



SOURIS TOWN COUNCIL AND  
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

**Monday, December 11, 2023 @ 7:00pm**

Town Hall ~ Council Chambers ~ 3<sup>rd</sup> Floor  
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3<sup>RD</sup> FLOOR  
PUBLIC IS WELCOME – 3<sup>RD</sup> FLOOR IS ACCESSIBLE BY ELEVATOR**

**A. Call the regular monthly meeting of Council to Order 7: OOPM**

**B. Agenda**

**2.1 Approval of Agenda**

**2.2 Additions to Agenda**

**C. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**D. Approval of Minutes – November 13, 2023 Council Meetings**

Presentations:

**E. Monthly RCMP Report – November 2023**

**F. Presentation from Janice Harper with Forestry**

Business arising from previous meetings:

**G. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM. ~ UPGRADES TO  
Eastern Kings SPORTSPLEX**

As of Friday, December 8, 2023, no further update, or information is available.

**H. Dog Park Update**

**Dog Park Update:** Fence and gates have been installed. Rules (bilingual) for use have been installed. Dog waste bag dispensers, bags and waste bins have been installed. RCMP planted some trees as part of their 150 Celebrations. Benches put in. Park Name Sign from Seaside Signs has been delivered but not put up. CAO has contacted PEI Rural Development and ACOA about an official sign unveiling/opening? As per agreements with both funders any official announcement must be approved by them and give them an opportunity to participate.

Financial Information**I. General Account Budget Update – November 2023**

For information only.

**J. Water & Sewer Utility Account Budget update – November 2023**

For information only.

**K. Town of Souris – General Account Payables \$6,384.92 be approved – as of Dec 8, 2023.****L. Town of Souris – Sewer & Water Utility Payables \$122.26 to be approved– as of Dec 8, 2023.****M. General Account & Water Sewer Account Cheques issued during the month of November 2023.**

– For review only.

Development:**N. Recent Development Permits issued by CAO:**

1. **Leo & Mary Paquet** – 41 Chapel Ave. - Development permit issued for 52' x 43' new house and 10'x16' accessory building.
2. **Leo & Mary Paquet** – 41 Chapel Ave – Submitted required survey plans for the consolidation as per approved by Council October 10, 2023.
3. **Ryan Hennessey** – 4 Longworth St. - Development permit issued for a 16'x 68' Mini-home. Existing home on property will be demolished prior to this development.
4. **Cory Long** – 6 Spring St. - Development permit issued for a 12'x 16' accessory building.
5. **Terry Clinton** – 13 Main St. - 20'x24' garage to be added to house.

**Applications currently under review:**

1. **Luis Mendes** – 1 Maple Ave – 5'x10' shed in back yard and addition to front deck.

**O. Plan for moving forward with Land Use/Development Bylaw & Official Plan Review.**

Planning Advisory board will be meeting **December 13<sup>th</sup>** for final review of these documents and recommendation to Council.

One concern was brought forth from the owner of the now existing Mini-home park and was documented at the November 9<sup>th</sup> meeting as well the owner submitted his concern in writing prior to the November 23<sup>rd</sup> deadline. S. Murphy has made a change in the official plan to address this concern stating clearly that any existing Mini-home parks can continue to exist as a Mini-home park and is an allowable use within the Clustered Housing zone.

Recommendation from Planning Advisory Board will come back to Council and then two readings will be required, at two separate public meetings, prior to being sent to the Minister for signing to make official.

New Business, Correspondence, Requests and/or Additions:**P. Request for Donation from Eastern Kings 55+ Winter Games.****Q. Thank you letters from Lions Club and Holland College Scholarship recipient.**

**R. COUNCIL REPORTS:**

**Mayor JoAnne Dunphy**

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**Deputy Mayor Boyd Leard**

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**Kim Outhouse**

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**Stephanie Mitsuk**

- SHAI finance meeting
- EKHF board meeting
- SHAI board meeting
- Attended Christmas tree lighting.
- Participated in the Souris Christmas parade.
- Completed Code of Conduct online training

**Curtis Laybolt**

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**Frankie Chaisson**

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**David Jenkins**

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**S. ADJOURNMENT**

*Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!*

***Your cooperation is appreciated!***



AGENDA Prepared by:  
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