



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

AGENDA

Regular Monthly Meeting

Monday, September 9, 2024 @ 7:00pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

**MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR**

A. Call the regular monthly meeting of Council to Order 7: OOPM

B. Agenda

2.1 Approval of Agenda

2.2 Additions to Agenda

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Approval of Minutes – August 12, 2024, Council Meeting

Presentations:

E. Monthly RCMP Report – August 2024

Business arising from previous meetings:

F. Proposal from AOR Web Solutions to update Town of Souris website.

Proposal was accepted and work is underway. A website payment option has been added to make it easier for people to pay their water bills or other fees owed to the Town.

G. Date for Required By-Election to fill vacant seat on Council.

- **OCTOBER 21, 2024, was selected by the Council at our June meeting.**
- **Nominations will open September 25, 2024**

H. Recreation Project Update (Councillor Outhouse) – carried forward from August meeting.

I. Unsightly Premises

Lawyer is still working on updates to our Bylaw. CAO has and will follow up again.

Financial Information**J. General Account Budget Update – August 2024**

For information only.

K. Water & Sewer Utility Account Budget update – August 2024

For information only.

L. Town of Souris – General Account Payables \$2,070.00 be approved – as of September 6, 2024.**M. Town of Souris – Sewer & Water Utility Payables \$76.64 to be approved– as of September 6, 2024.****N. General Account & Water Sewer Account Cheques issued during the month of August 2024. –**
For review only.**O. New Credit Union Account to be set up for Souris Regatta under the umbrella of the Special Events Account. Motion required by Council.**

Signing authority as per other Town Accounts.

Development – For Council information: (approved by development officer as per section 1.6 of our Land Use Bylaw)

- No permits to report this month

Development requiring Council approval:**P. Request from Gord Mitchell to amend the zoning of PID 102194, 18 Church Ave., from R1 to Commercial for purposes of renovating the old home on the property to be used as a small diner and gift shop.**

Council held a public meeting September 3, 2024, at 6:00pm as required for an opportunity for residents to give their input regarding this request to rezone for Council consideration. Notes from that meeting are attached. At the request of the Council, further clarification and a site plan was provided by the applicant following that meeting.

If the Council chooses to do so, this rezoning of this property and amendment to our official zoning map can be granted a first reading at this meeting.

Q. Request from Justin Cheverie “Baltic Enterprises” to amend the zoning of PID 921668 from R1 to R3 for purposes of building an 8 unit townhouse.

The property is approximately 35,000 square feet with deeded access to Chapel Avenue across St. Mary’s Church property. It also has a deeded easement for water and sewer connection to LaVie Avenue.

Council held a public meeting September 3, 2024, at 6:00pm as required for an opportunity for residents to give their input regarding this request to rezone for Council consideration. Notes from that meeting are attached. At the request of the Council, further clarification and a site plan was provided by the applicant following that meeting.

If the Council chooses to do so, this rezoning of this property and amendment to our official zoning map can be granted a first reading at this meeting. This does not imply approval of a development permit. A development application would need to be submitted if the property is officially rezoned. A building permit would also be required from the Province of PEI.

R. Application from Barclam Holdings Inc. for a 20' x 22' addition to existing structure at 1 Sunset Ave, Souris. PEI. PID 100222 & 100230.

The planning board met September 3, 2024 and recommended approval of this development.

S. Application from Frank and Kim Ahlering for the development of a 16' x 24' accessory structure on PID 103291, Federal Ave.

The planning board met September 3, 2024, and recommended approval of this development, but requested some follow up information. Purpose for shelter, requirement for building permit.

T. Application from Frank and Kim Ahlering for the development of a 16' x 24' accessory structure on PID 101691, 134 Main St – REVISED

The planning board met September 3, 2024, and recommended approval of this development, but requested some follow up information. Purpose for shelter, requirement for building permit. Also, clarification on a couple other structures on the property.

U. Development Application from Canada Post for improvement to front entrance to post office.

The planning board met September 3, 2024 and recommended approval of this development.

Town of Souris Bylaws required to be added and/or updated:

As per the Municipal Government Act (MGA) it is recommended that PEI Municipalities review and update certain bylaws. (CAO is working with Municipal Affairs Senior Officer on Drafts of these for review by Council) Some we are currently reviewing include:

- *REMUNERATION, ELECTIONS, GRANTS, BORROWING, TAX RATE GROUPS, PROCUREMENT*

Nothing available for this month.

New Business, Correspondence, Requests and/or Additions:

V. E-Bikes

The Town of Souris has an opportunity to get 6 e-bikes to be used as rentals. More info attached.

W. COUNCIL REPORTS:**Mayor JoAnne Dunphy**

- Website design meeting
- Attended Quinzou Festival/ Acadian Festival
- Contact with Fiddling Fisherman to set up some possible activities for Christmas week
- Planning & Development Board meeting
- Attended exhibition as a volunteer
- Contact with CEO of Health PEI
- Contact with MLA Robin Croucher
- Numerous phone calls from residents of Souris

Deputy Mayor Boyd Leard

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Kim Outhouse

- Aug 20 - Sep 1 - helped plan, create and execute an online auction & benefit
- Aug 23, Aug 30 and Sep 6 - Farmers' Market prep (prior) and on-site coordinator day of
- Sep 2 - met with EKSP (hockey role) re: year ahead
- Sep 3 - TOS Public Meeting re: rezoning
- Sep 6 - met with resident of Anniversary Ave and discussed Heartwood Cres pros/cons
- Sep 7 - attended Exhibition and some help with tear down
- Various meetings/preparation for First Shift, SMHA and other winter sports/events as well as baseball outstanding matters

Stephanie Mitsuk

- August 13 - web meeting with AOR re: website
- August 21 - SHAI finance meeting
- September 3 - public rezoning meeting
- Planning for next community dinner in collaboration with Souris Regional School

Curtis Laybolt

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David Jenkins

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X. ADJOURNMENT

Please keep in mind that some people are very sensitive to strong smells, especially from colognes and perfumes. Let us keep our public meetings SCENT FREE so all can enjoy!

Your cooperation is appreciated!



AGENDA Prepared by:
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