



SOURIS TOWN COUNCIL AND  
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting  
**TUESDAY, NOVEMBER 14, 2022 @ 7:00pm**

Town Hall ~ Council Chambers ~ 3<sup>rd</sup> Floor  
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS**

**MEETING WILL BE OPEN TO THE PUBLIC**  
**- MASKS ARE ENCOURAGED -**

**A. Call the regular monthly meeting of Council to Order 7: OOPM**

Mayor Dunphy called the meeting to order with a quorum. All Council were present.

**B. Agenda**

**2.1 Approval of Agenda**

MOTION by C. Leard and seconded by C. Peters to approve the Agenda as circulated prior to this meeting. All in favour. Motion carried.

**2.2 Additions to Agenda**

No additions were noted.

**C. Conflict of Interest Declaration**

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No conflict declared.

**D. Approval of Minutes – October 11, 2022 Meeting**

MOTION by C. Peters and seconded by C. Bailey to approve the minutes of October 11, 2022 Council meeting as prepared by our CAO with no errors or omissions. All in favour. Motion carried.

Presentations:

**E. Monthly RCMP Report – October 2022**

MOTION by C. T. MacDonald and seconded by C. Chaisson to accept the RCMP report as presented by Cst. Paynter. Cst. Paynter reviewed the report. Copies were available to Council. 54 calls were recorded in the month of October 2022. Cst. Paynter reported cases of fraudulent calls and emails are higher than normal. They are trying to educate people in hopes of prevented people falling victim to such acts. All in favour. Motion carried.

Business arising from previous meetings:**F. Dangerous, Hazardous & Unsightly Premises. 80 Main Street.**

Since our last meeting we were able to confirm the structure at 80 Main Street did not require approval from the PEI Heritage Board for demolition. There are different rules and regulations in place for ‘designated’ vs ‘registered’ properties. The owner was given a courtesy notice, although not required, to remove any items from the building prior to demolition. Some items were removed by the owner. The structure was demolished November 4-5, 2022 by a contractor hired by the Town of Souris. As per the “Notice to Property Owner - Unsightly Premises” issued June 10, 2022, a lien will be placed on the property for the cost of the demolition and all legal costs incurred by the Town of Souris.

**G. Hurricane Fiona Relief Fund Application**

We submitted our Letter of Intent to apply for funding to help cover our expenses related to the damage cause by Hurricane Fiona. Expenses included:

1. Cleanup (downed trees blocking roads, infrastructure, etc.) - \$44,780.84
2. Overtime wages for 3 Employees - \$2,850.14
3. Fuel for Generators - \$7,226.13
4. Pump waste from Sewer Pump Stations during power outage - \$1,650.00
5. Fence Repair - \$8,464.50
6. Steel for roof - \$148.02
7. Supplies for Warming Center - \$443.24
8. Boardwalk Repair (400' of boardwalk and railing was destroyed) - \$112,488 +HST
9. Welcome to Souris Sign - \$1,500.00

**TOTAL ESTIMATE TO DATE: \$199,049.67**

Since then, we received confirmation that the damage to the Boardwalk will be covered under our property insurance. The quote from Cahill’s Construction to clean-up and replace is \$112,488+HST and was accepted by our insurance provider. Cahill’s will begin the work soon.

Our assessment of damages is ongoing, and we will submit a final claim in due course.

Financial Information**H. General Account Budget Update – October 31, 2022**

For information only.

**I. Water & Sewer Utility Account Budget update – October 31, 2022**

For information only.

**J. Town of Souris – General Account Payables \$1,644.74 to be approved – as of Nov 9, 2022.**

MOTION by C. Chaisson and seconded by C. I. MacDonald that we pay the A/P as listed in the amount of \$1,644.74. All in favour. Motion carried.

**K. Town of Souris – Sewer & Water Utility Payables - \$1,748.54 - to be approved– as of Nov 9, 2022.**

MOTION by C. Chaisson and seconded by C. Peters that we pay the A/P as listed in the amount of \$1,748.54. All in favour. Motion carried.

- L. General Account & Water Sewer Account Cheques issued during the month of October 2022. –**  
For review only.

