



SOURIS TOWN COUNCIL AND  
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting

MONDAY, MARCH 8, 2021 @ 7:00pm

Town Hall ~ Council Chambers  
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS**

**MASKS WILL BE MANDATORY**

**MEETING WILL BE OPEN TO THE PUBLIC BUT WITH LIMITED SPACE**

**A. Call the regular monthly meeting of Council to Order 7: OOPM**

Mayor Dunphy called the meeting to order with a quorum.

**NEW COUNCIL COMMITTEES AS OF MARCH 8, 2021**

Mayor Dunphy announced restructuring of some of the Council Committees/portfolios effective March 8, 2021. Our Mayor feels it is important for councillors to experience different portfolios in order to get a better understanding of all services provided by our municipality. She hopes everyone will enjoy their new roles while still working together as a cohesive team. *Copy attached.*

**B. Agenda**

**2.1 Approval of Agenda**

MOTION to approve the approval of the Agenda by C. Peters and seconded for C. Leard. All in favour. Motion carried.

**2.2 Additions to Agenda**

No additions were noted.

**C. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**No conflict declared.**

**D. Approval of Minutes – February 11, 2021 & February 10, 2021 Public Meeting for Rezoning of PID#103390**

MOTION by C. T. MacDonald and seconded by C. Bailey to approve the Minutes of February 10 and February 11, 2021 meetings as prepared by CAO with no errors or omissions. All in favour. Motion carried.

Presentations:**E. Monthly RCMP Report (February 2021)**

-New Cpl Gallant will be starting this month. Street level drug unit is to be back up and running by summer; new e-ticketing is being implemented which will streamline things for officers, less chance of errors. Report of calls in previous month was reviewed.

**MOTION** by C. T. MacDonald and seconded by C. Leard to approve the RCMP report as presented. All in favour. Motion carried.

Business arising from previous meetings:**F. Rezoning Request from Landfest to rezone PID103390, 3 Belle Ave.**

First reading of resolution to rezone PID#103390 from R1 Residential to C1 General Commercial for purposes of proposed new development on PID#101600 (#103390 would be joined with #101600 which is already C1 General Commercial) was read and approved at our February 11, 2021 meeting. A second reading is required for final approval. If Council agrees that second reading can take place at our March 8, 2021 meeting.

**C. Bailey read the second reading** of the resolution for this Bylaw#01-2021 amendment for the rezoning of PID103390 from Single Family Residential to General Commercial. Seconded by C. Peters. All in favour. Motion was carried. *Copy of Resolution will be filed with the minutes.*

**MOTION** by C. Bailey for the adoption of this Bylaw #01-2021 seconded by C. T. MacDonald. All in favour. Motion carried.

CAO will prepare necessary documents and submit to the Provincial Minister for approval.

**G. Request from Kim and Frank Ahlering for a letter of support for leasing land along Rails-to-Trails.**

CAO invited Kim & Frank to attend meeting for more information. They responded and asked to be added to the April 12, 2021 meeting.

Financial Information**H. General Account Budget Update – February 28, 2021**

For information only.

**I. Water & Sewer Utility Account Budget update – February 28, 2021**

For information only.

**J. Budget Sheets for 2021-22 will be distributed at meeting. We will need to schedule a Public Budget Meeting prior to March 31, 2021. CAO is suggesting March 29, 2021 at 7:00pm**

**MOTION** by C. Peters and seconded by C. Bailey that we schedule a public meeting for March 29, 2021 to approve our 2021-22 Budget. Council is urged to meet with staff and CAO in the preparation of their budgets. All in favour. Motion carried.

**K. Town of Souris – General Account Payables \$432.53 to be approved – March 5, 2021**

**MOTION** by C. Peters and seconded by C. I. MacDonald to approve the payable in the amount of \$432.53 as listed. All in favour. Motion carried.

**L. Town of Souris – Sewer & Water Utility Payables \$56.43 to be approved – March 5, 2021**

**MOTION** by C. Peters and seconded by C. I. MacDonald to approve the payables in the amount of \$56.43 as listed. All in favour. Motion carried.

**M. General Account & Water Sewer Account Cheques issued during the month of February 2021**  
– For review only.

**Planning/Development:**

No new development applications received.

**Ongoing development update from CAO: (for information purposes)**

- We are continuing to work with Justin & Melody in regards to new Seniors Housing Development. Infrastructure and Site plans are near completion and will be going out to tender very soon for road construction, water/sewer/storm sewer installation and electrical. The first 8 unit apartment is coming along very well.
- Polmerleau will be mobilizing equipment and supplies at the new Sewerage Treatment Plant at 142 Breakwater St. beginning the week of March 8, 2021.
- CAO has contacted CBCL to design and prepare tender documents for new walkway/pathway on MacPhee Ave. Project is approved to be funded with Gas Tax dollars and Active Transportation Fund with hope for construction this summer. CAO has also been in contact with property owners along the proposed route.
- Gateway Park committee are still working on acquiring necessary permits for extension of Boardwalk. The first design/route was declined by Department of Environment, so we have revised in hopes it will be reconsidered. Initially we wanted to connect it to the beach but it was felt that area is too environmentally sensitive so now we are looking to have the addition connect back onto itself. So essentially a circle rather than just a dead-end.
- Construction of reception space at Town Administration Office is nearing completion. There was a delay in the new door frame delivery. The staff are extremely happy and already feel much safer.
- Renovations in the Library have started. New hard surface flooring is being installed this week. Painting was completed last week. It will be bright and fresh once done. Library staff are very appreciative of Council's support for this project.

**New Business, Correspondence, Requests and/or Additions:**

**CAO ADDED: Request from Justin and Melody MacKenzie for naming of new street off of Anniversary Ave for new housing development. Their 1<sup>st</sup> choice would be Heartwood Crescent, 2<sup>nd</sup> choice is Chesapeake Crescent.**

Council gave the go ahead to submit these to the Provincial Civic Addressing department for final approval. CAO will notify the MacKenzie's and proceed accordingly.

**N. COUNCIL REPORTS:**

**Mayor JoAnne Dunphy**

- Still working with committee on getting approvals for Boardwalk extension
- 2021 Seaglass Festival will be "virtual", more details to come
- Enrolled in a course offered through Holland College and FPEIM for directors

**Deputy Mayor Kenny Peters**

**Wanda Bailey**

**Frankie Chaisson**

**Ian MacDonald**

- Souris Harbour Authority meeting

**Thelma MacDonald**

- Seniors housing development is coming along good.

**Boyd Leard**

**O. Adjournment.**

**MOTION** by C. Peters to adjourn at 7:35pm

*Please keep in mind that some people  
are very sensitive to strong smells,  
especially from colognes and perfumes.  
Let us keep our public meetings  
SCENT FREE so all can enjoy!*



AGENDA Prepared by:  
Shelley M. LaVie  
Chief Administrative Officer  
Town of Souris  
[town@sourispei.com](mailto:town@sourispei.com)