

**TOWN OF SOURIS**  
**CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2020**

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## MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

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The accompanying consolidated financial statements of the Town of Souris are the responsibility of management and have been prepared in accordance with Canadian accounting standards for the public sector. A summary of the significant accounting policies are described in the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current period cannot be finalized with a certainty until future periods.

To meet its responsibility, management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The council met with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by MRSB Chartered Professional Accountants Inc., independent external auditors appointed by the Town. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the consolidated financial statements.

On behalf of the Town of Souris

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Chief Administrative Officer

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## INDEPENDENT AUDITOR'S REPORT

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### TO THE MAYOR AND MEMBERS OF COUNCIL:

#### Opinion

We have audited the consolidated financial statements of the Town of Souris, which comprise the consolidated statement of financial position as at March 31, 2020, and the consolidated statements of operations, changes in net financial assets and cash flow for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Town of Souris as at March 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for the public sector.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Town of Souris in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian accounting standards for the public sector and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards, will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:



- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*MRSB Chartered Professional Accountants Inc*

**CHARLOTTETOWN, P.E.I.**

**OCTOBER 13, 2020**

**M|R|S|B**

**TOWN OF SOURIS  
CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
MARCH 31, 2020**

	2020	2019
<b>Financial Assets</b>		
Cash and cash equivalents		
Unrestricted	\$ 1,046,114	\$ 1,079,974
Restricted	778,409	557,337
Accounts receivable	195,580	258,725
	<b>2,020,103</b>	1,896,036
<b>Liabilities</b>		
Accounts payable and accrued liabilities	59,734	119,991
Retiring allowances payable	50,959	48,614
Deferred revenue - Note 3	780,357	575,740
Long term debt - Note 4	454,418	560,325
	<b>1,345,468</b>	1,304,670
<b>Net Financial Assets</b> - Statement 3	<b>674,635</b>	591,366
<b>Non-Financial Assets</b>		
Tangible capital assets - Schedules 1 and 2	9,689,749	9,542,870
Prepaid expense	7,462	6,325
	<b>9,697,211</b>	9,549,195
<b>Accumulated Surplus</b>	<b>\$10,371,846</b>	\$10,140,561
<b>Municipal Position</b>		
Accumulated surplus - Statement 2	<b>\$10,371,846</b>	\$10,140,561

ON BEHALF OF THE TOWN COUNCIL:

\_\_\_\_\_ Mayor

\_\_\_\_\_ Councilor

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**M | R | S | B**

**TOWN OF SOURIS  
CONSOLIDATED STATEMENT OF OPERATIONS  
YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Actual 2019 (15 months)
<b>Revenues</b>			
Town - Schedule 3	\$ 1,303,016	\$ 1,682,069	\$ 1,594,800
Sewer - Schedule 10	194,630	209,200	434,869
Water - Schedule 12	200,050	233,392	247,140
	<b>1,697,696</b>	<b>2,124,661</b>	<b>2,276,809</b>
<b>Expenditures</b>			
Town - Schedule 4	1,073,039	1,333,893	1,637,380
Sewer - Schedule 10	189,053	264,328	302,756
Water - Schedule 12	191,602	295,155	284,073
	<b>1,453,694</b>	<b>1,893,376</b>	<b>2,224,209</b>
<b>Change in Fund Balances</b>	<b>\$ 244,002</b>	<b>231,285</b>	<b>52,600</b>
<b>Accumulated Surplus - Beginning of Year</b>		<b>10,140,561</b>	<b>10,087,961</b>
<b>Accumulated Surplus - End of Year - Note 6</b>		<b>\$10,371,846</b>	<b>\$10,140,561</b>

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS**  
**CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS**  
**YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Actual 2019 (15 months)
Change in fund balances	\$ 244,002	\$ 231,285	\$ 52,600
Amortization of tangible capital assets	-	389,595	499,872
Purchase of tangible capital assets	(262,000)	(536,475)	(450,052)
(Increase) decrease in prepaid expense	-	(1,136)	3,299
<b>Increase in Net Financial Assets</b>	<b>(17,998)</b>	<b>83,269</b>	<b>105,719</b>
<b>Net Financial Assets - Beginning of Year</b>	<b>591,366</b>	<b>591,366</b>	<b>485,647</b>
<b>Net Financial Assets - End of Year</b>	<b>\$ 573,368</b>	<b>\$ 674,635</b>	<b>\$ 591,366</b>

