



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting
MONDAY, FEBRUARY 13, 2023 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

- Mayor Dunphy called the meeting to order with a quorum.
- Councilor Chaisson was absent from meeting
- Fire Chief Donnie Aitken was present
- Charlotte from Eastern Graphic
- RCMP representative

B. Agenda

2.1 Approval of Agenda

MOTION by C. Leard and seconded by C. Mitsuk to approve the agenda. All in Favor. Motion carried.

2.2 Additions to Agenda

No additions

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Approval of Minutes – January 9, 2023 Meeting

MOTION by C. Leard and seconded by C. Outhouse to approve the minutes of January 9th, 2023 meeting as prepared by CAO and Town Accounting Clerk Liz Chaisson with no errors or omissions being noted. All in favor. Motion carried.

Presentations:

E. Monthly RCMP Report – January 2023

Monthly report reviewed by Council. The number of calls for January is 52. That is an increase of 21 calls compared to January of last year. This is mainly due to a rise in check stops conducted. Mental Health calls are also rising not only in Souris but across Canada. Fraud is still a major concern and RCMP do not see it going away anytime soon. Seniors are not the only ones affected; it is all ages.

Three Rivers is holding a Fraud information session for residents, JoAnne stated that maybe Souris should do the same.

MOTION by C. Laybolt and seconded by C. Outhouse to accept the monthly RCMP report as presented. All in Favor. Motion carried.

Business arising from previous meetings:

F. Development Application from Souris Credit Union to locate a small 8' x 12' building on their property at 129 Main Street (staff parking area) to be used as a community food cupboard.

**** CHANGE OF LOCATION FOR COMMUNITY CUPBOARD****

The Credit Union has decided to go with their **Option #2** which will see the 8'x12' building be located on the East side of the Credit Union rather than to the west near their staff parking.

It will be close to the Fire Department Storage Building where they can have access to electricity. The Souris Firefighters' Association want to partner with the Credit Union on this community initiative. It is still on the CU property and will still be within sight of their security cameras for everyone's safety.

MOTION by C. Outhouse and seconded by C. Mitsuk that we allow the Souris Credit Union to use option #2 for the location of the Community Cupboard and that the Town of Souris will cover the electrical costs.

Financial Information

G. General Account Budget Update – January 31, 2023

For information only.

H. Water & Sewer Utility Account Budget update – January 31, 2023

For information only.

I. Town of Souris – General Account Payables \$505.24 to be approved – as of Feb 10, 2023.

MOTION carried by C. Outhouse and seconded by C. Mitsuk to approve these A/P as listed. All in favor. Motion carried.

J. Town of Souris – Sewer & Water Utility Payables \$1,173.44 to be approved– as of Feb 10, 2023.

MOTION carried by C. Mitsuk and seconded by C. Jenkins to approve these A/P listed. All in favor. Motion carried.

K. General Account & Water Sewer Account Cheques issued during the month of January 2023. –

For review only.

L. Signing Authority for Town of Souris banking, financial agreements, contracts, etc.

Mayor Dunphy hereby appoints Finance Co-chair David Jenkins with authorization to sign cheques, financial agreements, contracts, etc. All cheques issued from the Town of Souris require two signatures. Our CAO and Mayor also have signing authority. So, in the absence of either the Mayor or CAO, David will be authorized to sign. A motion of Council is required.

MOTION by C. Leard and seconded by C. Laybolt that Mayor Dunphy appoints Finance Co-chair David Jenkins with signing authority.

M. Borrowing Resolution. Required for the renewal of an existing Capital Infrastructure Loan.

Copy of resolution is attached. *It includes details of the loan.*

MOTION by C. Mitsuk and seconded by C. Jenkins that the Town of Souris renews the Knights Ave loan (#283-8843759) from Souris, CIBC at a fixed rate of 5.419% per year for a 60-month term with a blended payment of \$1,007.42 per month. Mayor Dunphy signed the Borrowing Resolution. All in favor. Motion carried.

New Business, Correspondence, Requests and/or Additions:**N. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM.**

This is a Federally funded program. If approved, this funding could be used to retrofit our Eastern Kings Sportsplex with some much-needed upgrades including a new roof, new compressors, address accessibility and/or safety concerns, as well as some green initiatives. The deadline to apply is February 28, 2023. Once all costs are calculated we will most likely be in the medium to large retrofit category which could potentially be \$3,000,000 or more. Support from the Municipal Council is required for the application.

