



SOURIS TOWN COUNCIL AND  
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

**Monday, March 11, 2024 @ 7:00pm**

Town Hall ~ Council Chambers ~ 3<sup>rd</sup> Floor  
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3<sup>RD</sup> FLOOR  
PUBLIC IS WELCOME – 3<sup>RD</sup> FLOOR IS ACCESSIBLE BY ELEVATOR**

**A. Call the regular monthly meeting of Council to Order 7: OOPM**

**B. Agenda**

**2.1 Approval of Agenda**

**2.2 Additions to Agenda**

**C. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**D. Approval of Minutes – February 12, 2024 Council Meeting**

Presentations:

**E. Monthly RCMP Report – February 2024**

Business arising from previous meetings:

**F. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM. ~ UPGRADES TO Eastern Kings SPORTSPLEX**

We were notified that this application for a retrofit to our Sportsplex was denied. A copy of the response is included.

**G. Innovation Communities Fund/ACOA (Dog Park, Ballfield Upgrades, Rink Roof, Matthew McLean Bldg Upgrades)**

Additional work (*new flooring at MM Bldg., Bleachers (we ordered 4), 12 Solar Lights, and Storage building at Tennis Courts*) agreed upon by Council at our last meeting has been approved by our funders and has been since completed. Final Claims have been submitted.

\*\*\*While on the call with ACOA for this project they asked us if we could utilize some money they had left in a Hurricane Fiona Recovery Fund (HFRF) to purchase some new equipment for our reception centre. At **zero** cost to us we are able to get 114 new chairs, 60 new tables, a new industrial dishwasher for the kitchen, new coffee/tea urns and a water bottle filling station. These are items that were eligible for this funding AND could be purchased prior to their deadline of March 31, 2024. We were approved for 100% of the cost. \*\*\*

### Financial Information

#### **H. General Account Budget Update – February 2024**

For information only.

#### **I. Water & Sewer Utility Account Budget update – February 2024**

For information only.

#### **J. Town of Souris – General Account Payables \$11,665.96 be approved – as of Mar 8, 2024.**

#### **K. Town of Souris – Sewer & Water Utility Payables \$0.00 to be approved– as of Mar 8, 2024.**

#### **L. General Account & Water Sewer Account Cheques issued during the month of February 2024. –**

For review only.

### Development:

N/A

### Development requiring Council approval:

N/A

### Town of Souris Bylaws required to be added and/or updated:

As per the Municipal Government Act (MGA) all PEI Municipalities are required to adopt or amend specific mandatory bylaws. These include but are not limited to: (Drafts of these bylaws have been prepared and are attached for review.)

The first Reading was read and approved by Council at our February 12, 2024 meeting. A second reading is required by Council to adopt these Bylaws: Once adopted, signed copies are filed with the Province.

#### **M. Code of Conduct Bylaw #2024-03**

#### **N. Conflict of Interest Bylaw #2024-02**

#### **O. Procedural Bylaw #2024-06**

#### **P. Records Retention Bylaw #2024-05**

#### **Q. Emergency Management Program Bylaw #2024-04**

## **New Business, Correspondence, Requests and/or Additions:**

- R. Eastern Kings Sportsplex Board of Directors – update provided by Councillor Chaisson**
- S. Mermaid Tears Seaglass Festival – Support for funding application for equipment & supplies**
- T. Request from Souris Seahawks U11 for support. They are hosting the Provincials here in Souris during March Break.**
- U. Request for Sponsorship of the Lighthouse Relay to be held in June 2024.**

## **V. COUNCIL REPORTS:**

### **Mayor JoAnne Dunphy**

- Community dinner @ Kingsboro Church
- Lions Club information session
- Spoke at Black History Cultural Festival
- Topsy Farmers & Friends Brunch
- Fire hall meeting with CBCL re concept plan project
- Seaglass meetings
- Lions Club dinner
- Fortune Community Center with Senior Navigator
- Tour of Crossroads Fire Department
- Volunteered at Topsy Farmer & Friends Community March 10 dinner
- Meetings with CAO, Events Coordinator & Admin Assistance
- Updates daily on ongoing projects
- Updates from Bylaw officer
- Working on 2024-25 Budget
- Virtual meeting with Morley Foy and Dr. Margarite Cameron with Environment, CAO and Maintenance Supervisor Greg Jay regarding ongoing covid sampling of our wastewater.
- Attended International Women’s Day event hosted by Chamber and PEI Navigators in Montague.
- Code of Conduct online training

### **Deputy Mayor Boyd Leard**

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### **Kim Outhouse**

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### **Stephanie Mitsuk**

- Souris Harbour Authority Inc board meeting
- Souris Harbour Authority Inc finance meeting
- Seaglass Festival meeting
- Community Brunch
- Eastern Kings Hospital Foundation board meeting

**Curtis Laybolt**

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**Frankie Chaisson**

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**David Jenkins**

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## W. ADJOURNMENT

### **\*\*\*Reminder of Upcoming Budget Meetings**

- **March 18<sup>th</sup>, 2024 @ 7pm 2024-25 Budget Planning & Discussion**
- **March 27<sup>th</sup>, 2024 @ 7pm 2024-25 Budget Approval**

*Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!*

***Your cooperation is appreciated!***



AGENDA Prepared by:  
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