(Notes 1 to 14 are an integral part of these consolidated financial statements)



**TOWN OF SOURIS  
CONSOLIDATED STATEMENT OF CASH FLOW  
YEAR ENDED MARCH 31, 2020**

	2020	2019 (15 months)
<b>Cash Flows From Operating Activities</b>		
Change in fund balances	\$ 231,285	\$ 52,600
Amortization of tangible capital assets	<u>389,595</u>	<u>499,872</u>
	<u>620,880</u>	<u>552,472</u>
 <b>Change in Non-Cash Working Capital</b>		
Decrease in accounts receivable	63,145	384,559
(Increase) decrease in prepaid expense	(1,136)	3,299
Decrease in accounts payable and accrued liabilities	(60,258)	(348,330)
Increase (decrease) in retiring allowances payable	2,345	(5,795)
Increase in deferred revenue	<u>204,617</u>	<u>22,412</u>
	<u>208,713</u>	<u>56,145</u>
	<u>829,593</u>	<u>608,617</u>
 <b>Cash Flows From Capital Activity</b>		
Purchase of tangible capital assets	<u>(536,475)</u>	<u>(450,052)</u>
 <b>Cash Flows From Financing Activity</b>		
Repayment of long term debt	<u>(105,906)</u>	<u>(141,682)</u>
 <b>Increase in Cash and Cash Equivalents</b>	<u>187,212</u>	<u>16,883</u>
 <b>Cash and Cash Equivalents - Beginning of Year</b>	<u>1,637,311</u>	<u>1,620,428</u>
 <b>Cash and Cash Equivalents - End of Year</b>	<u>\$ 1,824,523</u>	<u>\$ 1,637,311</u>
 <b>Cash and Cash Equivalents Consists of:</b>		
Unrestricted	\$ 1,046,114	\$ 1,079,974
Restricted	<u>778,409</u>	<u>557,337</u>
	<u>\$ 1,824,523</u>	<u>\$ 1,637,311</u>

(Notes 1 to 14 are an integral part of these consolidated financial statements)

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**TOWN OF SOURIS  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
MARCH 31, 2020**

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## **1. Description of Business**

The Town of Souris ("the Town") is incorporated under the PEI Municipalities Act. The Town is a non-profit organization under the Income Tax Act.

## **2. Accounting Policies**

### **Basis of Preparation**

These consolidated financial statements for the Town of Souris have been prepared by management in accordance with Canadian accounting standards for the public sector.

These consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenditures are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs and in the completion of specific work. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the year when the related expenditures are incurred, services are performed or the tangible capital assets are acquired.

### **Basis of Consolidation**

These consolidated financial statements for the Town of Souris reflect the assets, liabilities, revenues, expenditures, and changes in fund balances of all funds of the Town. The Town is comprised of all organizations and committees that are accountable to the Town for the administration of their financial affairs and resources, and which are owned or controlled by the Town. This includes the Town of Souris Sewer and Water Utility Corporation.

The financial activities of certain entities associated with the Town of Souris are considered to be separate government business enterprises and are not consolidated. These entities include:

Eastern Kings Sportsplex Ltd.

### **Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand and unrestricted and restricted balances on deposit with banks. Bank borrowings are considered to be a financing activity.

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**TOWN OF SOURIS**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2020**

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## 2. Accounting Policies (cont'd)

### Accounts Receivable

Accounts receivable arise from sewer dues, rents, government funding, miscellaneous and Harmonized Sales Tax recoverable. An allowance for bad debts has been calculated through discussions with management, assessment of the other circumstances influencing the collectibility of amounts, and using historical loss experience. Amounts deemed non-collectible are written off and deducted from the carrying value of the receivable. Amounts subsequently recovered from accounts previously written off are credited to the allowance account in the period of recovery.

