



SOURIS TOWN COUNCIL AND  
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting  
**MONDAY , January 10, 2022 @ 7:00pm**

Town Hall ~ Council Chambers ~ 3<sup>rd</sup> Floor  
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS**

**MEETING WILL BE CLOSED TO THE PUBLIC BUT WILL BE RECORDED AND SHARED  
- MASKS ARE REQUIRED**

**A. Call the regular monthly meeting of Council to Order 7: OOPM**

**B. Agenda**

**2.1 Approval of Agenda**

**2.2 Additions to Agenda**

**C. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**D. Approval of Minutes – December 13, 2021 Public Meeting**

Presentations:

**E. Monthly RCMP Report** (December 2021)

No member will be present due to current restrictions in place.

Business arising from previous meetings:

**F. Update from C. Leard regarding land purchase for potential new Fire Hall.** (*Deferred from November meeting*) CAO has contacted local lawyer to prepare documents for review by Council.

Financial Information

**G. General Account Budget Update – December 31, 2021**

For information only.

- H. Water & Sewer Utility Account Budget update – December 31, 2021**  
For information only.
- I. Town of Souris – General Account Payables \$971.69 to be approved – January 6, 2022.**
- J. Town of Souris – Sewer & Water Utility Payables \$661.51 to be approved – January 6, 2022.**
- K. General Account & Water Sewer Account Cheques issued during the month of December 2021.**  
– For review only.

**DEVELOPMENT/BUSINESS – APPROVAL REQUIRED:**

**FOR INFORMATION ONLY:**

Nothing to report this month.

**DEVELOPMENT APPLICATIONS RECEIVED:**

*FOR INFO ONLY...*

**New Business, Correspondence, Requests and/or Additions:**

**L. Town of Souris COVID-19 Employee Policy**

The Town of Souris is committed to providing a safe and healthy work environment for all Employees, and assurance for the public who may come into contact with the Town's Employees, that its employees are fully vaccinated or are otherwise subject to regular testing and mandatory masking.

This policy was prepared by recommendation from our Human Resources Committee and previously reviewed with Council. A Motion is required to formally adopt.

*This policy is subject to review and modifications as guidance from the Chief Public Health Office of Prince Edward Island, occupational health and safety protocols and public health information continue to evolve with the COVID situation on the Island.*

**M. Request for Proposals for a Review and Update of Town of Souris Zoning & Subdivision Control Development Bylaw and Official Plan.**

CAO has prepared a RFP to be issued so we can proceed with this required review and update.

A DRAFT copy of the RFP has been made available to Council and will be made public once Council approves.

**N. Town of Souris DRAFT Utility Bylaw**

Municipal Affairs has taken the initiative to provide municipalities with a draft Utility bylaw for their consideration. Most municipal utility bylaws on PEI are between 20 and 30 years old and, to a large degree, are not consistent with the Municipal Government Act requirements.

The Town of Souris utility bylaws are 26-27 years old.

They consulted with IRAC when developing the template and believe they have covered the necessary requirements with this draft. They are asking municipalities to review the draft provided and when satisfied it meets your approval, have Council adopt in a timely manner. Areas highlighted require decisions by Council.

They did not include the mandatory connection provisions as most, if not all of these, are addressed in the IRAC regulations and apply to our municipality.

**O. COUNCIL REPORTS:**

**Mayor JoAnne Dunphy**

- Meeting with Minister James Aylward and Deputy regarding various transportation concerns.
- Meeting with HR committee to discuss and prepare Employee COVID policy
- Sent letter to the Honourable Ginette Petitpas Taylor, Minister for Atlantic Canada Opportunities Agency cc.'d Honourable Minister Lawrence MacAulay, regarding our application funding for boardwalk extension.
- Mailed out Christmas cards
- Delivered Calendars to Seniors living in Provincial Seniors Housing
- Regular Meetings with Chief Administrative Officer and staff

**Deputy Mayor Kenny Peters**

**Wanda Bailey**

**Frankie Chaisson**

**Ian MacDonald**

**Thelma MacDonald**

**Boyd Leard**

**P. Adjournment.**

*Please keep in mind that some people  
are very sensitive to strong smells,  
especially from colognes and perfumes.  
Let us keep our public meetings  
SCENT FREE so all can enjoy!*



AGENDA Prepared by:  
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