



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

Monday, January 13, 2025 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

B. Agenda

2.1 Approval of Agenda

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Approval of Minutes – December 9, 2024, Council Meeting

Presentations:

E. Monthly RCMP Report – December 2024

F. Presentation from Souris Show Hall Foundation

-they plan to bring an additional handout to meeting.

G. Presentation/Request from SeaRoots Alliance to support Comprehensive Feasibility Study

- Copy of request is attached.

Business arising from previous meetings:

H. Website update.

I. RGI Application for Funding – Eastern Kings Sportsplex

Quotes received for compressors are being summarized by CBCL for budgeting purposes. The application is ready to be submitted once the budget is determined.

J. Updating or creating a new operating agreement/policy between the Town of Souris and the Eastern Kings Sportsplex Board of Directors.

CAO has been in contact with a consultant from MRSB that could potentially help us in the preparation of this document. They will be supplying us with a proposal including scope of work, cost, etc. within the next week.

Financial Information

K. General Account Budget Update – December 2024

For information only.

L. Water & Sewer Utility Account Budget update – December 2024

For information only.

M. Town of Souris – General Account Payables \$1,893.30 be approved – as of January 9, 2025.

N. Town of Souris – Sewer & Water Utility Payables \$659.61 to be approved– as of January 9, 2025.

O. General Account & Water Sewer Account Cheques issued during the month of December 2024. –

For review only.

P. 2025-26 BUDGET PLANNING ~ April 1, 2025 – March 31, 2026

Proposals for 2025-26 Operating & Capital Budget

Working Sheets to be passed out at meeting so Council can start working on their budgets. If any Council has anything they would like noted, please do so and CAO will add to working file.

Development – For Council information: (approved by development officer as per section 1.6 of our Land Use Bylaw)

- Provincial Ministerial approval was received for Rezoning Bylaw 2024-07 (Baltic Enterprises)

Development requiring Council approval:

Q. Naming of Private Rd going into Baltic Enterprises Development

A poll was undertaken through social media. MacGillivray Lane was one of four suggested names with 60% of the votes.

Town of Souris Bylaws required to be added and/or updated:

As per the Municipal Government Act (MGA) it is recommended that PEI Municipalities review and update certain bylaws. . .

New Business, Correspondence, Requests and/or Additions:

R. CBCL to undertake an assessment of Town owned buildings.

Approved by Council on November 12, 2024 Meeting. Initial meeting with CBCL is planned for December 12, 2024 at 10am. Work has begun, to date they have completed 4 of the 9 properties to date.

S. Request for Support from Lennon House

Further information was provided. (attached) They've also offered to come to a meeting if Council deems appropriate.

T. Active Transportation Fund proposed projects

If there is a project we want to consider for this upcoming fiscal year the deadline to apply is January 17, 2025. Guidelines and eligibility attached.

U. COUNCIL REPORTS:**Mayor JoAnne Dunphy**

- FPEIM Hiring Committee meeting
- Souris Building Asset Assessment meeting
- Set up & Decorated for Lions Club Christmas Party
- Walk in Clinic meeting in Three Rivers
- Conference call with Mel Fraser CEO Health PEI
- Assisted with organizing and delivering Lions Club Christmas food boxes
- Met 2 times for Interviews for Events Coordinator position
- HR meeting
- Virtual meeting with MRSB Alex MacBain
- Meeting with SeaRoots Alliance
- Attended and assisted with New Years Levee
- Regular communication with MLA Robin Croucher with ongoing projects
- Daily meetings with CAO and Admin Assistant
- Delivered Town of Souris calendars with a Merry Christmas message to seniors in Provincial Housing units in Souris... it was wonderful to sit and chat with everyone.
- Ongoing contact with residents
- Contact with media, CBC and Eastern Graphic

Deputy Mayor Boyd Leard

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Kim Outhouse

- Dec 9th - attended Regular Monthly Council Meeting
- Jan 7th - attended SeaRoots Alliance Presentation SRS

Stephanie Mitsuk

- December 11 - SHAI finance meeting
- January 2 - HR meeting
- January 6 - Interviews for Special Events Coordinator
- January 7 - Meeting with SeaRoots Alliance
- January 9 - Interviews for Special Events Coordinator
- Various communications with residents

Curtis Laybolt

- December 16 - sorted gifts for Lions Christmas boxes
- December 17 - put gifts in Lions Christmas boxes
- December 19 - Lions meeting
- December 23 - delivered Lions Christmas boxes
- January 1 – Town’s New year's Levee
- January 2 - Lions meeting
- January 7 - meeting with SeaRoots.

David Jenkins

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Rebecca MacPhee

- December 9 - regular council meeting
- January 1 - assisted with New Years Event
- January 7 - meeting with SeaRoots and associated municipalities/groups/people
- *various correspondence with the public and council/staff

V. ADJOURNMENT

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



AGENDA Prepared by:
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