



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting

Monday, August 14, 2023 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

Mayor Dunphy called the meeting to order with a quorum. All Council members were present. Councillor Leard joined us by phone (from hospital).

B. Agenda

2.1 Approval of Agenda

MOTION by C. Leard and seconded by C. Outhouse to approve the Agenda as circulated prior to this meeting. All in favour. Motion carried.

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No Conflict declared.

D. Approval of Minutes – July 10, 2023 Council Meeting

MOTION by C. Laybolt and seconded by C. Outhouse to approve the minutes of July 10, 2023. No errors or omissions were noted. All in favour. Motion carried.

Presentations:

E. Monthly RCMP Report – July 2023

Written report made available to Council. Currently 2 officers are off on sick leave. We have a new district commander. 4 new officers coming to the district. C. Mitsuk asked again about a presentation to parents regarding drugs.

MOTION by C. Jenkins and seconded by C. Laybolt to accept the monthly report as presented. All in favour. Motion carried.

F. Presentation by local ATV Club

Peter Mellish, President of the PEI ATV Federation will be attending the meeting with Eddie. He will speak to getting permission for road access to obtain goods and fuel. He will provide background on how this works for the other existing eight ATV clubs as well and answer any

queries. Eddie, President of the Souris Trailriders ATV Club Inc. #9 will also be seeking an extension beyond September 30, 2023 for the clubs use of Clinton Ball Field parking area.

Currently there are 500 km of trails across PEI. 8 active ATV Clubs. They will have their own unique mapping system. The Province supports their efforts as they see Tourism benefits. They are requesting access to certain streets within the Town to enable users to access fuel, goods, services, etc.

They are requesting a letter of support. They are planning public consultation. It would be nice to see the Town of Souris to be known as an ATV friendly Town. Or a Trail Town.

G. Presentation by Group seeking support in principle for Community Wellness Facility.

More details shared via Sharepoint August Council Meeting.

Ashley Sherbanuk presented on behalf of this group. They are seeking Council support in principle for a new Wellness Facility for the area. Although they have done quite a bit of research, met with other organizations, and visited other new facilities across the Island, they are still in the early stages. The 3 main pillars for their vision of this Community Wellness Facility are Recreation, Learning & Community. No cost has been determined or location at this point. They will be seeking government support to hire a consultant.

MOTION by C. Chaisson and seconded by C. Outhouse to give support in principle to this group in their pursuit of a new Community Wellness Facility. All in favour. Motion carried.

Business arising from previous meetings:

H. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM. ~ UPGRADES TO Eastern Kings SPORTSPLEX

GICB Application was submitted February 28, 2023. Expected timeline for a decision is 4 – 6 months.

In the interim discussions are being held regarding fundraising efforts as well as the best strategy for moving forward. Status of this application is still under review.

No further update or information is available.

I. Request from Island East Tourism Group - Re: Winter Festival

Carried forward from July's meeting.

MOTION by C. Outhouse and seconded by C. Laybolt that we provide support to Island East Tourism Group for a Winter Festival as per their request at our July meeting. Funds can come from our "Other Events" budget. All in favour. Motion carried.

Financial Information

J. General Account Budget Update – July, 2023

For information only.

K. Water & Sewer Utility Account Budget update – July, 2023

For information only.

L. Town of Souris – General Account Payables \$1,195.41 to be approved – as of August 10, 2023.

MOTION by C. Chaisson & seconded by C. Mitsuk to approve the A/P as listed. All in favour. Motion carried.

- M. Town of Souris – Sewer & Water Utility Payables \$125.50 to be approved– as of August 10, 2023.** MOTION by C. Mitsuk and seconded by C. Outhouse to approve the A/P as listed. All in favour. Motion carried.
- N. General Account & Water Sewer Account Cheques issued during the month of July 2023.** – For review only.

