



SOURIS TOWN COUNCIL AND  
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting  
**MONDAY, MAY 10, 2021 @ 7:00pm**

Town Hall ~ Council Chambers  
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS**

**MASKS WILL BE MANDATORY**

**MEETING WILL BE OPEN TO THE PUBLIC BUT WITH LIMITED SPACE**

**A. Call the regular monthly meeting of Council to Order 7: OOPM**

**B. Agenda**

**2.1 Approval of Agenda**

**2.2 Additions to Agenda**

**C. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**D. Approval of Minutes – April 12, 2021 Public Meetings**

Presentations:

**E. Monthly RCMP Report (April 2021)**

Business arising from previous meetings:

Financial Information

**F. General Account Budget Update – April 30, 2021**

For information only.

**G. Water & Sewer Utility Account Budget update – April 30, 2021**

For information only.

**H. Town of Souris – General Account Payables \$31,940.90 to be approved – May 7, 2021.**

**I. Town of Souris – Sewer & Water Utility Payables \$20,082.46 to be approved – May 7, 2021.**

**J. General Account & Water Sewer Account Cheques issued during the month of April 2021.**

– For review only.

### **Planning/Development:**

#### **Ongoing development update from CAO: (for information purposes)**

- We are continuing to work with Justin & Melody in regard to new Seniors Housing Development.” Heartwood Development” All permits are in place for Infrastructure and have gone out to tender for road construction, water/sewer/storm sewer installation and electrical with a closing date of May 19<sup>th</sup> at 2pm. Notice of tender was posted in the Guardian Newspaper as well as on the Provincial procurement website.
- Polmerleau began construction at our new Sewerage Treatment Plant at 142 Breakwater St. beginning the week of March 8, 2021. Progressing quite well. We have already submitted and received 2 funding claims from ICIP in the amount of \$167,207.77 However, going forward we will need to secure some bridge financing to pay larger amounts. CAO requested and received a proposed cash flow for the project and will contact local financial institutions for options. These options will be brought back to Council for review and approval.
- CBCL have been engaged to design and prepare tender documents for Walking Path on MacPhee Avenue. Greg Jay and CAO met on site with surveyors May 7, 2021.

### **RESIDENTIAL DEVELOPMENT APPLICATIONS FOR REVIEW AND APPROVAL AS THEY ARE SOMEWHAT MORE THAN BASIC RESIDENTIAL.**

**K. Application from Eastern Kings Early Learning Academy for a 264 sq.ft. addition to their facility. Details are attached.**

**L. Application to install solar panels on house at 26 Chapel Avenue. Details are attached.**

### **COMMERCIAL DEVELOPMENT APPLICATIONS REVIEWED BY PLANNING ADVISORY BOARD**

**M. Application from Leading Edge Group (owner Karen Creighan) to develop a new 60’x100’ retail store on PID 101600 located at 126 Main Street Souris. Existing Robin’s Donuts building is to be demolished along with the house at 3 Belle Ave to make way for the new development. The property is currently zoned C1-General Commercial. Proposed use – Pharmacy and Coffee Shop with drive-through. Building design and site plan is attached. **Planning Advisory Board met April 23, 2021 and made recommendation to approve with conditions. Minutes of that meeting are attached.****

- N. Application for development from Kimberly and Frank Ahlering “Shanty Stay accommodations” for two (2) 10’x12’ storage buildings to be built on PID 1097799 for purposes of guest’s bicycle storage and air pumps for guests to use. Planning Advisory Board met April 23, 2021 and made recommendation to approve. Minutes of that meeting are attached.**
- O. Application from Robin Croucher “Automedic” to install a free-standing sign near the end of his driveway. Planning Advisory Board met April 23, 2021 and made recommendation to approve. Minutes of that meeting are attached.**

**New Business, Correspondence, Requests and/or Additions:**

- P. Patching and Paving Tender for 2021. Tender closes at 4pm May 10<sup>th</sup>.**
- Q. Sponsorship for Make-A-Wish. This year’s fundraising campaign is “Supporting Trailblaze for Wishes 2021”. Representing Prince Edward Island is Bella, daughter of Sarah Janzen and Brice Hennessey from Souris.**
- R. Request for Donation to PEI Crime Stoppers.**
- S. Memorandum of Understanding (non-binding) was signed following our virtual meeting with Maritime Electric regarding the proposed Solar Farm Project for Prince Edward Island. A copy of the MOU is attached for Council to review. We will need to decide if and/or how much the Town of Souris is able to contribute. We do not need to decide at this meeting. CAO recommends obtaining further clarification and information.**

**T. COUNCIL REPORTS:**

**Mayor JoAnne Dunphy**

- Met with Boardwalk committee and rep from Environment May 3<sup>rd</sup> re proposed addition to boardwalk.
- Met with MP Hon. Lawrence MacAulay to discuss various Town issues.
- Regular meetings with Admin Staff
- Participated in virtual FPEIM AGM.
- Chaired Planning Advisory Board meeting April 23.
- Virtual Meeting with Maritime Electric for information on being part of the Solar initiative.
- Working on the website with events coordinator for virtual Seaglass festival
- Walk the trail with Frank MacEachern discussing his proposal for enhancing trail use on PEI.
- Emails and phone calls to CPHO

**Deputy Mayor Kenny Peters**

**Wanda Bailey**

- Zoom meeting with Council and Maritime Electric Re Solar initiative
- Volunteered picking up garbage along the trail towards the wharf.

**Frankie Chaisson**

Ian MacDonald

Thelma MacDonald

Boyd Leard

U. Adjournment.

Happy  
Mother's  
Day

*Please keep in mind that some people  
are very sensitive to strong smells,  
especially from colognes and perfumes.  
Let us keep our public meetings  
SCENT FREE so all can enjoy!*



AGENDA Prepared by:  
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