with an affordable housing opportunity. An application for development or subdivision of the property has not been received to date.

All in favour. Motion carried.

Q. Quote for Replacement of Digital Sign at entrance to Souris

A quote was provided from Sign Craft for a Watchfire Digital sign. No other quote was available at this time. Council would like to actually see one of the signs in person before committing to purchasing as it is a very large purchase. Everyone agrees the sign is missed at the entrance to Town. CAO will find out locations of similar signs so we can check them out. To be carried forward to next meeting.

R. Quote for Replacement of Town Hall Boiler/Furnace

It was recently discovered that the furnace at Town Hall is in need of replacement. CAO received one quote for this meeting. With Council's approval CAO will request additional quotes and bring to next available meeting. With the condition of the existing furnace a special meeting of Council may be required for approval of quote.

S. Council Reports:

Mayor JoAnne Dunphy

- Attended AGM for Souris Co Op
- Attended AGM for Souris Credit Union
- Attended virtually a Federation of PEI Federation of Municipalities
- Attended the Firemen's Dinner. Thank you to the Firemen for all you do for our community to help in our times of need and with the help of setting up our parade as you have done for many years.

- Attended most of the Christmas week Festival events. We want to thank everyone involved in helping to organize our Christmas events this year. It was a difficult year to plan any event. All of the events were enjoyed and done in a very organized and safe manner. We want to thank Santa and Mrs. Claus for attending our very special 40th Christmas parade. It was wonderful to have you visit us and receive all the children's letters to Santa.
- Everyone enjoyed the tremendous work that went into the wonderful floats and the great music to keep us in the holiday spirit.
- Thank you to Marlene MacDonald and Darren Foulkes for being part of our parade.
- We gave a Thank You gift to each of the volunteer members of the Boardwalk committee. The gift was a framed photo of the boardwalk. Very appreciated by each of them.

Deputy Mayor Kenny Peters

- Attended some of the Christmas Parade Week activities. All went very well. The parade was well attended.
- Attended the Firemen's Appreciation Dinner
- Regular visits to Town Hall

Wanda Bailey

- Friday, November 13th, attended the annual Firemen's' Dinner at the Souris Legion.
- Submitted timely information for the Souris Striders Ski club for Mousetales.
- Tuesday, December 1st, attended the Town of Souris Christmas tree lighting at the CN Park
- Saturday, December 5th, participated as a volunteer in the 40th annual Town of Souris Christmas Parade

Frankie Chaisson

- Has been asked about better lighting on the new boardwalk. Would like it to be considered in next phase or possibly in next year's budget.
- Attended the Firemen's Appreciation Dinner
- Helped at the Souris Christmas Parade. Well organized.

Ian MacDonald

- Helped at the Souris Christmas Parade.
- Worked on acquiring sewer easement for new senior's housing development

Thelma MacDonald

- Talked with Justin MacKenzie Re Senior's Housing development
- RCMP
- Attended Christmas Parade Festival events
- Attended Firemen's Appreciation Dinner

Boyd Leard

- Attended the Firemen's Appreciation Dinner

T. Adjournment.

MOTION by C. Peters to adjourn at 8:00pm

*Please keep in mind that some people
are very sensitive to strong smells,
especially from colognes and perfumes.
Let us keep our public meetings
SCENT FREE so all can enjoy!*



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