



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

Monday, February 12, 2024 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

B. Agenda

2.1 Approval of Agenda

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Approval of Minutes – January 8, 2024 Council Meeting

Presentations:

E. Monthly RCMP Report – January 2024

F. Presentation by Souris Show Hall Foundation.

Request for funding and support along with an update regarding the mortgage and renovation plans. To be clear we are not looking for money for renovations, or infrastructure, but some ongoing support. *Further details, presentation and information will be provided.*

Business arising from previous meetings:

G. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM. ~ UPGRADES TO Eastern Kings SPORTSPLEX

As of Friday, February 9, 2024, no further update, or information is available.

H. Innovation Communities Fund/ACOA (Dog Park, Ballfield Upgrades, Rink Roof, Matthew McLean Bldg Upgrades)

We have until March 14th to spend any balance left in this grant. A couple of items to be considered include:

- New flooring at VIC (quote received from MM Flooring to recover with wood look plank vinyl) , Evergreen Dining space floor is quite bad as well. (It has also been refinished a couple of times)
- Small storage building for Skateboard/Tennis Courts.

I. Heat Pumps for Matthew McLean Building. Potential Funding from Rural Development.

Funding is available for heat pumps. But no action has been taken.

Council wanted first to get recommendations and quotes for updating the existing geothermal system. See attached.

Financial Information

J. General Account Budget Update – January 2024

For information only.

K. Water & Sewer Utility Account Budget update – January 2024

For information only.

L. Town of Souris – General Account Payables \$4,401.72 be approved – as of Feb 9, 2024.

M. Town of Souris – Sewer & Water Utility Payables \$4.01 to be approved– as of Feb 9, 2024.

N. General Account & Water Sewer Account Cheques issued during the month of January 2024. –
For review only.

Development:

O. Recent Development Permits under review or issued by CAO: *For info only.*

1. **Daniel Albert** – extension to house 21'x16' and sunporch 10'x16' at 27 Breakwater Street.
2. **Noreen Payne** – development permit issued for 10'x12' garden shed on PID 103366 (corner of Belle & Breakwater)

Development requiring Council approval:

P. Town of Souris Land Use Bylaw 2024-01 – Resolution for 2nd reading.

First Reading was made and approved at our January 8, 2024 meeting.

A second reading is required for our Town of Souris Land Use Bylaw 2024-01. A copy of this bylaw has been made available to Council and to the public in advance of this meeting, therefore, reading it in its entirety is not required.

Town of Souris Bylaws required to be added and/or updated:

As per the Municipal Government Act (MGA) all PEI Municipalities are required to adopt or amend specific mandatory bylaws. These include but are not limited to: (Drafts of these bylaws have been prepared and are attached for review and if agreed upon can be given a first reading by resolution at this time.)

- Q. Code of Conduct Bylaw #2024-03**
- R. Conflict of Interest Bylaw #2024-02**
- S. Procedural Bylaw #2024-06**
- T. Records Retention Bylaw #2024-05**
- U. Emergency Management Program Bylaw #2024-04**

New Business, Correspondence, Requests and/or Additions:

- V. Potential for Expansion at Souris Beach Gateway Park - Discussion**
- W. Request for support of Topsy Farmer & Friends Community Dinners**

X. COUNCIL REPORTS:

Mayor JoAnne Dunphy

- Sea Glass Festival Committee meeting
- HR meeting
- FPEIM Meeting
- Preliminary Zoom meeting with Engineers of CBCL, Town Maintenance, CAO, Deputy Mayor, Fire Chief regarding proposed new Fire Hall.
- Meetings with Events Coordinator, CAO and Administrative Assistant
- Bylaw Committee meeting
- Thank you to our Town Maintenance, Chapman Brothers and their staff, Overdrive Carriers and Department of Transportation, our Fire Department and so many others in and around town for the amount of hours digging us all out of the largest snow storm of the season. There is so much compassion and dedication in this Town. Thank you to all.

Deputy Mayor Boyd Leard

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Kim Outhouse

- Liaised with Charlottetown Islanders and various others to plan and execute Ross Campbell Night. Was interviewed by the Guardian and attended the game/event.
- With Councillor Mitsuk, started TF & F Community Dinners. Successfully held the 1st one on Jan 28th, thank you (TOS) for sponsorship.

- Attended MLA district meeting. Learned what has been done and is being done in/around Souris.
- Attended Winterval trivia, DJ Skate and of course the community dinner events. All were huge successes, maximum attendance and more events planned from them.
- Volunteered at several events and attended many meetings re: sports/recreation and resident concerns/ideas.

Stephanie Mitsuk

- Met with festival and events coordinator
- SHAI finance meeting
- Started with Councillor Outhouse Topsy Farmer & Friends Community Dinners and held our first free meal on January 28
- Attended Seaglass meeting
- Eastern Kings Health Foundation meeting
- Attended MLA Robin Croucher district meeting
- SHAI board meeting
- Attended various events during Winterval festival included sleigh rides, DJ skate and free community meal
- Attended bylaw committee meeting

Curtis Laybolt

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Frankie Chaisson

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David Jenkins

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Y. ADJOURNMENT

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



AGENDA Prepared by:
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