### Tangible Capital Assets

Tangible capital assets of the Town are stated at cost and amortized using the straight-line method over the following number of years:

Buildings	40 years
Furniture and equipment	15 years
Sidewalks	25 years
Street improvements	25 years
Fire trucks	20 years
Computer equipment	5 years
Signage	5 years
Boardwalk	15 years
Zodiac boat	10 years
Waterfront development	25 years
Heavy equipment	20 years
Sportsfield	20 years
Multi-court development	20 years
Computer software	5 years
Lawnmower	10 years
Costume	5 years
Storm drains	50 years
Backhoe	15 years
Park improvements	15 years
Fencing	15 years
Paving	20 years
Beach development	25 years
Motor vehicle	10 years

Tangible capital assets of the Sewer and Water Utility are stated at cost and amortized using the straight-line method at the following rates as directed by the Island Regulatory and Appeals Commission:

Buildings	10%
Equipment	10%
Office equipment	10%
Water	1.2%, 5% and 10%
Sewer	1.2%, 5% and 10%



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**TOWN OF SOURIS**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2020**

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## **2. Accounting Policies (cont'd)**

### **Government Transfers**

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the consolidated financial statements as revenue in the year in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates on the amounts can be determined.

### **Employee Future Benefits**

Provision is made for benefits accruing to employees in respect of wages and salaries, retiring allowances, and defined contributions to employee benefit plans when it is probable that settlement will be required and they are capable of being measured reliably.

### **Reserves**

The reserve funds are credited by specific charges as a direct transfer from or to the funds.

### **Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for the use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the consolidated change in net financial assets for the year.

### **Revenue Recognition**

Property tax billings are assessed based on the market value of real property in the Town and are payable in each calendar year. Municipal tax rates are reviewed, established, and approved annually by the Town Council. These revenues are recognized when amounts received monthly from the Province.

Sewer dues are charged based on rates approved by the Island Regulatory and Appeals Commission (IRAC). These charges are assessed quarterly and are recognized when billings come due.

The Town follows the deferral method of accounting for grants and contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred, with recognition of excess amounts being deferred until the related expenditures is incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.



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**TOWN OF SOURIS  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
MARCH 31, 2020**

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## 2. Accounting Policies (cont'd)

### Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in surplus. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments that are subsequently measured at amortized cost are shown as an adjustment to the carrying value of the related financial instrument.

### Use of Estimates

The presentation of the consolidated financial statements in conformity with Canadian accounting standards for the public sector requires management to make estimates and assumptions that affect the reported amount of assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those reported. The following are areas in which management makes significant accounting estimates:

- The amounts recorded for amortization of tangible capital assets on the consolidated statement of operations is subject to management's assessment of the estimated useful life of the Town's tangible capital assets; and
- The recognized amounts of potential claims and liabilities depend on management's assessment of future costs and the probability these events will occur.

## 3. Deferred Revenue

	2020	2019
New Deal Gas Tax Funding	\$ 778,410	\$ 575,740
Rental	1,947	-
	<u>\$ 780,357</u>	<u>\$ 575,740</u>

Under the New Deal Gas Tax Funding for Incorporated Communities and the New Deal for Cities & Communities, the Town was allocated \$104,934 per year for the fiscal year ending March 31, 2015, \$111,716 for the years ending March 31, 2016, 2017 and 2018, \$118,498 for the year ending March 31, 2019 and \$200,000 for the year ended March 31, 2020. In addition, the Town will also be receiving Souris West's Notional allocation funds for the same period totaling \$49,654. These funds, along with interest earned, must be used for eligible infrastructure and capacity building projects. During the year, the Town earned interest of \$14,938 and had no eligible expenditures and corrected funding of \$12,268 from prior year.

