



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

Monday, August 12, 2024 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

B. Agenda

2.1 Approval of Agenda

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Approval of Minutes – July 8, 2024 Council Meeting

Presentations:

E. Monthly RCMP Report – July 2024

F. Presentation from PEI Community Navigators

Business arising from previous meetings:

G. Proposal from AOR Web Solutions to update Town of Souris website.

Proposal was accepted and work has begun.

H. Date for Required By-Election to fill vacant seat on Council.

OCTOBER 21, 2024 was selected by the Council at our June meeting.

I. Recreation Project Update (Councillor Outhouse)

J. Unsightly Premises

Lawyer is still working on updates to our Bylaw. CAO will follow up.

K. Conceptual Plans for New Fire Hall – as prepared by CBCL

No further updates. CAO and Mayor have spoken to MLA and MP. We will continue to seek funding.

Financial Information**L. General Account Budget Update – July 2024**

For information only.

M. Water & Sewer Utility Account Budget update – July 2024

For information only.

N. Town of Souris – General Account Payables \$7,764.46 be approved – as of August 9, 2024.**O. Town of Souris – Sewer & Water Utility Payables \$46.01 to be approved– as of August 9, 2024.****P. General Account & Water Sewer Account Cheques issued during the month of July 2024. – For review only.****Development – For Council information:** (approved by development officer as per section 1.6 of our Land Use Bylaw)

- **Development Permit** issued to Sherrill Palmer, PID 100107, 17 Main Street for a 22' x 32' addition to the home.
- **Development Permit** issued to Patrick Moore for a 12' x 18' accessory structure at PID 707331, 8 Sunset Street.
- **Development Permit** issued to Grant Rushton for a 16' x 68' Mini home to be located on PID 102913, 37 Longworth Street. He will be situating the front of the Mini home towards Union Avenue.

Development requiring Council approval:**Q. Request from John D. & Flossie MacDonald to subdivide a portion of their property PID 104885 at 44 Knights Avenue to be conveyed or sold. As per the survey plan provided the new lot would have deeded right-of-way to Knights Ave.**

Planning Advisory Board met July 10, 2024 at 12:00pm. After review and discussion, a MOTION was made by Jim Cheverie and seconded by Arlene McKay that they recommend approval of this subdivision.

R. Request from Gord Mitchell to amend the zoning of PID 102194, 18 Church Ave., from R1 to Commercial for purposes of renovating the old home on the property to be used as a small diner and gift shop.

Planning Advisory Board met July 10, at 12:00pm. After review and discussion, a MOTION was made by Patsy McInnis and seconded by Jim Cheverie to recommend moving forward with this request to amend zoning of this property. Which would be setting a date for a public meeting and notifying the public as per section 18 of our Land Use Bylaw.

S. Request from Justin Cheverie to amend the zoning of PID 921668 from R1 to R3 for purposes of building an 8 unit townhouse. The property is approximately 35,000 square feet with deeded access to Chapel Avenue across St. Mary's Church property. It also has a deeded easement for water and sewer connection to LaVie Avenue.

Planning Advisory Board met August 8, 2024 at 12:05pm to review this request. Following review and discussion with the applicant who was present at the meeting, Planning Board recommended (Motion by Patsy McInnis and seconded by Jim Cheverie) that this request be moved forward to the next process for amending the zoning of a property. Which would be setting a date for a public meeting and notifying the public as per section 18 of our Land Use Bylaw.

Town of Souris Bylaws required to be added and/or updated:

As per the Municipal Government Act (MGA) it is recommended that PEI Municipalities review and update certain bylaws. (CAO is working with Municipal Affairs Senior Officer on Drafts of these for review by Council) Some we are currently reviewing include:

- *REMUNERATION, ELECTIONS, GRANTS, BORROWING, TAX RATE GROUPS, PROCUREMENT*

Nothing available for this month.

New Business, Correspondence, Requests and/or Additions:

T. Request to Purchase Govee Lights

Councillor Outhouse would like the Town to purchase some Govee Lights for lighting up spaces around the Town. Once installed, they can be changed for various occasions, seasons, holidays, etc.

U. COUNCIL REPORTS:

Mayor JoAnne Dunphy

- Regular meetings with Admin staff, signing cheques, responding to calls, etc.
- Attended FPEIM meeting
- July 10th Planning Advisory Meeting
- July 18th Rollo Bay Fiddle Festival Sponsor Appreciation Event
- July 25th meeting with Cathy Rose from CBDC
- July 25th meeting with potential developer
- July 22 – 28th, set up, organizing, etc. for Seaglass Festival.
- August 5th Council discussion meeting.
- August 6th meeting with EK Sportsplex Board of Directors
- August 7th attended Elmira Railway Station event
- August 7th Seaglass Festival meeting
- August 8th Meeting with MLA
- August 8th Planning Advisory Board Meeting
- August 11th – Diversity Festival
- August 11th – Topsy Farmer Community Dinner and Woofers Willows Dog Park Opening

Deputy Mayor Boyd Leard

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Kim Outhouse

- Jul 4, 11, 18, 25, Aug 1 & 8 Farmers' Market prep
- Jul 5, 12, 19, 26, Aug 2 & 9- Farmers' Market on-site support
- Jul 8 - CBC radio interview parks & recreation
- Jul 9 - CBC radio interview regatta
- Jul 10 - Bonus Sign Co meeting
- Jul 12 & 13- community meal prep
- Jul 15 - SeaRoots Alliance meeting (Town Hall)
- Jul 16 - Regatta musician meeting
- Jul 18 - SeaRoots Alliance meeting (Ski Lodge)
- Jul 22-26 Mermaid Tears/Regatta decorating
- Jul 25 & 26 - coach tug of war team
- Jul 26 - Seaside Shenanigans Pageant
- Jul 28 - High Stakes on the High Seas/ Festival tear down
- Jul 29 - Festival tear down
- Jul 29 - SMHA BOD meeting
- Aug 5, 6 & 7 - dugout reno volunteer
- Aug 5 - meeting with Jeannie
- Aug 5 - Council discussion meeting (Town Hall)
- Aug 6 - EKSP meeting (EKSP)
- Aug 8 – coach tug of war
- Various meetings and preparations for events and activities in Souris including August Community Dinner and Woofer Willows Grand Opening

Stephanie Mitsuk

- Jul 4, 11 - Farmers' Market prep with Kim
- Jul 9 - CBC radio interview regatta
- Jul 15 - SeaRoots Alliance meeting (Town Hall)
- Jul 16 - Regatta musician meeting
- Jul 17- SHAI finance meeting
- Jul 22-26 Mermaid Tears/Regatta decorating
- Jul 26 - Seaside Shenanigans Pageant
- Jul 28 - High Stakes on the High Seas/ Festival tear down
- Jul 29 - Festival tear down
- Aug 5 - meeting with Jeannie
- Aug 5 - Council discussion meeting (Town Hall)
- Aug 6 - EKSP meeting (EKSP)
- Aug 7 - Mermaid Tears Seaglass Festival meeting
- Aug 11 - TF&F community meal + Grand Opening of Woofer Willows dog park
- Various meetings and preparations for events and activities in Souris including August Community Dinner and Woofer Willows Grand Opening

Curtis Laybolt

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David Jenkins

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V. ADJOURNMENT

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



AGENDA Prepared by:
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