



SOURIS TOWN COUNCIL AND  
SOURIS SEWER AND WATER UTILITY CORPORATION

**MINUTES**

**Regular Monthly Meeting**  
**Monday, May 8, 2023 @ 7:00pm**

Town Hall ~ Council Chambers ~ 3<sup>rd</sup> Floor  
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3<sup>RD</sup> FLOOR**  
**PUBLIC IS WELCOME – 3<sup>RD</sup> FLOOR IS ACCESSIBLE BY ELEVATOR**

**A. Call the regular monthly meeting of Council to Order 7: OOPM**

Mayor Dunphy called the meeting to order with a quorum.

**B. Agenda**

**2.1 Approval of Agenda**

**MOTION** by C. Chaisson and seconded by C. Leard. All in favour. Motion carried.

**2.2 Additions to Agenda**

Admin. Asked to add Rural Growth Initiative application for review and support to be added.

**C. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No conflict was declared.

**D. Approval of Minutes – April 11, 2023 Council Meeting**

**MOTION** by C. Mitsuk and seconded by C. Outhouse to approve the minutes of April 11, 2023 meeting. No errors or omissions were noted. All in favour. Motion carried.

Presentations:

**E. Monthly RCMP Report – April 2023**

Sgt. Alex Key represented the RCMP this month. Sgt. Key read through the report that was presented to Council. April 2022 36 calls vs April 2023 41 calls. Also, referred to Annual performance report.

C. Mitsuk suggested the RCMP put on a presentation to parents so they can learn about what drugs are currently on the go. What signs or symptoms should they be looking for? What are the common names for these drugs? Street names, terminology, etc? Sgt. Key agreed this was a good idea and would bring it back to the department to see if they could plan something.

**MOTION** by C. Mitsuk and seconded by C. Chaisson to accept the report as presented by the RCMP for the month of April 2023. All in favour. Motion carried.

Business arising from previous meetings:

**F. Eastern Kings Sportsplex** – CBCL representative Laird Ferguson will attend our meeting to answer questions re structural concerns and how best we can move forward to ensure a safe opening for our Sportsplex for this fall. Council’s priorities include roof, compressors, and condition of driveway. We are still hopeful regarding our application for GICB funding for a major upgrade to the rink, but in the interim these priorities need to be dealt with.

- Mr. Ferguson talked a bit about what they’ve done so far.
- C. Outhouse asked about the safety of the structure of the roof, and Laird confirmed it would be safe to walk on for workers to repair.
- The roof could be patched to buy us some time. Time to see if funding for retrofit comes through.
- Hazmat testing/reports will be required for replacement of roof, but not likely for patching.
- C. Outhouse asked about the option of recoating the existing roof. Laird said although it’s an option it is not one they could recommend. Recoating the roof at this point would only create more work for contractors coming to replace the roof.

**CBCL will prepare a document for minor repairs to patch the roof. This can be sent to some local contractors for bids.** Based on a set budget. Laird is estimating \$50,000 for the budget. **MOTION** by C. Outhouse and seconded by C. Jenkins that CBCL proceed with this. All in favour. Motion carried.

- **FEASIBILITY STUDY**

- A study to look at the options for the Sportsplex. With 3 options.

**MOTION** by C. Outhouse and seconded by C. Mitsuk that we proceed with this undertaking. CBCL will prepare a proposal for review. All in favour. Motion carried.

**MOTION** by C. Mitsuk and seconded by C. Outhouse that we approach neighbouring communities of Souris West and Eastern Kings for support with these upgrades to the Eastern Kings Sportsplex as it is used by their residents as well. All in favour. Motion carried.

Financial Information

**G. General Account Budget Update – April 30, 2023**

For information only.

**H. Water & Sewer Utility Account Budget update – April 30, 2023**

For information only.

**I. Town of Souris – General Account Payables \$584.34 to be approved – as of May 5, 2023.**

**MOTION** by C. Chaisson and seconded by C. Leard to approve the payables in the amount of \$583.34 as listed. All in favour. Motion carried.

**J. Town of Souris – Sewer & Water Utility Payables \$278.17 to be approved– as of May 5, 2023.**

**MOTION** by C. Mitsuk and seconded by C. Outhouse to approve the payables in the amount of \$278.17 as listed. All in favour. Motion carried.

**K. General Account & Water Sewer Account Cheques issued during the month of April 2023. – For review only.**

## Development:

- M. Application from A.E. MacPhee for the development of a 26' x 100' Commercial Window Storage building to be built on their property PID 101931. Planning Advisory Board met May 5, 2023 @ 12pm and made recommendation for approval of this Development Permit. As per specifications provided, this development meets the requirements for a C1 zone.**

**MOTION** by C. Outhouse and seconded by C. Chaisson to approve the development application from A.E. MacPhee for the development of a 26' x 100' commercial window storage building. All in Favour. Motion carried.

## New Business, Correspondence, Requests and/or Additions:

- N. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM. ~ UPGRADES TO Eastern Kings SPORTSPLEX**

GICB Application was submitted February 28, 2023. Expected timeline for a decision is 4 – 6 months. In the interim discussions are being held regarding fundraising efforts as well as the best strategy for moving forward.

Status of this application is still under review.