**TOWN OF SOURIS**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2020**

**4. Long Term Debt**

	2020	2019
<b>Town of Souris</b>		
Souris Credit Union Limited - prime; repayable in blended monthly installments of \$1,091; renewable October 15, 2023	\$ 72,573	\$ 82,603
Souris Credit Union Limited - prime; repayable in blended monthly installments of \$3,150; renewable May 30, 2021	45,506	83,646
Souris Credit Union Limited - prime; repaid during the year	-	20,440
CIBC - prime plus 1.5%; repaid during the year	-	15,720
	<b>118,079</b>	<b>202,409</b>
 <b>Town of Souris Sewer and Water Utility Corporation</b>		
CIBC - 3.516%; repayable in blended monthly installments of \$893; renewable October 16, 2022	141,363	147,002
Bank of Montreal - 2.78%; repayable in blended monthly installments of \$753; renewable July 31, 2024	89,095	95,354
Bank of Montreal - 2.52%; repayable in blended monthly installments of \$544; renewable April, 2025	58,776	63,893
Bank of Montreal - 2.98%; repayable in blended monthly installments of \$493; renewable March 31, 2022	47,105	51,667
	<b>336,339</b>	<b>357,916</b>
<b>Total long term debt</b>	<b>\$ 454,418</b>	<b>\$ 560,325</b>

As security for the loans, the Town has provided a demand note, a borrowing resolution, a general security agreement over specific assets, a first and floating charge over all assets, and assignment of insurance.

**TOWN OF SOURIS**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2020**

**4. Long Term Debt (cont'd)**

Principal portion of long term debt is expected to be repaid over the next five years as follows:

	<u>Town</u>	<u>Sewer and Water</u>	<u>Total</u>
2021	\$ 48,538	\$ 22,139	\$ 70,677
2022	20,138	22,832	42,970
2023	12,018	23,517	35,535
2024	37,385	24,222	61,607
2025	-	24,949	24,949
	<u>\$ 118,079</u>	<u>\$ 117,659</u>	<u>\$ 235,738</u>

**5. Government Transfers for Capital**

	2020	2019 (15 months)
<b>Town</b>		
ACOA - Innovative Communities Fund	\$ 212,501	\$ -
Provincial Infrastructure Funding	100,000	-
Municipal Capital Expenditures Grant	40,104	17,080
Innovation PEI	-	7,500
Community Development Program	-	1,320
	<u>352,605</u>	<u>25,900</u>
<b>Sewer</b>		
New Deals Gas Tax	12,268	122,678
Municipal Capital Expenditures Grant	(893)	20,449
Clean Water Waste Water Fund	-	44,651
Build Canada - Small Communities Fund	-	3,835
	<u>11,375</u>	<u>191,613</u>
<b>Water</b>		
Municipal Capital Expenditures Grant	240	2,860
Build Canada - Small Communities Fund	-	5,753
	<u>240</u>	<u>8,613</u>
	<u>\$ 364,220</u>	<u>\$ 226,126</u>

**TOWN OF SOURIS**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2020**

**6. Accumulated Surplus**

	2020	2019
Unrestricted surplus	\$ 299,255	\$ 470,756
Reserve funds - Note 7	837,260	687,260
Investment in tangible capital assets - Note 8	<u>9,235,331</u>	<u>8,982,545</u>
	<u>\$10,371,846</u>	<u>\$10,140,561</u>

**7. Reserve Funds**

Balance - beginning of year	\$ 687,260	\$ 713,404
Allocation from revenue	150,000	40,000
Expenditures allocated to reserve	<u>-</u>	<u>(66,144)</u>
Balance - end of year	<u>\$ 837,260</u>	<u>\$ 687,260</u>
Comprised of:		
Fire equipment and trucks	\$ 332,160	\$ 292,160
Sidewalks, streets and storm drains	138,000	138,000
Street equipment	100,000	100,000
Alternative energy	100,000	100,000
Fire hall	130,000	30,000
Economic development	24,000	24,000
Town Hall	10,000	-
Special events	<u>3,100</u>	<u>3,100</u>
	<u>\$ 837,260</u>	<u>\$ 687,260</u>

**8. Investment in Tangible Capital Assets**

Tangible capital assets - Schedules 1 and 2	\$16,999,301	\$16,462,827
Accumulated amortization - Schedules 1 and 2	(7,309,552)	(6,919,957)
Long term debt - Note 4	<u>(454,418)</u>	<u>(560,325)</u>
	<u>\$ 9,235,331</u>	<u>\$ 8,982,545</u>



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**TOWN OF SOURIS**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2020**

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## **9. Financial Instruments**

The Town's financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, retiring allowances payable and long term debt.

