



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

Regular Monthly Meeting

Tuesday, October 10, 2023 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

Mayor Dunphy called the meeting to order with a quorum. C. Leard was absent from the meeting due to health reasons.

B. Agenda

2.1 Approval of Agenda

MOTION by C. Jenkins and C. Chaisson to approve the agenda as circulated to Council prior to the meeting. All in favour. Motion carried.

2.2 Additions to Agenda

No additions noted.

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No conflict declared.

D. Approval of Minutes – September 11, 2023 Council Meetings

MOTION by C. Mitsuk and seconded by C. Chaisson to approve the minutes of September 11, 2023. No errors or omissions were noted. All in favour. Motion carried.

Presentations:

E. Monthly RCMP Report – September 2023

Sgt. Robinson. Members have been reaching out to schools in the area to see how they can help. 70 Mile Yard Sale made for a busy weekend in the Kings District. Curfew checks are regularly done on prolific offenders. Dealt with a missing persons case. Thankful they now have access to drones for these searches. October is Training month for the RCMP. Recertifications.

Sgt Coady received Officer of the Year Award at their recent RCMP Awards event for the “L” Division. Currently, Kings HR is impacted by shortages, but should be back on track by the spring. Local RCMP is prepared to host a “Drug Awareness” event. We just need to secure a date and place.

C. Laybolt asked about Halloween – Sgt Robinson stated that the RCMP will be prepared for Halloween night and be on the lookout for tricksters. Last year was relatively quiet in Souris. Hopefully, this year will be as well.

MOTION by C. Laybolt and seconded by C. Chaisson to accept the RCMP report as presented. All in favour. Motion carried.

Business arising from previous meetings:

F. GREEN AND INCLUSIVE COMMUNITY BUILDINGS PROGRAM. ~ UPGRADES TO Eastern Kings SPORTSPLEX

As of Friday, October 6th, no further update, or information is available. CAO will try to get something before Tuesday's meeting. *GICB Application was submitted February 28, 2023. Expected timeline for a decision is 4 – 6 months, which has well passed.*

G. Quote received from Eastern Fence for dog park.

Dog Park Update: Water line has been installed and some necessary landscaping has been done. Ordered 4 benches from Harbourview. Ordered 4 waste disposal stations from U-line (2 for each section). We went with the same ones we use in other areas of Town so all will use the same bags, etc. Sign for name of park is in the works. As well as a sign for "Rules of Use" which I had our liability insurance providers review. It will be translated to French.

MOTION by C. Laybolt, and seconded by C. Jenkins to approve the Quote from Eastern Fence for the new Dog Park. All in favour. Motion carried.

H. Town owned property on Lea Crane Blvd. A survey was conducted to show possible properties that could be subdivided. Draft of that survey is attached. Should the Town consider selling some or all excess lots? Zoning is Industrial (M1). If so, should we proceed with the process to subdivide. Carried forward from September meeting.

MOTION by C. Mitsuk and seconded by C. Laybolt that we pursue the process for selling excess lands on Lea Crane Blvd. currently owned by the Town of Souris. A preliminary plan was drawn up by a surveyor. It was suggested that we not subdivide these proposed lots until there was interest as the size may change. Listing with Kickham Properties.

Also, to take the necessary steps to formally close the road shown on the survey plan as "Hospital Street". It will need to be done by Bylaw to Close a Street.

All in favour. Motion carried.

Financial Information

I. General Account Budget Update – September 2023

For information only.

J. Water & Sewer Utility Account Budget update – September 2023

For information only.

K. Town of Souris – General Account Payables \$12,349.90 to be approved – as of Oct 6, 2023.

MOTION by C. Chaisson and seconded by C. Mitsuk to approve the A/P as listed. All in favour. Motion carried.

L. Town of Souris – Sewer & Water Utility Payables \$352.96 to be approved– as of Oct 6, 2023.
MOTION by C. Chaisson and seconded by C. Laybolt to approve the A/P as listed. All in favour.
 Motion carried.