MOTION by C. Leard and seconded by C. Laybolt that the Town of Souris can submit an application to the Green and Inclusive Community Building Program to retrofit the Eastern Kings Sportsplex. All in favor. Motion carried.

O. Request for consideration by Town Council from Rhonda Gallant, Wingspan Wellness Services. Currently a tenant at Matthew & McLean building.

Council is requesting that Rhonda Gallant attend the next Council meeting to explain the Treatment she would like to offer and further explain the renovations she would like completed to her rental space at the Mathew & McLean Building.

P. Thank you Note from 55+ Games.

(They also dropped off a Thank you and Coffee gift card to the Town Hall staff for helping collect registration forms)

Q. Announcement of new Fire Fighters

Fire Chief Donnie Aitken is here to announce the two new Fire Fighters – Sarah Flynn & Max Cahill.

MOTION by C. Leard and seconded by C. Outhouse that Sarah Flynn and Max Cahill will be joining the Town of Souris Fire Department. We had 11 people apply. Chief Donnie Aitken has asked Liz Chaisson to send thank you letters to all applicants. All in favor. Motion carried.

Chief Aitken had given an update on the distribution of Generators that the FD were given from the Province. They donated 2 to the Harbourview to run they're freezers and fridges, one to the Ski Lodge in hopes of it becoming a warming center in the future and one to Families East Resource Center. Looking at giving one to the Fortune Community Center and St. Margret's Community Center.

Also, Chief Aitken had brought up that there has been a significant increase in the number of MFR calls due to a shortage of Ambulance coverage in the Souris area. The FD currently has 14 Firepersons with they're MFR Training. The increase in calls is cutting into the Firepersons work time and also the FD payroll budget. He would like to put some pressure on the Provincial Government to get this issued resolved.

False Alarms are also increasing. He inquired about charging homeowners/business owners for calls if they need to respond above a certain amount.

R. Mayor and Council are reminded of the Public meeting scheduled for February 21, 2023 at 6pm to hear from the public in regards to a rezoning application from Russell Ching Inc.

S. COUNCIL REPORTS:

Mayor JoAnne Dunphy

- Took part in the Torch relay
- Attended the 55 Games closing
- Attended PEI Federation of Municipalities meeting
- Meeting with engineers about Eastern Kings Sportsplex
- Meeting with the Rink manager about Hockeyville and fundraiser committee
- 2 Seaglass meetings
- Tour with Holland College Transition East students
- 2 meetings with possible funders for a community fundraiser for Eastern Kings Sportsplex
- Semi Annual meeting of the PEI Federation of Municipalities
- Enjoyed the Lobster dinner put on by the Board and Volunteers of the Eastern Kings Sportsplex. Thank you to the volunteers and donors for the great meal and fundraiser.

Deputy Mayor Boyd Leard

- Is uneasy about the future of the RCMP station. He believes it will eventually get phased out and all services will be coming from Montague. He would like to put some pressure on the Provincial and Federal Government to ensure that this doesn't happen.

Kim Outhouse

- was a Torch Bearer for the Torch Relay Event
- has been in contact with Aaron from EKSP to form a committee for the Kraft Hockeyville Fundraiser
- would like to open an account for donations for the EKSP

- worked with Go PEI East and received a free Learn to Skate program for Souris Rink. Spots were filled immediately. Would like to do this through the Town next year.

Stephanie Mitsuk

- attended two SHAI meetings
- attended the Semi-Annual PEI Federation Meeting on Saturday, February 11th in St. Peters
- Went on a tour of the Treatment Plant and other W&S facilities with Maintenance Manager Greg Jay on February 13th

Curtis Laybolt

- attended Torch Relay Event

Frankie Chaisson

- absent

David Jenkins

- Volunteered and attended the Torch Relay Event
- Thanked the Staff of the Town of Souris for the Donation to the Lions Club

T. ADJOURNMENT

MOTION by C. Outhouse to adjourn at 8:20pm

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



AGENDA Prepared by:
Shelley M. LaVie
Chief Administrative Officer
Town of Souris