The Town is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Town's risk exposure and concentration as of March 31, 2020.

### **Credit risk**

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Town is exposed to credit risk from customers. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Town has a significant number of customers which minimizes concentration of credit risk.

### **Interest rate risk**

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Town manages exposure through its normal operating and financing activities. The Town is exposed to interest rate risk primarily through its floating interest rate credit facilities.

### **Liquidity risk**

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Town is exposed to this risk mainly in respect of its receipt of government funding, long term debt and accounts payable and accrued liabilities.

## **10. Rate Regulation**

### **Sewer and Water Utilities**

The Town is subject to rate regulation on the sewer and water utilities provided to residents in Prince Edward Island under the Island Regulatory and Appeals Commissions Act. The purpose of this Act, which is administered by the Island Regulatory and Appeals Commission (IRAC), is to regulate the rate municipalities may charge for sewer and water utilities provided to residents within Prince Edward Island and to ensure at all times a just and reasonable price for sewer and water services.

Utility rates and charges are fixed and determined in accordance with the generally accepted public utility practices after taking into consideration local conditions and circumstances. Municipalities may apply for changes to sewer utility rates with IRAC. The commission will review these requests and adjust the price accordingly.

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**TOWN OF SOURIS**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2020**

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## 11. Budget Figures

A reconciliation of the 2020 fiscal operating budget prepared by Council to the budget figures disclosed in the consolidated financial statements is as follows:

Town of Souris budgeted annual surplus	\$ 59,077
Town of Souris Sewer and Water Utility Corporation budgeted annual deficit	(46,199)
Add: Capital expenditures	262,000
Add: Term debt principal repayments	89,124
Less: Reserve funds	<u>(120,000)</u>
	<u>\$ 244,002</u>

Amortization was not included in the budgeted expenditure figures in the statements of operations, changes in net financial assets and schedules since it was not part of the scope of the Town's original operating budget.

The budget figures provided on Statements 2 and 3 and Schedules 3 - 13 have not been audited or reviewed by the external auditor.

## 12. Segment Disclosure

The Town is a diversified municipal unit that provides a wide range of services to its citizens. For management reporting purposes, the Town's operations and activities are organized and reported by segment. The major segments are as follows:

### Fire Department

This segment is responsible for the maintenance and operations of the fire department services provided to residents and other customers.

### Water Utility

This segment is responsible for the maintenance and operations of water services provided to residents and other customers.

### Sewer Utility

This segment is responsible for the maintenance and operations of sewer services provided to residents and other customers.

### General Government

This segment is responsible for the overall financial and local government administration. Its tasks include, but are not limited to, daily accounting functions, preparation and coordination of annual consolidated audited financial statements, development of the annual budget, human resource functions for the entire Town, maintenance of bylaws and policies, oversight of public works, maintenance of Town facilities, and administration of Town services.

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**TOWN OF SOURIS**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2020**

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**13. Prior Year's Figures**

Certain of the prior year's figures have been reclassified to conform to the current year consolidated financial statement presentation.

**14. Subsequent Event**

The recent outbreak of the Coronavirus Disease 2019, or COVID-19, has spread across the globe and is impacting worldwide economic activity. This global pandemic poses the risk that the Town or its residents, employees, contractors, suppliers and other partners may be unable to conduct regular business activities for an indefinite period of time. While it is not possible at this time to estimate the impact that COVID-19 could have on the Town's business, the continued spread of COVID-19 and the measures taken by the federal and provincial governments to contain its impact could adversely impact the Town's business, financial condition or results of operations. The extent to which the COVID-19 outbreak impacts the Town's results will depend on future developments that are highly uncertain and cannot be predicted, including new information that may emerge concerning the spread of the virus and government actions.



