



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting

Monday, July 10, 2023 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

Mayor Dunphy called the meeting to order with a quorum. Councillor Leard was unavailable to attend due to health reasons.

B. Agenda

2.1 Approval of Agenda

MOTION by C. Chaisson and seconded by C. Jenkins to approve the agenda as prepared and circulated to Council prior to this meeting. All in favor. Motion carried.

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No conflict was declared.

D. Approval of Minutes – June 12, 2023 & July 4, 2023 Council Meetings

MOTION by C. Chaisson and seconded by C. Mitsuk to approve the minutes of June 12, 2023 and July 4, 2023 as prepared by CAO with no errors or omissions noted. All in favor. Motion carried.

Presentations:

E. Monthly RCMP Report – June 2023

A representative from the RCMP was not available to attend.

Business arising from previous meetings:**F. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM. ~ UPGRADES TO Eastern Kings SPORTSPLEX**

GICB Application was submitted February 28, 2023. Expected timeline for a decision is 4 – 6 months. In the interim discussions are being held regarding fundraising efforts as well as the best strategy for moving forward. Status of this application is still under review.

Financial Information**G. General Account Budget Update – June, 2023**

For information only.

H. Water & Sewer Utility Account Budget update – June, 2023

For information only.

I. Town of Souris – General Account Payables \$3,019.26 to be approved – as of July 7, 2023.

MOTION by C. Mitsuk and seconded by C. Chaisson to pay the general account payables in the amount of \$3,019.26. All in favor. Motion carried.

J. Town of Souris – Sewer & Water Utility Payables \$20.07 to be approved– as of July 7, 2023.

MOTION by C. Mitsuk and seconded by C. Jenkins to pay the water and sewer utility account payables in the amount of \$20.07. All in favor. Motion carried.

K. General Account & Water Sewer Account Cheques issued during the month of June 2023. – For review only.Development:**L. Development Applications under review or issued by CAO: (for information only)**

- 1) Application from Natalie Carter for a private storage building (Pond St)
- 2) Application from Dale Laybolt for pool fence and deck (Paquet St)
- 3) Application from Darren Soper for pool and fence (Anniversary Ave)
- 4) Application from Doug Lee for small porch addition to house (Columbia St)

New Business, Correspondence, Requests and/or Additions:**M. Request from Island East Tourism Group - Re: Winter Festival**

Request to be carried forward to next meeting. CAO will review Budget and clarify what makes up “other events”.

Added:

Motion of Council required to support changing the scope of work to our ACOA agreement which was originally for replacement of the rink roof to other projects that can be completed within the required timeline for this funding. Those project to include: upgrades to sports fields, dog park, repair to rink roof and repairs to Matthew McLean building. Total budget \$230,571.27.

MOTION by C. Outhouse and seconded by C. Laybolt that we change the scope of work as per requested. All in favor. Motion carried.

N. COUNCIL REPORTS:

Mayor JoAnne Dunphy

- HR Committee meeting with Administrator and Maintenance Supervisor
- Silver Threads 50th Anniversary. Presented them with a certificate and flowers.
- Meeting with Coles Associates
- Climate Adaptation Meeting hosted by FPEIM
- Seaglass Meeting
- Special Council Meeting July 4th

Deputy Mayor Boyd Leard

- Attended (via speaker phone) Special Meeting of Council July 4, 2023.
-

Kim Outhouse

- Jun 15th met with Wellness Center group
- Jun 17th brought popsicles to jamboree at TOS multitude courts
- Jun 21st attended TOS discussion meeting
- Jun 25th attended and cleaned up Silver Threads 50th anniversary party
- Jul 1st attended and cleaned up CN Park Canada Day festivities
- Jul 4th attended TOS special meeting
- Jul 9th Volunteered at The Village Feast
- Various dates - communicated with Minor sports and unorganized recreation groups in community to hear needs and requests.

Stephanie Mitsuk

- HR committee meeting
- SHAI finance meeting June 14
- EKHF AGM June 15
- Discussion meeting June 21
- SHAI board meeting June 21
- Attended Canada Day festivities and assisted with clean up July 1
- Special Council meeting July 4

Curtis Laybolt

- Attended Special Council Meeting July 4th
-

Frankie Chaisson

- Attended Special Council Meeting July 4th
- Received calls regarding recent changes to SHAI rates. C. Chaisson feels this will affect the Town as a whole, not just the users. Users of the harbour bring business to the Town.
 - C. Mitsuk as the Town's representative on SHAI explained the process taken by SHAI to come up with their new rates. When comparing to other wharfs with similar services the

new rates will be on par with ports such as Charlottetown, Montague, Summerside. When Transport Canada operated the wharf, these new rates were suggested at that time. In order to continue to run and maintain the Marina they need to generate revenue. Tourism, although important, is not the top priority of SHAI.

David Jenkins

- Silver Threads 50th Anniversary. Thank you to the Town for Certificate and Gift.
- Attended Special Council Meeting July 4th

O. ADJOURNMENT

C. Chaisson motion to adjourn at 7:45pm

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



MINUTES Prepared by:
Shelley M. LaVie
Chief Administrative Officer
Town of Souris
town@sourispei.com