**DEVELOPMENT/BUSINESS – APPROVAL REQUIRED:**

- M. No applications for review/approval this month.**

**DEVELOPMENT APPLICATIONS RECEIVED AND UNDER REVIEW BY CAO (for information only – Council approval is not required):**

- N. N/A**

**New Business, Correspondence, Requests and/or Additions:**

- O. Request from Souris Lions Club for a donation to their 2022 Christmas Box Campaign**

MOTION by C. Peters and seconded by C. Leard that we donate \$500 towards the 2022 Lions Club Christmas Box Campaign. All in favour. Motion carried.

- P. Request from Souris & Area 55+ Winter Games for sponsorship**

MOTION by C. Chaisson and seconded by C. Bailey that we donate \$300 towards the 2023 Souris 55+ Winter Games to be held in Souris in January 2023. All in favour. Motion carried.

- Q. Snow plowing and sanding services and supply quote for 2022-23 winter season**

MOTION by C. Chaisson and seconded by C. I. MacDonald that we approve the amount for purchase of Sand from the Province for the 2022-23 winter season. Amount for spreading the sand and plowing was not available from Chapmans at the time of the meeting. CAO will follow up with Chapmans and have amount for next meeting. No other contractors to submit bids. All in favour. Motion carried.

- R. Proposal from CBCL to undertake a preliminary structural analysis of EK Sportsplex to ensure the floor is sufficiently supported for the existing gym equipment and/or additional equipment on the 2<sup>nd</sup> floor of the rink. Concerns were brought up at recent Sportsplex Board of Directors meeting.**

MOTION by C. Peters and seconded by C. Chaisson that we engage CBCL for this preliminary structural analysis of EK Sportsplex floor area of the Fitness Centre to address this concern. All in favour. Motion carried.

**S. COUNCIL REPORTS:**

**Mayor JoAnne Dunphy**

- Meeting with Canada Games representative for the Torch Relay plans for Souris
- Illumination announcement for 100 days to go until Canada Games 2023 begin on Prince Edward Island
- Meeting with Habitat for Humanity
- Attended PEI Rural Beautification awards where Souris was awarded 1st prize for the most Community Improvement Award

- Attended the Halloween children's event
- Attended meeting with Harbour Authority and representatives about the Redfish Quota

### **Deputy Mayor Kenny Peters**

- C. Peters asked C. Leard if the new Fire Hall would be a priority for 2023. Also, asked if Firemen received a raise in their stipend. C. Leard confirmed that yes, the development of a new Fire Hall would be a priority and yes, the Firemen did receive a raise in 2022.

### **Wanda Bailey**

### **Frankie Chaisson**

- C. Chaisson expressed his interest in supporting the local ATV Club use of the trails or sections of the trails. C. Chaisson will speak with members and report back as to how we can support them.

### **Ian MacDonald**

- C. I. MacDonald had a great 4 years on Council. Learned a lot. Great staff. Lots of fun.

### **Thelma MacDonald**

- C. T. MacDonald reporting that 3<sup>rd</sup> building on Heartwood Crescent has been started. All units are filled and they still have a waiting list.

### **Boyd Leard**

- New FireHall will be a priority going forward. We will be applying for \$\$ to hire a consultant in the new fiscal year.
- Our new pumper truck is fully operational.
- Fire Dept is seeking more information on the generators being given to Fire departments by the Province for people in need/seniors. Fire Chief will follow up with C. Leard.

## **T. Adjournment.**

**MOTION** by C. Peters to adjourn the meeting at 7:50pm.

**\*\*\*\*\*Please stay after the meeting to discuss a private matter pertaining to business proposals received for vacant space at Souris Beach Gateway Park\*\*\*\*\***

**We want to Welcome our New Councillors Kim, Stephanie, David & Curtis!  
And, Express our Sincerest Thank You to our outgoing Councillors Thelma, Wanda, Ian  
& Kenny. Your years of service and commitment to our Town is very much appreciated.**

*Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!*

***Your cooperation is appreciated!***



MINUTES Prepared by:  
Shelley M. LaVie  
Chief Administrative Officer  
Town of Souris  
[town@sourispei.com](mailto:town@sourispei.com)