**TOWN OF SOURIS  
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
STATEMENT OF TANGIBLE CAPITAL ASSETS  
YEAR ENDED MARCH 31, 2020**

Town Assets	Cost	Additions	Disposals	Cost	Accum	Accum	Amort	Mar 31, 2020	Accum	Amort	Mar 31, 2020	NBV	2020
	Beginning of Year			End of Year									
Land	\$ 254,796	\$ -	\$ -	\$ 254,796	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 254,796	
Buildings	2,531,819	-	-	2,531,819	1,238,775	-	61,354	1,300,129	-	-	1,300,129	1,231,690	
Furniture and equipment	927,594	24,247	-	951,841	617,528	40,563	18,229	658,091	392,164	315,322	649,121	293,750	
Sidewalks	550,340	-	-	550,340	373,935	2,016	30,165	392,164	315,322	32,823	46,845	158,176	
Street improvements	336,169	-	-	336,169	313,306	2,730	1,589	315,322	649,121	14,039	6,375	20,847	
Fire trucks	959,142	-	-	959,142	618,956	4,057	2,318	649,121	32,823	5,425	384,025	310,021	
Computer equipment	36,510	1,738	-	38,248	30,093	1,589	2,318	32,823	46,845	64,122	6,375	5,425	
Signage	48,178	3,518	-	51,696	45,256	5,543	5,543	46,845	879,921	93,447	198,398	4,851	
Boardwalk	61,566	386,581	-	448,147	50,083	14,439	6,425	64,122	879,921	93,447	198,398	384,025	
Zodiac boat	23,181	-	-	23,181	4,057	2,318	2,318	6,375	879,921	93,447	198,398	16,806	
Waterfront development	889,867	-	-	889,867	874,378	5,543	5,543	879,921	93,447	93,447	198,398	9,946	
Heavy equipment	288,797	-	-	288,797	79,008	14,439	14,439	93,447	198,398	198,398	198,398	195,350	
Sportsfield	290,951	-	-	290,951	191,973	6,425	6,425	198,398	198,398	198,398	198,398	92,553	
Multi-court development	45,040	16,768	-	61,808	42,225	2,671	2,671	44,896	44,896	44,896	44,896	16,912	
Computer software	13,149	-	-	13,149	9,216	1,210	1,210	10,426	10,426	10,426	10,426	2,723	
Lawnmower	24,658	497	-	25,155	16,278	2,003	2,003	18,281	18,281	18,281	18,281	6,874	
Costume	3,745	-	-	3,745	3,107	196	196	3,303	3,303	3,303	3,303	442	
Storm drains	781,099	-	-	781,099	246,180	15,622	15,622	261,802	261,802	261,802	261,802	519,297	
Backhoe	21,177	-	-	21,177	10,942	1,412	1,412	12,354	12,354	12,354	12,354	8,823	
Park improvements	47,747	7,792	-	55,539	17,410	3,443	3,443	20,853	20,853	20,853	20,853	34,686	
Fencing	20,035	-	-	20,035	4,871	1,335	1,335	6,206	6,206	6,206	6,206	13,829	
Paving	172,829	-	-	172,829	60,437	8,411	8,411	68,848	68,848	68,848	68,848	103,981	
Beach development	1,175,849	-	-	1,175,849	174,712	47,034	47,034	221,746	221,746	221,746	221,746	954,103	
Motor vehicle	36,252	-	-	36,252	16,184	3,625	3,625	19,809	19,809	19,809	19,809	16,443	
	\$ 9,540,490	\$ 441,141	\$ -	\$ 9,981,631	\$ 5,038,910	\$ 286,372	\$ 286,372	\$ 5,325,282	\$ 5,325,282	\$ 5,325,282	\$ 5,325,282	\$ 4,656,349	

(Notes 1 to 14 are an integral part of these consolidated financial statements)



**TOWN OF SOURIS  
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
STATEMENT OF TANGIBLE CAPITAL ASSETS  
YEAR ENDED MARCH 31, 2020**

