



TOWN OF SOURIS

DEVELOPMENT APPLICATION

1. **NAME OF APPLICANT:** _____

MAILING ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

2. **PROPERTY TAX NUMBER OF PROPERTY BEING DEVELOPED:** _____

3. **PROPERTY PURCHASED FROM:** _____ **YEAR PURCHASED:** _____

4. **PROPOSED USE OF DEVELOPMENT:**

SINGLE FAMILY DWELLING		COMMERCIAL GARAGE / SERVICE STATION	
DUPLEX		COMMERCIAL STORAGE BUILDING	
COTTAGE		PRIVATE GARAGE	
RETAIL STORE		PRIVATE ACCESSORY BLDG / STORAGE BLDG.	
OTHER (EXPLAIN)		DECK OR PATIO	

5. **LOCATION AND SIZE OF PROPERTY BEING DEVELOPED:**

LOCATED ON THE _____ NORTH _____ SOUTH _____ EAST _____ WEST SIDE OF

_____ STREET / AVENUE

CIVIC ADDRESS (IF ASSIGNED) _____

SIZE OF PROPERTY: ROAD FRONTAGE _____ FT PROPERTY (LOT) DEPTH _____ FT

TOTAL SQUARE FT _____

6. **DESCRIPTION OF DEVELOPMENT:**

NEW BUILDING OR STRUCTURE		MOVING A BUILDING	
ADDITION TO EXISTING STRUCTURE		REPAIRING OR REMODELING	
OTHER (EXPLAIN)			

GROUND FLOOR LENGTH _____ FT WIDTH _____ FT

TYPE OF FOUNDATION _____ ROOF _____

EXTERIOR WALL FINISH _____ CHIMNEY TYPE _____

DO YOU REQUIRE MUNICIPAL WATER _____ SEWER _____

7. MOVING A BUILDING (IF APPLICABLE): *The applicant is responsible for any necessary moving permits that may be required. Issuing of a development permit from the municipality does not relieve the applicant of this requirement.*

THE BUILDING IS PRESENTLY LOCATED AT _____

AND OWNED BY _____ IN THE

COMMUNITY OF _____.

8. ESTIMATE COST OF PROJECT \$ _____

9. WILL THERE BE ANY UNDERGROUND FUEL STORAGE: _____ YES _____ NO

10. PRESENT ZONING OF PROPERTY _____

CONCEPT PLAN (FUTURE) FOR THE PROPERTY _____

11. Every application for development shall be accompanied by plans, in duplicate, drawn to an appropriate scale showing:

- a) the true shape and dimensions of the lot to be used, and upon which it is proposed to erect any building or structure;
- b) the proposed location, height and dimensions of the building, structure, or work in respect of which the permit is applied for;
- c) a plan of the buildings showing the floor area, ceiling height, and windows;
- d) the location of every building or structure already erected on or partly on such lot, and the location of every building upon contiguous lots;
- e) the proposed location and dimensions of parking spaces, loading spaces, driveways, and landscaping area; and
- f) other such information as may be necessary to determine whether or not every such building, development, reconstruction or redevelopment conforms to the requirements of this By-law.
- g) where council is unable to determine whether the proposed development conforms to the By-law and other by-laws regulations in force which affect the proposed development he/she may require that the plans submitted under sub-section 1 be based upon an actual survey by a Provincial Land Surveyor.
- h) Application will be processed only after all information requested is submitted.

12. DRAW A SITE PLAN IN THE SPACE PROVIDED SHOWING:

- a) dimensions of your lot,
- b) existing and proposed buildings,
- c) distance between buildings,
- d) distance to property lines,
- e) location of driveway,
- f) slope of land (indicate by arrows),
- g) **If applicable**, location of well, septic, and absorption field.

SPACE FOR REQUIRED SITE PLAN DRAWING: (or attach on separate page)



-----**STREET/AVE - PROPERTY LINE**-----

THE FEE FOR A DEVELOPMENT PERMIT IS AS PER SCHEDULE “C” (attached) OF OUR 2024-01 LAND USE BYLAW.

The applicant is required to confirm to all laws, Federal, Provincial and Municipal governing construction. Issuing of a development permit from the municipality shall in no way relieve the applicant from this responsibility.

*As of March 31, 2020 all construction projects, unless exempt by the Building Codes Act Regulations, are required to receive a Building Permit from the provincial government before commencing construction. **It is the responsibility of the applicant to ensure they are in possession of any required permits.** A copy of the Regulations and information regarding project exemptions can be found online at www.princeedwardisland.ca. If, after reviewing this information, you are still unsure as to whether or not a Building Permit is required, you can contact Inspection Services at [902-368-5280](tel:902-368-5280) for more information.*

I HEREBY CERTIFY THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS CORRECT.

DATE: _____

SIGNATURE: _____