



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting

Monday, February 12, 2024 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

Mayor Dunphy called the meeting to order with a quorum.

Councillor Chaisson was absent from the meeting.

B. Agenda

2.1 Approval of Agenda

MOTION by C. Leard and seconded by C. Jenkins to approve the agenda as presented and made available to Council prior to this meeting. All in favour. Motion carried.

2.2 Additions to Agenda

No additions were made.

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Councillors Outhouse and Mitsuk declared conflict on Item **W** as they both are on the Topsy Farmer and Friends Community Dinners committee.

D. Approval of Minutes – January 8, 2024 Council Meeting

MOTION by C. Mitsuk and seconded by C. Outhouse to approve the minutes of January 8, 2024 meeting as prepared by our CAO and copy given to Council prior to this meeting for review. All in favour. Motion carried.

Presentations:

E. Monthly RCMP Report – January 2024

A copy of the monthly RCMP report was made available to Council but due to unforeseen circumstances no representative from the RCMP was available to attend our meeting. **MOTION** was made by C. Mitsuk and seconded by C. Leard to approve the RCMP report as provided.

F. Presentation by Souris Show Hall Foundation.

Request for funding and support along with an update regarding the mortgage and renovation plans. To be clear we are not looking for money for renovations, or infrastructure, but some ongoing support. *Further details, presentation and information will be provided.*

Ms. Kathy Rooney and Ms. Judy Burke were present to update Council on what's been happening at the Souris ShowHall.

They had a great 2023 season and 2024 is shaping up to be even better. They have secured funding for major renovations, but they are hoping for support to help with everyday operating expenses. They feel what they are doing in the community fits well into the Town's goals outlined in our Official Plan. Their numbers were up 70% from the previous year. They will continue to provide high quality but affordable entertainment for all ages. They currently have 4 board members and are hoping to engage more, especially locals to join. They especially enjoyed participating in local events such as our Souris Christmas Parade Festival and look forward to it again in 2024.

Council thanked them very much for their presentation and advised them they will take their request into consideration when preparing their 2024-25 Budget.

Business arising from previous meetings:**G. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM. ~ UPGRADES TO Eastern Kings SPORTSPLEX**

As of Friday, February 9, 2024, no further update, or information is available.

H. Innovation Communities Fund/ACOA (Dog Park, Ballfield Upgrades, Rink Roof, Matthew McLean Bldg Upgrades)

We have until March 14th to spend any balance left in this grant. A couple of items to be considered include:

- New flooring at VIC (quote received from MM Flooring to recover with wood look plank vinyl) , Evergreen Dining space floor is quite bad as well. (It has also been refinished a couple of times)
- Small storage building for Skateboard/Tennis Courts.

MOTION by C. Outhouse and seconded by C. Laybolt that if approved by ACOA, we revise the statement of work for this project to include these items. All in favour. Motion carried.

I. Heat Pumps for Matthew McLean Building. Potential Funding from Rural Development.

Funding is available for heat pumps. But no action has been taken.

Council wanted first to get recommendations and quotes for updating the existing geothermal system. See attached.

C. Leard asked about tons per unit? CAO will ask proponents.

As per quotes provided, this is a very big and very expensive project. CAO will investigate potential funding sources to help with such a project.

Financial Information**J. General Account Budget Update – January 2024**

For information only.

K. Water & Sewer Utility Account Budget update – January 2024

For information only.

L. Town of Souris – General Account Payables \$4,401.72 be approved – as of Feb 9, 2024.

MOTION by C. Outhouse and seconded by C. Leard to approve the A/P as listed in the amount of \$4,401.72. All in favour. Motion carried.

M. Town of Souris – Sewer & Water Utility Payables \$4.01 to be approved– as of Feb 9, 2024.

MOTION by C. Mitsuk and seconded by C. Outhouse to approve the A/P as listed in the amount of \$4.01. All in favour. Motion carried.

N. General Account & Water Sewer Account Cheques issued during the month of January 2024. –

For review only.

Development:**O. Recent Development Permits under review or issued by CAO: *For info only.***

1. **Daniel Albert** – extension to house 21'x16' and sunporch 10'x16' at 27 Breakwater Street.
2. **Noreen Payne** – development permit issued for 10'x12' garden shed on PID 103366 (corner of Belle & Breakwater)

Development requiring Council approval:**P. Town of Souris Land Use Bylaw 2024-01 – Resolution for 2nd reading.**

First Reading was made and approved at our January 8, 2024 meeting.

A second reading is required for our Town of Souris Land Use Bylaw 2024-01. A copy of this bylaw has been made available to Council and to the public in advance of this meeting, therefore, reading it in its entirety is not required.

