



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

Monday, April 8, 2024 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

B. Agenda

2.1 Approval of Agenda

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Approval of Minutes – March 11, 2024 and March 27, 2024 Council Meetings

Presentations:

E. Monthly RCMP Report – March 2024

Business arising from previous meetings:

F. Option analysis for EK Sportsplex - revised scope of work

G. Hiring HR consultant to review salaries and develop policy for annual wage increases.

Financial Information

H. General Account Budget Update – March 2024

For information only.

I. Water & Sewer Utility Account Budget update – March 2024

For information only.

- J. Town of Souris – General Account Payables \$_____ be approved – as of Apr 5, 2024.**
- K. Town of Souris – Sewer & Water Utility Payables \$_____ to be approved– as of Apr 5, 2024.**
- L. General Account & Water Sewer Account Cheques issued during the month of March 2024. –**
For review only.

Development: (approved by development officer as per section 1.4 of our development bylaws)

- **Lee & Carol Aitken, 5 Prince Ave, 8’x12’ addition to house**
 - **Morris Creamer, 22 Knights Ave, 16’x24’ storage building**
 - **Veronica Laidlaw, 17 Breakwater St, demo house and rebuilt new with attached garage**
- All will require Provincial building permits and this requirement is included in their development permit.

Development requiring Council approval:

- M. Request to extend Development Permit for Harbourview Training Centre Assisted Living Facility. A Permit was issued January 2023, but to date construction has not commenced. They anticipate construction will start this spring/summer. Planning Advisory Board to review and recommend.**
- N. Development Application from Andre Malguzzi to build a detached 24’x36’ garage on PID101139, 50 Main Street. Planning Advisory Board to review and recommend.**

Town of Souris Bylaws required to be added and/or updated:

As per the Municipal Government Act (MGA) all PEI Municipalities are required to adopt or amend specific mandatory bylaws. These include but are not limited to: (Drafts of these bylaws have been prepared and are attached for review.)

O. ACCESS TO INFORMATION BYLAW – DRAFT FOR REVIEW ONLY

P. OTHER BYLAWS FOR CONSIDERATION AND/or UPDATES: (CAO is working with Municipal Affairs Senior Officer on Drafts of these for review by Council)

- REMUNERATION
- GRANTS
- BORROWING
- FEES
- TAX RATE GROUPS
- UTILITY
- PROCUREMENT

New Business, Correspondence, Requests and/or Additions:

- Q. Housing shortage and potential development of vacant lots/houses.**
Councillor Laybolt would like to discuss.

R. Request for support from Transportation East.

S. Request from Baseball PEI 16U National Female team for sponsorship to attend nationals in Saskatoon. *Request came from Adriana MacKinnon.*

T. COUNCIL REPORTS:

Mayor JoAnne Dunphy

- Rural Fire District Meeting
- Budget preparation and public meetings to review and adopt.
- Searoots Alliance presentation
- Meeting with RCMP to discuss some concerning issues brought to me from residents.
- Seaglass planning meeting.
- Attended inauguration event at UPEI for Dianne Griffin
- Volunteer recognition event planning meeting.

Deputy Mayor Boyd Leard

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Kim Outhouse

- Mar 12 - Souris Curling Club meeting
- Mar 18 - Public Budget meeting
- Mar 21 - SeaRoots Alliance presentation
- Mar 26 - National Volunteer Week Collaboration meeting
- Mar 27 - Closed Council meeting
- Mar 27 - Public Budget meeting

Stephanie Mitsuk

Curtis Laybolt

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Frankie Chaisson

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David Jenkins

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U. ADJOURNMENT

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



AGENDA Prepared by:
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