



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting
MONDAY, May 14, 2018 @ 7:00pm

Town Hall ~ Council Chambers
75 Main Street, Souris, PEI

A. Call the regular monthly meeting of Council to Order 7:00PM

Mayor O'Brien called the meeting to order with a quorum. Councillor Kenny Peters was absent from the meeting.

Elly Gatt, resident, was also present at meeting.

B. Agenda

2.1 Approval of Agenda

MOTION by C. Thibodeau and seconded by C. MacDonald to approve the Agenda as circulated. All in favour. Motion carried.

2.2 Additions to Agenda

No additions

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No conflict declared.

D. Approval of Minutes – April 9, 2018.

MOTION by C. Dunphy and seconded by C. Cheverie to approve the minutes of April 9, 2018 as prepared by CAO with no errors or omissions. All in favour. Motion carried.

Presentations:

E. Monthly RCMP Report (April 2018)

No RCMP present to report.

Business arising from previous meetings:

Financial Information:

F. General Account Budget Update

For information only.

G. Water & Sewer Utility Account Budget update

For information only.

- H. Town of Souris – General Account Invoices (\$12,524.40) for Approval as at May 10, 2018**
MOTION by C. Thibodeau and seconded by C. Cheverie to approve the payables as listed in the amount of \$12,524.40. All in favour. Motion carried.
- I. Town of Souris – Sewer & Water Utility Corp Invoices (\$933.55) for Approval as at May 10, 2018.**
MOTION by C. Thibodeau and seconded by C. MacDonald to approve the payables as listed in the amount of \$933.55. All in favour. Motion carried.
- J. General Account & Water Sewer Account Cheques issued during the month of April 2018 – For review only.**

Planning/Development:

- K. Application from Elly Gatt to operate a home-based craft/arts business in a residential zone at 21 Union St. She would like to operate it out of existing private storage building on property.**
MOTION by C. Dunphy and seconded by C. MacDonald to provide a special permit to Elly Gatt to operate a home based craft/arts business from her property at 21 Union St. Souris, PE. Condition as recommended by Planning Advisory Board include the requirement for Ms. Gatt to provide adequate off-street parking for her customers. No street parking is permitted on Union St as it is a narrow street. All in favour. Motion carried.
- L. Application from Alan Chisholm to develop at 672 sq.ft. private garage on PID 477125**
MOTION by C. Dunphy and seconded by C. Cheverie that this development application be approved as recommended by the Planning Advisory Board. All in favour. Motion carried.
- M. Application from Kelly Stephen to operate a new business “Relics on Main” at 65 Main Street.**
MOTION by C. Dunphy and seconded by C. Thibodeau to approve this application to operate a new business at 65 Main Street. “Relics on Main”. Business will be seasonal with available street parking. All in favour. Motion carried.

New Business, Correspondence, Requests and/or Additions:

- N. Souris Harbour Authority request new representation on Souris Harbour Authority Board**
MOTION by C. Thibodeau and seconded by C. MacDonald that recommend Mayor O’Brien (with his permission) as our new representative on the Souris Harbour Authority Board. All in favour. Motion carried.
- O. As per new Municipal Act Council must appoint Municipal Electoral Officer (MEO) and Deputy MEO by May 14th.**
MOTION by C. Cheverie and seconded by C. MacDonald that we appoint CAO Shelley LaVie as Municipal Electoral Officer (MEO) and Liz Chaisson as Deputy MEO. All in favour. Motion carried.
- P. Request for Sponsorship from the 2nd Annual Lobster Festival organization.**
MOTION by C. Thibodeau and seconded by C. MacDonald that we provide a \$1,000 sponsorship to the 2nd Annual PEI Lobster Festival. 1st year was a great success and we’d like to see this stay in Souris going forward. All in favour. Motion carried.

Q. Request for Sponsorship from Big Field Traditions

MOTION by C. Cheverie and seconded by C. Dunphy that we become a Bronze level sponsor for \$500. This festival is a great economic boost to our area. The younger generation of Chaissons have worked hard to revive this festival. All in favour. Motion carried.

R. Renewal of Bylaw Enforcement by NPSS

MOTION by C. Dunphy and seconded by C. MacDonald to renew our contract with NPSS for Bylaw Enforcement at the proposed rates of \$27.35 per hour. 1 day per week October – May; 2 days per week June – September. All in favour. Motion carried.

S. Council Reports:**Mayor Stephen O'Brien**

- April 18, FPEIM meeting
- April 23, Meeting Re Beach Project
Meeting Re Immigration Application
- April 26, PNP Candidate interview
- April 27, Meeting Re Sewer upgrades
- April 20, FPEIM AGM in Cornwall
- May 3, Senior Housing meeting
- Participated in the Law Enforcement Run for Special Olympics
- Citizen's on Patrol will meet the 1st Tuesday in June

Deputy Mayor Denis Thibodeau

- Attended FPEIM AGM in Cornwall
- Attended Special Council meeting Re Gateway Park Upgrades
- Other meetings Re Gateway Park Upgrades
- Updated that no contractor is available at this time to continue work at the beach gateway park for the shelter/building component of the project.

Wanda Bailey

- Attended a meeting at noon at the town hall regarding upcoming work on the beach along with a couple of other town issues.
- Volunteer at the St Mary's Cemetery clean up on Sunday, May 6th at 1pm.

JoAnne Dunphy

- Regular meetings with Admin & Events Coordinator
- Attended Special meeting of Council Re Beach Project
- Attended Beach Project committee meeting
- Chaired Planning Advisory Board meeting
- Met with NPSS to review contract

Jim Cheverie

- Attended Beach Project meeting
- Various meeting with Admin and Project Manager Re Beach Project
- Attended meeting with Environment and Engineers Re Treatment Plant upgrades required

Kenny Peters

Not available to report

Thelma MacDonald

- Organized and attended Seniors Housing meeting May 3rd. It was very well attended. A committee is being formed and another meeting will be held soon.
- Met with RCMP a couple of times.
- Attended a meeting Re Beach Project Upgrades
- Attended meeting with Stantec and Environment Re Treatment Plant upgrades
- Patching and Paving has been tendered out.

T. Adjournment.

MINUTES Prepared by:
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