



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

Monday, July 8, 2024 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

B. Agenda

2.1 Approval of Agenda

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Approval of Minutes – June 10, 2024 Council Meeting

Presentations:

E. Monthly RCMP Report – June 2024

Business arising from previous meetings:

F. Option analysis for EK Sportsplex - revised scope of work – partnership with SeaRoots Alliance.
Further Discussion required.

G. HR Salary Review

CAO has shared information with Three Rivers, who are undertaking a Salary Review, by participating in a survey sent out by their consultants. They will share the results with municipalities that participated.

H. Proposal from AOR Web Solutions to update Town of Souris website.

Proposal was accepted and work has begun.

I. Date for Required By-Election to fill vacant seat on Council.

OCTOBER 21, 2024 was selected by the Council at our June meeting.

J. Unsightly Premises

Property owners mentioned at our previous meeting were sent a letter by registered mail, the letter included pictures that clearly show the violations. CAO has been in contact with our lawyer to review and recommend changes/updates to our Unsightly Premises Bylaw to allow us to take further action. Bylaw Enforcement is monitoring these properties.

Financial Information**K. General Account Budget Update – June 2024**

For information only.

L. Water & Sewer Utility Account Budget update – June 2024

For information only.

M. Town of Souris – General Account Payables \$1,332.31 be approved – as of July 5, 2024.**N. Town of Souris – Sewer & Water Utility Payables \$115.35 to be approved– as of July 5, 2024.****O. General Account & Water Sewer Account Cheques issued during the month of June 2024. – For review only.**

Development – For Council information: (approved by development officer as per section 1.4 of our development bylaws)

Development requiring Council approval:**P. Application for Development from EK Learning Academy for an addition and fence relocation.**

Childcare services are allowed to operate in a residential zone by Special Permit of Council. Which they received when they first opened at this location.

They are now applying for a development permit for an addition to the main dwelling as well as relocating their existing fence. (details are attached)

Q. We received an application from Laura Croft to operate a Food Truck within the Town of Souris.

All required licenses have been obtained. The applicant is aware that permission from potential landowners (commercial) will be required in writing and submitted to the Town's CAO prior to setting up. Applicant's food truck is fully self-sustaining. A temporary permit can be issued as per section 4.27 that is valid for a 20-week period by Special Permit from Council.

Town of Souris Bylaws required to be added and/or updated:

As per the Municipal Government Act (MGA) it is recommended that PEI Municipalities review and update certain bylaws. (CAO is working with Municipal Affairs Senior Officer on Drafts of

these for review by Council) Some we are currently reviewing include:

- *REMUNERATION*
- *ELECTIONS*
- *GRANTS*
- *BORROWING*
- *TAX RATE GROUPS*
- *PROCUREMENT*

R. ACCESS TO INFORMATION BYLAW and PRIVACY PROTECTION #2024-07 – Draft is attached. This bylaw received first reading at our June 10, 2024, meeting. If the Council approves it could receive second and final reading at this (July 8th) meeting. (copy of draft was also made available on our website for public review)

S. WATER AND SEWER UTILITY BYLAW #2024-08 - Draft is attached. This bylaw received first reading at our June 10, 2024, meeting. If the Council approves it could receive second and final reading at this (July 8th) meeting. (copy of draft was also made available on our website for public review)

New Business, Correspondence, Requests and/or Additions:

T. Conceptual Plans for New Fire Hall – as prepared by CBCL

U. Request from Topsy Farmer Group to Host Free Community BBQ & Official Opening for Dog Park

V. Parks and Recreation update from Councillor Outhouse.
Parks and Recreation progress update and motion(s) to proceed

W. COUNCIL REPORTS:

Mayor JoAnne Dunphy

- Regular meetings with Admin staff, signing cheques, responding to calls, etc.
- Attended FPEIM meeting
- Announcement in Kensington on the new MIF fund
- Meeting about the new MIF fund available with interested developers
- Attended the fundraiser walk for ALS on Souris Boardwalk
- Attended 70th Anniversary of the Souris Credit Union and participated in the fundraising for the Community Food initiative.
- Joined the Souris Lions Club. Will be happily participating with this dedicated group of volunteers for helping our community.
- Attended Souris Regional School graduation
- Attended and spoke at the Ecole LA Belle Clouche graduation. Congratulations to all the graduates of 2024.

- Attended Canada Day Celebrations. Thank you to all the Town Council, organizers, staff, volunteers and everyone helped in any way. It was a wonderful day and evening. It was definitely a great day of celebrating with friends and family.
- Attended Souris Farmers Market in its new location. Great to see how well the vendors are doing. All positive comments about the move.

Deputy Mayor Boyd Leard

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Kim Outhouse

- Jun 14 - Website zoom meeting
- Jun 14 & 15 - Community Meal Volunteer
- Jun 18 - repeatedly dunked Mayor Dunphy
- Jun 18 - Minor Hockey AGM Ch'town
- Jun 20 - Eastern Region Coord meeting
- Jun 24 - Interview with the Graphic
- Jun 26 - SMHA AGM
- Jun 27 - Regatta sub-committee meeting
- Jun 27 - Farmers' Market prep with Jeannie
- Jun 28 - Farmers' Market on-site support
- Jun 29 - Bonus Sign Co meeting
- Jul 1 - Canada Day volunteer

Stephanie Mitsuk

- June 14 - website re-do zoom meeting
- June 15 - TF&F community meal
- June 17 - EKHF AGM
- June 18 - attended Souris Credit Union 70th Anniversary
- June 19 - SHAI finance meeting
- June 27 - Revive the regatta committee meeting
- July 1 - Canada Day Festivities
- July 7 - attended the Village feast
- Various interactions with council members and community members.

Curtis Laybolt

- Month of June, got the community gardens ready for this year's gardeners, meet with most of them to pick their plot.
- July 1 - Canada Day Festivities with the Lions club BBQ.
- July 7 - I'll be attending the Village feast
- Various interactions with council members and community members.

David Jenkins

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X. ADJOURNMENT

- **Reminder ** Mermaid Tears Seaglass Festival and Regatta Revival are happening later this month. Lots of fun events planned.**

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



AGENDA Prepared by:
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