



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting

Monday, November 13, 2023 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR

A. Call the regular monthly meeting of Council to Order 7: OOPM

Mayor Dunphy called the meeting to order with a quorum. Councillor Leard was absent due to health reasons.

B. Agenda

2.1 Approval of Agenda

MOTION by C. Mitsuk and seconded by C. Jenkins to approve the Agenda as circulated in advance of this meeting. All in favour. Motion carried.

2.2 Additions to Agenda

- Councillor Outhouse requested addition of a funding request for a Pond Hockey program, (*copies of request was provided at start of meeting*)
- Resolutions required for PEI Rural Development applications for funding.

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Councillors Laybolt and Jenkins declared conflict regarding the Lions Club request as they are both members.

Councillor Outhouse declared conflict regarding request from Pond Hockey program as she is a representative of the group requesting funding.

D. Approval of Minutes – October 10, 2023 Council Meetings

MOTION by C. Mitsuk and seconded by C. Jenkins to approve the minutes of October 10, 2023 as prepared by CAO. No errors or omissions were noted. All in favour. Motion carried.

Presentations:

E. Monthly RCMP Report – October 2023

Report N/A

Business arising from previous meetings:

F. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM. ~ UPGRADES TO Eastern Kings SPORTSPLEX

As of Friday, November 10th, no further update, or information is available. Mayor Dunphy spoke with representative from Lawrence MacAulay's Office last week. Response was that our application is still under review.

G. Dog Park Update

Dog Park Update: Fence and gates have been installed. Rules (bilingual) for use have been installed. Dog waste bag dispensers, bags and waste bins have been installed. RCMP planted some trees as part of their 150 Celebrations. Waiting on Sign for name of Park.

Financial Information

H. General Account Budget Update – October 2023

For information only.

I. Water & Sewer Utility Account Budget update – October 2023

For information only.

J. Town of Souris – General Account Payables \$3518.14 to be approved – as of Nov 9, 2023.

MOTION by C. Mitsuk and seconded by C. Outhouse to pay the A/P as listed in the amount of \$3,518.14. All in favour. Motion carried.

K. Town of Souris – Sewer & Water Utility Payables \$633.93 to be approved– as of Nov 9, 2023.

MOTION by C. Outhouse and seconded by C. Jenkins to pay the A/P as listed in the amount of \$633.93. All in favour. Motion carried.

L. General Account & Water Sewer Account Cheques issued during the month of October 2023. –

For review only.

Development:

M. Development Applications under review or issued by CAO:

1. **Leo & Mary Paquet** – 41 Chapel Ave. - Development permit issued for 52' x 43' new house and 10'x16' accessory building.
2. **Leo & Mary Paquet** – 41 Chapel Ave – Submitted required survey plans for the consolidation as per approved by Council October 10, 2023.
3. **Ryan Hennessey** – 4 Longworth St. - Development permit issued for a 16'x 68' Mini-home. Existing home on property will be demolished prior to this development.
4. **Cory Long** – 6 Spring St. - Development permit issued for a 12'x 16' accessory building.

N. Plan for moving forward with Land Use/Development Bylaw & Official Plan Review.

Public Meeting was held Thursday, November 9, 2023. 21 people attended including representatives from the local Watershed group, Town Council, Town staff, Planning Board and residents. No major issues or concerns were brought up. Clarification is to be added for setbacks within Clustered Housing zone as per discussion at Public Meeting. There is an allowance for comments from the public until November 23rd. Following that date, we will proceed with next steps.

New Business, Correspondence, Requests and/or Additions:

O. Recreation Dept. Councillor Outhouse would like to request the following:

Skatepark/Outdoor Courts

- a. -purchase basketball net to replace missing
- b. -purchase 4 team benches (plus 8 more benches for soccer fields)
- c. -hire the Harbourview Training Center clients for subsequent seasons increase date of employment Mar 1st - Nov 30th
- d. -buy, deliver, install storage building for nets, equipment for court usage (include water supply and power)

Sportsfields (JM Soccer, JM ball, GC ball)

- e. - relocate bleachers so that 2 matching are at every field (if this takes from the Tug of War/Exhibition grounds purchase/build replacements so that area has a total of 8-10 matching large bleachers)

CAO will make arrangements for these items as requested. Will ask Maintenance Department to take an inventory of bleachers, condition of each, etc.

Harbourview has been advised to continue cleaning the Skateboard/Tennis park till the end of the season (till snow comes). This was a fantastic initiative. Lots of compliments on how clean the area was.

P. Request for Donation from Souris Lions Club for their Christmas Box Campaign.

MOTION by C. Outhouse and seconded by C. Mitsuk that we provide a \$1,000 donation to the Lions Club Christmas Box Campaign. Unfortunately, the need has grown over the years and Town Council feels it is important to support this campaign. The number of boxes they deliver increases each year. All in favour. Motion carried.

Q. Approval Snow Plowing and Sanding Contract for 2023-24 Season

MOTION by C. Chaisson and seconded by C. Mitsuk to hire Chapman Bros. Construction for plowing and sanding our Town streets for the 2023-24 season based on the bid provided. Total for the season \$122,690.81. A 3% increase from last season. All in favour. Motion carried.

Added:

Resolutions required to support funding applications for Option Analysis for EK Sportsplex and New Souris Fire Hall Concept Plan.