- O. Mayor and CAO would like to attend the FCM Annual Conference and Trade Show in Toronto later this month and would like support from Council to do so. May 25 – 28<sup>th</sup>.**

This is not something we attend every year. CAO has only gone once in 30+ years and Mayor David MacDonald attended one in Quebec a number of years ago. It was only following the April 24<sup>th</sup> FPEIM AGM meeting and talking to some others planning to attend that we looked into a bit more and felt it would be something we could benefit from. Some of the topics this year will include Building more Welcoming Communities, Asset Management, Next generation Housing, Climate solutions for Municipalities, Women in local government, Advocating for rural communities, Funding opportunities, Mental health and more. It would be an opportunity to connect with municipalities from across the country. Along with the presentations, there is a very large trade show with companies of all sorts that provide services and products to municipalities. Total cost including registration, accommodation and travel would be approximately \$3,000 each. *Most meals are included in the registration fee as well.*

**MOTION** by C. Chaisson and seconded by C. Laybolt that our Mayor and CAO attend the 2023 FCM Annual conference and Trade Show May 25 – 28<sup>th</sup> in Toronto. All in favour. Motion carried.

- P. Request for sponsorship of the Lighthouse Relay Run to be held June 10, 2023**

**MOTION** by C. Chaisson and seconded by C. Laybolt to approve a \$500 donation towards the Lighthouse Relay Run for 2023. All in favour. Motion carried.

- Q. Request from PEI Rural Beautification Society for sponsorship for their 2023 program**

**MOTION** by C. Laybolt and seconded by C. Jenkins that we provide a \$260 sponsorship to the PEI Rural Beautification Society for 2023. All in favour. Motion carried.

- R. Request from SRS and Ecole la Belle Cloche for annual donations given to Grads.**

**MOTION** by C. Mitsuk and seconded by C. Outhouse that we provide a \$500 annual donation to both SRS and Ecole la Belle Cloche for their graduation class. To be distributed as they see best. All in favour. Motion carried.

**S. Skate Park/outdoor court expenses.**

Councillor Outhouse would like to discuss hiring a caretaker(s). With a discussion start point of roughly May 5th-Sep 15th at an estimated expense of \$600-1000.

**MOTION** by C. Chaisson and seconded by C. Outhouse that we engage Harbourview Training Centre Clients to be caretakers of the Skateboard/Tennis Courts for the season May – September. All in favour. Motion carried.

**T. Councillor Outhouse received a call from Minor Ball wondering if we could address some of their priorities and requests on our agenda.****These include:**

- Jerry McCormack Fence Repair
- Clinton Field infield size (they would like to increase)
- Dugout repair

**MOTION** by C. Outhouse and seconded by C. Chaisson that we make these upgrades to the Town ballfields as per recommended by Minor Ball. These can all be considered Capital expense as they will extend the life of this infrastructure for several years. All in favour. Motion carried.

**U. Deputy Mayor Leard would like to ask if Town Council could write a letter to the Provincial Department that provides the funding for the Island Transit Bus service (\$2. Transit) to see if they would consider adding a weekend schedule. Currently it only runs Monday – Friday.**

**MOTION** by C. Laird and seconded by C. Laybolt that we ask if they would consider this. Even as a trial for the summer months. CAO will make contact. All in favour. Motion carried.

**ADDED** – Support for Rural Growth Initiative application for funding to help with work being done at Matthew McLean Building. Upgrades include replacing the main floor windows, walls, insulation, trim, etc.

**MOTION** by C. Laybolt and seconded by C. Leard to support the application to RGI for up to 75% funding for upgrades to the Matthew McLean Building. All in favour. Motion carried.

**V. COUNCIL REPORTS:****Mayor JoAnne Dunphy**

- Attended Seaglass Festival meeting.
- Meeting with Eastern Chamber of Commerce
- Cleaned up along the Boardwalk.
- Met with Fundraising group for EK Sportsplex Apr 13<sup>th</sup>
- Walk-about with a group and Aaron at the Eastern Kings Sportsplex
- Helped to decorate Acorn room for the FPEIM AGM meeting.
- Attended FPEIM AGM meeting Apr 24<sup>th</sup>
- Attended meeting with FCM Green Municipal Fund representatives.
- Attended meeting with RCMP Apr 26<sup>th</sup>
- Attended meeting with Lawrence MacAulay and SHAI Apr 28<sup>th</sup>
- Planning Advisory Board meeting May 5<sup>th</sup>
- Regular meetings with the CAO and Events Co-ordinator.
- Beach Clean-up planned for May 6<sup>th</sup>

**Deputy Mayor Boyd Leard**

- Attended FPEIM AGM
- Attended meeting with RCMP April 26

**Kim Outhouse**

- Attended fundraising meetings Apr 13, 18, 23 and May 3
- Setup for FPEIM AGM Apr 23
- Attended FPEIM AGM Apr 24
- Attended GMF presentation Apr 25
- Attended RCMP meeting Apr 26

**Stephanie Mitsuk**

- April 13 – attended meeting regarding the sportsplex.
- Registered for the first Basic Emergency management course for EMO training online.
- April 19 - Attended SHAI finance meeting.
- April 20 - Attended Eastern Kings Health Foundation meeting.
- April 23 - Assisted with set up for the annual FPEIM meeting.
- April 24 - Attended the annual FPEIM meeting.
- April 28 - Attended SHAI board meeting.
- Began training the PEI Aesthetics Skills competitor who will be competing nationally in Winnipeg in May

**Curtis Laybolt**

- Attended fundraising meetings Apr 13
- Attended FPEIM AGM Apr 24
- Attended GMF presentation Apr 25
- Beach Clean-up planned for May 6th

**Frankie Chaisson**

- Calls from Minor Baseball representatives.

**David Jenkins**

- Meeting with RCMP April 26 to discuss Town priorities.
- Silver Threads Club meeting (now their President)

**W. ADJOURNMENT**

**MOTION** by C. Jenkins to adjourn the meeting at 8:32pm

*Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!*

***Your cooperation is appreciated!***



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