



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

Tuesday, November 12, 2024 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

B. Official swearing-in of our newest Town Councillor Rebecca MacPhee

Rebecca MacPhee was elected by way of vote at our recent by-election on October 21, 2024 and will be officially sworn in at this meeting by Oath of Office.

C. Agenda

2.1 Approval of Agenda

2.2 Additions to Agenda

D. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

E. Approval of Minutes – October 15, 2024 & October 28, 2024, Council Meetings

Presentations:

F. Monthly RCMP Report – October 2024

Business arising from previous meetings:

G. Website update.

H. Request from Eastern Kings Sportsplex for Financial Support

Carried forward from October 15, 2024 meeting.

This request comes following notification of a major increase in Insurance premiums for the EK Sportsplex. Over the past few years, the amount has tripled. This increase is based on an updated valuation of the building and its contents.

Financial Information

- I. General Account Budget Update – October 2024**
For information only.
- J. Water & Sewer Utility Account Budget update – October 2024**
For information only.
- K. Town of Souris – General Account Payables \$927.02 be approved – as of November 8, 2024.**
- L. Town of Souris – Sewer & Water Utility Payables \$87.45 to be approved– as of November 8, 2024.**
- M. General Account & Water Sewer Account Cheques issued during the month of October 2024. –**
For review only.
- N. 2025-26 BUDGET PLANNING ~ April 1, 2025 – March 31, 2026**
Proposals for 2025-26 Operating & Capital Budget

Development – For Council information: (approved by development officer as per section 1.6 of our Land Use Bylaw)

- **Development Permit** Joel Ilano, 20 Church Ave 10’x16’ accessory storage building

Development requiring Council approval:

Town of Souris Bylaws required to be added and/or updated:

As per the Municipal Government Act (MGA) it is recommended that PEI Municipalities review and update certain bylaws. . .

- O. Dangerous, Hazardous and Unsightly Premises Bylaw #2024-08**
Reviewed and drafted by R. MacGregor at “McInnes Cooper Law Firm” Draft Copy of amended bylaw available for review.
First Reading was made at our October 15, 2024 Council Meeting. A second reading is required and if Council deems appropriate, it can be made at this meeting.
(wording for resolution attached to agenda)

New Business, Correspondence, Requests and/or Additions:

- P. Snow Clearing Services – Quote for 2024-25 Services**
Copy of bid from Chapman Bros. Construction for snow clearing services and spreading sand (sand supplied by Town)

Q. Proposal from CBCL to undertake an assessment of Town owned buildings.

This will utilize funds we originally received from RGI for option analysis for EK Sportsplex but Council decided to reallocate since SeaRoots Alliance is planning to do a feasibility study.

R. Request from Souris Fire Department Members for Gym Membership

The firefighters would like to propose the Town pay 50% of the cost of gym membership for them at our local Eastern Fitness Centre. This is something that could come from their Training or Recreation Budget. Liz from our office has contacted Eastern Fitness and they have offered a corporate rate of \$500 per year. At this time approximately five firefighters are interested.

S. Request from Souris Lions Club for Donation to Christmas Box Campaign**T. Canada Community Building Fund (CCBF)**

Due to a miscalculation in our funding agreement with CCBF we are currently over-committed. The error occurred within their system. We are still getting the same amount going forward as recently announced, however we will need to revise some project contributions from CCBF.

Revised project amounts to be supported by Council:

Water Tower Inspection and Upgrades	\$
Souris River Rd Sewer Replacement	\$0.00
Waste Water Treatment Plant Wind (Solar) Energy	\$

U. COUNCIL REPORTS:**Mayor JoAnne Dunphy**

- October 16 Kings County Walk in Clinic meeting
- October 19 Semi Annual FPEIM
- October 21 Attended Small Business week
- October 21 Meeting with Souris Showhall and CBDC
- October 22 Attended Transportation East AGM
- October 23 Kings County Walk in Clinic meeting
- October 24 Planning and Development meeting
- October 26 Helped set up and take down as well as participated in Town of Souris Halloween event
- October 28 Council meeting
- October 29 Attended PEI Rural Beautification Society Awards where the Town of Souris won the 1st Annual Community Spirit Award. Thank you to all that voted and made this a wonderful show of Community Spirit.
- October 30 Attended Active Transportation Summit
- October 30 Attended AGM Eastern Kings Sportplex AGM
- November 4 Souris Fire Department meeting
- November 6 Kings County Walk in Clinic meeting
- November 11 Attended Remembrance Day Service and Dinner
- Meetings with our CAO, our Administrative Assistant and our MLA
- Helping to plan Annual Firefighters Christmas Appreciation Dinner event

Congratulations to the Town of Souris Souris Fighterfighters for winning \$5000 from AA Munroe Insurance Company Annual "Everyday Heros" contest. Thank you to all the community members,

families and friends that voted and shared during this contest. We are all so thankful for our fighterfighters and their commitment to their community.

Deputy Mayor Boyd Leard

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Kim Outhouse

- October 17 - infant massage at resource center
- October 19 - Voted in our by-election
- October 24 - SHAI board meeting
- October 27 - 9th community dinner
- October 28 - special town meeting
- October 29 - Beautification awards
- October 30 - EKSP AGM
- November 6 - Meeting with EKSP executive
- November 11 - attended Remembrance Day ceremony and served at the meal
- November 12 - met with MLA Robin Croucher
- Various volunteer and community initiative meetings and events

Stephanie Mitsuk

- October 16 - SHAI finance meeting
- October 21 - Votes in our by-election
- October 24 - SHAI board meeting
- October 26 - set up/take down and volunteered for town Halloween party
- October 27 - 9th community dinner
- October 28 - special town meeting
- October 29 - Beautification awards
- October 30 - EKSP AGM
- November 6 - Meeting with EKSP executive
- November 11 - attended Remembrance Day ceremony and served at the meal
- November 12 - met with MLA Robin Croucher

Curtis Laybolt

- October 17 - Lions meeting
- October 21 - Votes in our by-election
- October 28 - special town meeting
- October 30 - EKSP AGM
- November 6 - Meeting with EKSP executive
- November 7 - Lions meeting
- November 11 - attended Remembrance Day.

David Jenkins

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V. ADJOURNMENT

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!
Your cooperation is appreciated!



AGENDA Prepared by:
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Moved by _____ and seconded by _____

WHEREAS AS PER THE MUNICIPAL GOVERNMENT ACT, R.S.P.E.I. 1988, Cap. M-12.1 Section 180, a council may pass bylaws and provide services for municipal purposes respecting. (i) nuisances, loitering, dangerous or unsightly property, noise, pollution and waste in or on public or private property.

And WHEREAS Council has had their legal counsel review this bylaw update/amendment to ensure it meets with the level of authority as given to municipalities within the Municipal Government Act.

And WHEREAS if adopted, this bylaw #2024-08 would replace or repeal any other Dangerous, Hazardous and Unsightly Premises Bylaw previously adopted by the Town of Souris.

Be it resolved that Town of Souris **Dangerous, Hazardous and Unsightly Premises Bylaw #2024-08** be hereby read a second time.

Also, required – approval and adoption.

Moved by _____ and seconded by _____

The Town of Souris Dangerous, Hazardous, and Unsightly Premises Bylaw#2024-08 be hereby approved and adopted by the majority of Council.