M. General Account & Water Sewer Account Cheques issued during the month of September 2023.
 – For review only.

Development:

N. Development Applications under review or issued by CAO:

1. Leo & Mary Paquet – demolition of house damaged by fire. To be replaced with a new house.
 (Development application pending lot consolidation)
2. Ryan Hennessey – demolition of the existing house, then to be replaced with a 16’x 68’ Mini-home.
3. Cory Long – replacing a 10’x10’ storage building that was damaged by Fiona

O. Development Applications requiring Council Approval:

1. Request from Leo & Mary Paquet to consolidate 3 properties in to 1.
MOTION by C. Mitsuk and seconded by C. Jenkins that this application for consolidation be approved, pending submission of required survey plans. All in favour. Motion carried.

P. Plan for moving forward with Land Use/Development Bylaw & Official Plan Review.

Has everyone had a chance to review the final draft? We are required to have one more public meeting prior to sending it in to the Province for ministerial approval. Public Meeting to be scheduled in November.

New Business, Correspondence, Requests and/or Additions:

Q. Feasibility Study for Eastern Kings Sportsplex. Does Town Council still want to proceed with this?

Discussion was held. **Yes, Town Council still wants to proceed as per previous motion made.**
 Having this document will enable the Council to make informed decisions moving forward with discussions on renovating or new build.

R. Change of scope of work to Sportsfield upgrades project. The Ball association would like to use the money that was budgeted for a scoreboard for other things. Such as: a drag and a liner that they have already purchased (if so, can we reimburse); a ride-on so they can drag field themselves; move pitcher’s mound at J.MacCormack field (volunteers will help); and replace gravel at G. Clinton field to brick clay. *C. Outhouse can elaborate.*

Discussions are ongoing with the Ball association. Any changes in the scope of work will need to be approved by our funders. Work is to be completed by December 31st.

S. Request for Sponsorship from Amadea Llewellyn who will be playing with PEI U19 Wave Team as goalie for the 2023-24 season. *CAO disclosed that Amadea is the daughter of Greg Jay who supervises our Maintenance/Utility Department.*

MOTION by C. Jenkins and seconded by C. Laybolt to sponsor Amadea Llewellyn playing with the PEI U19 Wave Ringette Team for the 2023-24 season. All in favour. Motion carried.

T. COUNCIL REPORTS:

Mayor JoAnne Dunphy

- Meeting with Engineer with Transportation
- Meeting with Representative from Red Cross
- Met to finalize work on Boardwalk project and replacing Wayfinder maps with updated maps.
- Federation of PEI Municipalities meeting
- Discussion meeting with Searoots Alliance group.
- Attended the official ceremony for Treaty Day and the flag raising ceremony.
- Meetings with CAO
- Meetings with Events Coordinator
- Meetings with Administrative assistant for budget review
- Wrote a letter to Minister of Health regarding the status of the ER at Kings Co Hospital.

Deputy Mayor Boyd Leard

- Absent from meeting due to Health reasons.

Kim Outhouse

- Sep 13th - attended town meeting with Dept of Transportation
- Sep 14th - attended RMEK regular town council meeting
- Sep 25th - attended town meeting with SeaRoots Alliance group
- Sep 26th - inspected Ball Field fences after complaints from several users and brought complaints forward
- Sep 30th - attended Rollie Jenkins Memorial Tournament in aid of Koren Drake & Family
- Oct 1st - attended Shelly Manning Appreciation Benefit events
- Multiple volunteering events, meetings and opportunities with SMHA
- Various meetings and calls with groups and organizations to research and improve role as Councillor

Stephanie Mitsuk

- Eastern Kings Health Foundation
- Meeting with SeaRoots Alliance Group

Curtis Laybolt

- Meeting with SeaRoots Alliance Group

Frankie Chaisson

- Meeting with SeaRoots Alliance Group
- Eastern Kings Sportsplex Board Meeting
- Feels we should have a meeting with our local MLA/Province regarding developments on Rte 2. Currently, no new housing developments are permitted unless there is already a driveway. The Department of Transportation will not allow any new driveways on Rte 2 for housing.

David Jenkins

- Talking to Salvation Army about the “Kettle Program” agreed to help again this year.

Fire Chief Donnie Aitken was present at the meeting. Donnie expressed his concerns over Medical First Responder Calls. The department is feeling the pressure even more so now with recent closures to Kings Co Emergency Dept. He is worried about burn-out of our volunteers. Also, the cost to the department and the Town of Souris. There is no compensation provided for their time or supplies used. Chief Aitken also noted that wait times for Ambulances seem to be increasing again.

U. ADJOURNMENT

MOTION to adjourn the meeting by C. Chaisson at 8:16pm

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



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