At the meeting of the Souris Town Council on November 13, 2023

The following resolution was proposed and approved by the Council: It was approved that the Town of Souris proceed with obtaining funding for **Option Analysis Review for the Eastern Kings Sportsplex.**

This review of options will provide an opinion on the relative merits of a new build based on communicated community needs, best practices and provide the value proposition of new build for the Town to consider versus a renovation.

The Council is in full support of this grant proposal to the Rural Growth Initiative Program.

Motion by: Councillor Stephanie Mitsuk **Seconded by:** Councillor Kim Outhouse **All Council were in favour.**

At the meeting of the Souris Town Council on November 13, 2023

The following resolution was proposed and approved by the Council: It was approved that the Town of Souris proceed with obtaining funding for **New Souris Fire Hall Concept Plan**.

The Fire Department serving the Town of Souris has exceed the capacity of their existing fire hall on 135 Main Steet. In 2022 the Town purchased a 3.68 acre parcel of land on the corner of MacPhee Avenue and Hope Street for a new fire hall. The Town is in the project initiation stage and requires a consultant to work with the Town and the Fire Department to develop a proposed plan to identify their requirements and a project budget. This information will support the Town's future funding applications.

The Council is in full support of this grant proposal to the Rural Growth Initiative Program.

Motion by: Councillor Curtis Laybolt **Seconded by:** Councillor David Jenkins **All Council were in favour.**

Request from Souris Pond Hockey Organization for funding.

Council asked Kim Outhouse to explain a bit about the program before she left the room due to conflict. Plans are for it to be a 10 week program. Sundays at 3pm. This would be a continuation of the "First Shift" program that was developed to target participants that normally would not be able to participate in Minor Hockey. They have reached out to other organizations and businesses and have been successful in acquiring support. A local farm has committed to supplying jerseys, other groups will help pay for ice time, etc. It will cost approximately \$75 per player for Insurance.

MOTION by C. Chaisson and seconded by C. Laybolt to provide funding in the amount of \$1,500 which should cover the insurance cost of up to 20 participants. All in Favour. Motion carried.

R. COUNCIL REPORTS:

Mayor JoAnne Dunphy

- FPEIM Meeting on zoom
- FPEIM Semi Annual meeting
- Meeting finalizing information interpretive boards and boardwalk panels.
- Meeting with Eastern Kings Sportsplex manager, CBCL, J Cheverie Cons. & CAO to discuss roof repairs.
- Attended PEI Rural Beautification Ceremony. Town of Souris was awarded 2 Awards. Commercial Building Improvement Award and Heritage Community Building Award for the updates on the Matthew & Maclean Building. Other winners from Souris included A.M. Auto Parts Store and Messy Crow.
- Setting up and attended and tore down the very well attended and organized Halloween party.
- Attended 50th Anniversary for Councillor David & Alvina Jenkins
- Public meeting for the Town of Souris Official Plan & Development Bylaws
- Attended 20th Anniversary for CDS Career Development Skills
- Attended Nov 11th Remembrance Day services at Souris Legion
- Attended EK Sportsplex AGM

Deputy Mayor Boyd Leard

- Absent due to health reasons.

Kim Outhouse

- Oct 22 - Setup, volunteer, and tear down of Come Try Hockey
- Oct 24 - attended Sportsplex AGM
- Oct 25 - attended meeting with T-o-S Special Events Co-Ordinator
- Oct 28 - Setup, some attendance and tear down of T-o-S Halloween Hop
- Oct 29 - Setup, volunteer, and tear down of Seahawks Family Fun Day
- Oct 30 - attended HPEI league meeting.
- Nov 6 - Setup, volunteer, and tear down of The First Shift Gear Fitting Night
- Nov 10 - attended CDS 20-year anniversary and career month celebrations
- Nov 11 - attended Remembrance Day Ceremony (Souris)
- Nov 12 - volunteer and support staff for The First Shift icetime#1
- Various volunteering to help organize and prepare for many children and youth events, activities and supports.

Stephanie Mitsuk

- EK Health Foundation
- EK Sportsplex AGM
- Helped Events Coordinator with marketing/promoting events
- SHAI meeting
- Helped to set up for Halloween Kids event
- Organizing a Women's Fit Program that raises money for Kids programs.
- Attended Official Plan and Land Use public meeting Nov 9
- Attended Nov 11th ceremony at Legion
- Still planning Drug Info Presentation with RCMP, but will likely be Jan-Feb

Curtis Laybolt

- EK Sportsplex AGM
- FPEIM meeting in Summerside
- Attended Official Plan and Land Use public meeting Nov 9
- Attended Nov 11th ceremony at Legion

Frankie Chaisson

- It was decided to wait until next season to put up the batting cage at G. Clinton Ballfield. Those who are donating materials and work have agreed to carry that donation forward.
 - **C. Outhouse** added that she is working on coordinating dugout upgrades. Lumber & metal has been ordered. Waiting on installation of hurricane ties.
- Attended Official Plan and Land Use public meeting Nov 9
- Attended Nov 11th ceremony at Legion
- Asked about generators for Seniors that Fire Department has.

David Jenkins

- EK Sportsplex AGM
- Attended Official Plan and Land Use public meeting Nov 9
- Attended Nov 11th ceremony at Legion
- RCMP hosted a presentation at Silver Threads re: Scams.

S. ADJOURNMENT

MOTION to adjourn by C. Jenkins at 8:16pm.

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



MINUTES Prepared by:
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