Development:

- O. Development Applications under review or issued by CAO:** *(for information only)*
- 1) Development Permit issued to Colin LaVie, 215 Main St for 10’ extension to existing private storage building.
 - 2) Development Permit issued to Justin MacKenzie for 4th of pre-approved 4 apartment building development on Heartwood Cres. This will bring total units to 26.
 - 3) Development Permit issued to Frances Robertson, MacPhee Ave. for a pool deck and required fencing.
 - 4) Development Permit received from Terry Clinton for a garage to be added to their house on Main St.
- P. Development Applications requiring Council Approval:**
(Planning Advisory Board to review and make recommendation)
- 1) **Development Application from Chapel Suites for new sign**
Recommended for Approval
MOTION by C. Outhouse and seconded by C. Leard to approve the development application from Chapel Suites for new signage. All in favour. Motion carried.
 - 2) **Development Application from Frank & Kim Ahlering for 20 new micro apartments**
Pending further information and recommendation from Planning Consultant
 - 3) **Development Application from Natalie Carter for Private Storage Bldg. over 500 sq ft**
Pending further information.
 - 4) **Development Application from Carlos Torress for addition to house (minor variance requested) 8 Goodwill Ave.**
Planning Board recommends denying this application due to required setback not being met. A variance is not recommended as it is located on corner/intersection lot. Required setback to a property line on a street side is 15’; plans provided showed 12.9’ setback.
Council is willing to consider if the applicant is able to meet the required 15’ setback. CAO will advise.

New Business, Correspondence, Requests and/or Additions:

- Q. Appraisal of all Town Properties was completed for insurance purposes. A summary of appraised values and increase to our insurance premiums is attached.**
The appraisal was done by a 3rd party appraiser.
MOTION by C. Mitsuk and seconded by C. Outhouse that we adjust our property values as per recommended by appraiser and adjusted premiums to match these values. All in favour. Motion carried.

It was also noted that this appraisal was for structures only, not the contents. We should also look at updating the value of contents. CAO will look into this, what it would entail, and the cost associated.

R. Request from Souris Trail Riders ATV Club Inc.

MOTION by C. Outhouse and seconded by C. Chaisson that we extend our current agreement with the local ATV Club to use Town land near the Clinton Ballfield for parking/unloading ATV's. All in favour. Motion carried.

MOTION by C. Chaisson and seconded by C. Outhouse that the Town of Souris support the local ATV Club with a \$5,000 Tier 1 sponsorship that will include signage. All in favour. Motion carried.

S. COUNCIL REPORTS:

Mayor JoAnne Dunphy

- Attended meeting with the Eastern Kings Sportsplex Board of Directors
- Attended Souris and Area Branch of the PEI Wildlife Federation hosted a presentation and Q&A session with Vincent Leys from CBCL and the Department of Transportation and Infrastructure regarding a recent in-depth survey of the erosion issues at Souris causeway and the potential mitigation measures.
- Attended the Mermaid Tears Seaglass Festival. I want to say a very big thank you to recognize all the work Jeannie Roche did to organize the festival. Thank you to all the volunteers that worked to make the festival a great success. It was a wonderful weekend that brought thousands of people to the Town of Souris.
- Attended Planning Advisory Board Meeting
- Attended Acadian Festival in Rollo Bay
- Attended Souris and Area Wildlife Lobster Supper
- Attended Town hosted Music in the Park throughout August
- Attended Diversity Festival

Deputy Mayor Boyd Leard

- Thank you to Mayor, Council and staff for the Get Well wishes card.

Kim Outhouse

- Town meeting Jul 12
- Food Cupboard Garden Jul 15
- SMHA AGM Jul 18
- Minor Baseball meeting Jul 24
- Met with MLA Croucher Jul 24
- Float decorating for Montague Jul 28
- Volunteer with Youth Run Jul 29
- Coach Youth Tug of War multiple dates
- Various other meetings and calls with groups and organizations

Stephanie Mitsuk

- SHAI finance meeting
- SHAI board meeting
- Meeting with rink board

Curtis Laybolt

- Meeting with Sportsplex board of directors
- Meeting with Community Wellness Facility Group
- Attended Basin Head Fisheries Museum Anniversary
- Attended Diversity Festival

Frankie Chaisson

- Working with Ball association to arrange for upgrades to fields.

David Jenkins

- Volunteered at Mermaid Tears Seaglass Festival

T. ADJOURNMENT

MOTION by C. Mitsuk to adjourn at 8:50pm.

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



MINUTES Prepared by:
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