SECOND READING of Land Use Bylaw 2024-01 was read by C. Leard and seconded by C. Jenkins.

MOTION to approve the second reading was made by C. Leard and seconded by C. Mitsuk.

- Now that a second reading has been made and approved this Land Use Bylaw 2024-01 will be forwarded to the Province for review and signing by the Minister prior to adoption.

Town of Souris Bylaws required to be added and/or updated:

As per the Municipal Government Act (MGA) all PEI Municipalities are required to adopt or amend specific mandatory bylaws. These include but are not limited to: (Drafts of these bylaws have been prepared and are attached for review and if agreed upon can be given a first reading by resolution at this time.)

Q. Code of Conduct Bylaw #2024-03

First Reading by C. Mitsuk and seconded by C. Outhouse

MOTION to approve First Reading by C. Mitsuk and seconded by C. Jenkins

R. Conflict of Interest Bylaw #2024-02

First Reading by C. Outhouse and seconded by C. Leard

MOTION to approve First Reading by C. Outhouse and seconded by C. Jenkins

S. Procedural Bylaw #2024-06

First Reading by C. Jenkins and seconded by C. Mitsuk

MOTION to approve First Reading by C. Jenkins and seconded by C. Outhouse

T. Records Retention Bylaw #2024-05

First Reading by C. Laybolt and seconded by C. Outhouse

MOTION to approve First Reading by C. Laybolt and seconded by C. Mitsuk

U. Emergency Management Program Bylaw #2024-04

First Reading by C. Outhouse and seconded by C. Leard

MOTION to approve First Reading by C. Outhouse and seconded by C. Mitsuk

New Business, Correspondence, Requests and/or Additions:

V. Potential for Expansion at Souris Beach Gateway Park – Discussion only

Limited information available for potential work to be done by the Province and Souris and Area Watershed group on the causeway. Discussion was held on the possibility for future development. Currently the Province is repairing damage that was sustained to the seawall in recent storms.

W. Request for support of Topsy Farmer & Friends Community Dinners

MOTION by C. Jenkins and seconded by C. Leard to provide a monthly \$300 donation to be disbursed monthly. All in favour. Motion carried.

Councillors Mitsuk and Outhouse left the meeting for this item due to conflict.

X. COUNCIL REPORTS:

Mayor JoAnne Dunphy

- Sea Glass Festival Committee meeting
- HR meeting
- FPEIM Meeting
- Preliminary Zoom meeting with Engineers of CBCL, Town Maintenance, CAO, Deputy Mayor, Fire Chief regarding proposed new Fire Hall.
- Meetings with Events Coordinator, CAO and Administrative Assistant

- Bylaw Committee meeting
- Thank you to our Town Maintenance, Chapman Brothers and their staff, Overdrive Carriers and Department of Transportation, our Fire Department and so many others in and around town for the amount of hours digging us all out of the largest snow storm of the season. There is so much compassion and dedication in this Town. Thank you to all.

Deputy Mayor Boyd Leard

- Virtual meeting with CBCL for the start of the Fire Hall Concept Plan project.

Kim Outhouse

- Liaised with Charlottetown Islanders and various others to plan and execute Ross Campbell Night. Was interviewed by the Guardian and attended the game/event.
- With Councillor Mitsuk, started TF & F Community Dinners. Successfully held the 1st one on Jan 28th, thank you (TOS) for sponsorship.
- Attended MLA district meeting. Learned what has been done and is being done in/around Souris.
- Attended Winterval trivia, DJ Skate and of course the community dinner events. All were huge successes, maximum attendance and more events planned from them.
- Volunteered at several events and attended many meetings re: sports/recreation and resident concerns/ideas.
- EK Sportsplex Lobster Dinner

Stephanie Mitsuk

- Met with festival and events coordinator
- SHAI finance meeting
- Started with Councillor Outhouse Topsy Farmer & Friends Community Dinners and held our first free meal on January 28
- Attended Seaglass meeting
- Eastern Kings Health Foundation meeting
- Attended MLA Robin Croucher district meeting
- SHAI board meeting
- Attended various events during Winterval festival included sleigh rides, DJ skate and free community meal
- Attended bylaw committee meeting
- EK Sportsplex Lobster Dinner

Curtis Laybolt

- Attended Community Dinner

Frankie Chaisson

- N/A

David Jenkins

- Attended Community Dinner
- Helped with two dinners held for Seniors of the area at Silver Threads
- Silver Threads also hosted story-teller Allan Buchanan
- Met with CAO, Mayor and Councillor Mitsuk to review mandatory bylaws.

Y. ADJOURNMENT

MOTION C. Jenkins at 8:46pm to adjourn.

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



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