



SOURIS TOWN COUNCIL AND  
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

**Monday, November 13, 2023 @ 7:00pm**

Town Hall ~ Council Chambers ~ 3<sup>rd</sup> Floor  
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3<sup>RD</sup> FLOOR  
PUBLIC IS WELCOME – 3<sup>RD</sup> FLOOR IS ACCESSIBLE BY ELEVATOR**

**A. Call the regular monthly meeting of Council to Order 7: OOPM**

**B. Agenda**

**2.1 Approval of Agenda**

**2.2 Additions to Agenda**

**C. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**D. Approval of Minutes – October 10, 2023 Council Meetings**

Presentations:

**E. Monthly RCMP Report – October 2023**

Business arising from previous meetings:

**F. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM. ~ UPGRADES TO  
Eastern Kings SPORTSPLEX**

As of Friday, November 10<sup>th</sup>, no further update, or information is available. Mayor Dunphy spoke with representative from Lawrence MacAulay's Office last week. Response was that our application is still under review.

**G. Dog Park Update**

**Dog Park Update:** Fence and gates have been installed. Rules (bilingual) for use have been installed. Dog waste bag dispensers, bags and waste bins have been installed. RCMP planted some trees as part of their 150 Celebrations. Waiting on Park Name Sign from Seaside Signs. *Wooden walkways are temporary until newly planted grass firms up.*

Financial Information**H. General Account Budget Update – October 2023**

For information only.

**I. Water & Sewer Utility Account Budget update – October 2023**

For information only.

**J. Town of Souris – General Account Payables \$3518.14 to be approved – as of Nov 9, 2023.****K. Town of Souris – Sewer & Water Utility Payables \$633.93 to be approved– as of Nov 9, 2023.****L. General Account & Water Sewer Account Cheques issued during the month of October 2023. –**

For review only.

Development:**M. Development Applications under review or issued by CAO:**

1. **Leo & Mary Paquet** – 41 Chapel Ave. - Development permit issued for 52' x 43' new house and 10'x16' accessory building.
2. **Leo & Mary Paquet** – 41 Chapel Ave – Submitted required survey plans for the consolidation as per approved by Council October 10, 2023.
3. **Ryan Hennessey** – 4 Longworth St. - Development permit issued for a 16'x 68' Mini-home. Existing home on property will be demolished prior to this development.
4. **Cory Long** – 6 Spring St. - Development permit issued for a 12'x 16' accessory building.

**N. Plan for moving forward with Land Use/Development Bylaw & Official Plan Review.**

Public Meeting was held Thursday, November 9, 2023. 21 people attended including representatives from the local Watershed group, Town Council, Town staff, Planning Board and residents. No major issues or concerns were brought up. Clarification is to be added for setbacks within Clustered Housing zone as per discussion at Public Meeting. There is an allowance for comments from the public until November 23<sup>rd</sup>. Following that date, we will proceed with next steps.

New Business, Correspondence, Requests and/or Additions:**O. Recreation Dept. Councillor Outhouse would like to request the following:****Skatepark/Outdoor Courts**

- a. -purchase basketball net to replace missing
- b. -purchase 4 team benches (plus 8 more benches for soccer fields)
- c. -hire the Harbourview Training Center clients for subsequent seasons increase date of employment Mar 1<sup>st</sup> - Nov 30<sup>th</sup>
- d. -buy, deliver, install storage building for nets, equipment for court usage (include water supply and power)

**Sportsfields (JM Soccer, JM ball, GC ball)**

- e. -relocate bleachers so that 2 matching are at every field (if this takes from the Tug of War/Exhibition grounds purchase/build replacements so that area has a total of 8-10 matching large bleachers)

**P. Request for Donation from Souris Lions Club for their Christmas Box Campaign.****Q. Approval Snow Plowing and Sanding Contract for 2023-24 Season****R. COUNCIL REPORTS:****Mayor JoAnne Dunphy**

- FPEIM Meeting on zoom
- FPEIM Semi Annual meeting
- Meeting finalizing information interpretive boards and boardwalk panels.
- Meeting with Eastern Kings Sportsplex manager, CBCL, J Cheverie Cons. & CAO to discuss roof repairs.
- Attended PEI Rural Beautification Ceremony. Town of Souris was awarded 2 Awards. Commercial Building Improvement Award and Heritage Community Building Award for the updates on the Matthew & Maclean Building. Other winners from Souris included A.M. Auto Parts Store and Messy Crow.
- Setting up and attended and tore down the very well attended and organized Halloween party.
- Attended 50th Anniversary for Councillor David & Alvina Jenkins
- Public meeting for the Town of Souris Official Plan & Development Bylaws
- Attended 20th Anniversary for CDS Career Development Skills
- Attended Nov 11<sup>th</sup> Remembrance Day services at Souris Legion

**Deputy Mayor Boyd Leard**

- To report at meeting

**Kim Outhouse**

- Oct 22 - Setup, volunteer, and tear down of Come Try Hockey
- Oct 24 - attended Sportsplex AGM
- Oct 25 - attended meeting with T-o-S Special Events Co-Ordinator
- Oct 28 - Setup, some attendance and tear down of T-o-S Halloween Hop
- Oct 29 - Setup, volunteer, and tear down of Seahawks Family Fun Day
- Oct 30 - attended HPEI league meeting.
- Nov 6 - Setup, volunteer, and tear down of The First Shift Gear Fitting Night
- Nov 10 - attended CDS 20-year anniversary and career month celebrations
- Nov 11 - attended Remembrance Day Ceremony (Souris)
- Nov 12 - volunteer and support staff for The First Shift icetime#1
- Various volunteering to help organize and prepare for many children and youth events, activities and supports.

**Stephanie Mitsuk**

- To report at meeting

**Curtis Laybolt**

- To report at meeting

**Frankie Chaisson**

- To report at meeting

**David Jenkins**

- To report at meeting

**S. ADJOURNMENT**

*Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!*

*Your cooperation is appreciated!*



AGENDA Prepared by:  
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