						Schedule 1 (cont'd)		
	Cost Beginning of Year	Additions	Disposals	Cost End of Year	Accum Amort Mar 31, 2019	Amort Mar 31, 2020	Accum Amort Mar 31, 2020	NBV 2020
<b>Sewer and Water Assets</b>								
Land	\$ 24,289	\$ -	\$ -	\$ 24,289	\$ -	\$ -	\$ -	\$ 24,289
Buildings	107,332	5,280	-	112,612	93,630	5,674	99,304	13,308
Equipment	63,532	-	-	63,532	52,464	6,360	58,824	4,708
Office equipment	22,088	-	-	22,088	22,088	-	22,088	-
Water	2,948,289	-	-	2,948,289	775,316	37,536	812,852	2,135,437
Sewer	3,756,806	90,054	-	3,846,860	937,549	53,653	991,202	2,855,658
	<b>\$ 6,922,336</b>	<b>\$ 95,334</b>	<b>\$ -</b>	<b>\$ 7,017,670</b>	<b>\$ 1,881,047</b>	<b>\$ 103,223</b>	<b>\$ 1,984,270</b>	<b>\$ 5,033,400</b>
<b>Total Tangible Capital Assets</b>	<b>\$ 16,462,826</b>	<b>\$ 536,475</b>	<b>\$ -</b>	<b>\$ 16,999,301</b>	<b>\$ 6,919,957</b>	<b>\$ 389,595</b>	<b>\$ 7,309,552</b>	<b>\$ 9,689,749</b>

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS  
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
STATEMENT OF TANGIBLE CAPITAL ASSETS  
15 MONTHS ENDED MARCH 31, 2019**

Town Assets	Cost Beginning of Period	Additions	Disposals	Cost End of Period	Accum Amort Dec 31, 2017	Amort	Accum Amort Mar 31, 2019	NBV 2019	Schedule 2
Land	\$ 254,796	-	-	\$ 254,796	-	-	-	\$ 254,796	
Buildings	2,530,337	1,482	-	2,531,819	1,162,116	76,659	1,238,775	1,293,044	
Furniture and equipment	823,884	103,710	-	927,594	569,829	47,699	617,528	310,066	
Sidewalks	550,340	-	-	550,340	351,149	22,786	373,935	176,405	
Street improvements	336,169	-	-	336,169	310,582	2,724	313,306	22,863	
Fire trucks	959,142	-	-	959,142	569,758	49,198	618,956	340,186	
Computer equipment	32,791	3,719	-	36,510	26,144	3,949	30,093	6,417	
Signage	46,284	1,894	-	48,178	39,962	5,294	45,256	2,922	
Boardwalk	59,175	2,391	-	61,566	48,741	1,342	50,083	11,483	
Zodiac boat	23,181	-	-	23,181	1,159	2,898	4,057	19,124	
Waterfront development	889,867	-	-	889,867	846,134	28,244	874,378	15,489	
Heavy equipment	288,797	-	-	288,797	60,958	18,050	79,008	209,789	
Sportsfield	290,951	-	-	290,951	183,942	8,031	191,973	98,978	
Multi-court development	45,040	-	-	45,040	39,410	2,815	42,225	2,815	
Computer software	13,149	-	-	13,149	7,704	1,512	9,216	3,933	
Lawnmower	24,658	-	-	24,658	13,804	2,474	16,278	8,380	
Costume	3,745	-	-	3,745	2,861	246	3,107	638	
Storm drains	762,070	19,029	-	781,099	226,890	19,290	246,180	534,919	
Backhoe	21,177	-	-	21,177	9,177	1,765	10,942	10,235	
Park improvements	47,747	-	-	47,747	13,431	3,979	17,410	30,337	
Fencing	17,093	2,942	-	20,035	3,324	1,547	4,871	15,164	
Paving	172,829	-	-	172,829	49,923	10,514	60,437	112,392	
Beach development	1,107,928	67,921	-	1,175,849	117,617	57,095	174,712	1,001,137	
Motor vehicle	36,252	-	-	36,252	11,652	4,532	16,184	20,068	
	\$ 9,337,402	\$ 203,088	\$ -	\$ 9,540,490	\$ 4,666,267	\$ 372,643	\$ 5,038,910	\$ 4,501,580	

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**STATEMENT OF TANGIBLE CAPITAL ASSETS**  
**15 MONTHS ENDED MARCH 31, 2019**

	Schedule 2 (cont'd)							
	Cost Beginning of Period	Additions	Disposals	Cost End of Period	Accum Amort Dec 31, 2017	Amort Mar 31, 2019	Accum Amort Mar 31, 2019	NBV 2019
<b>Sewer and Water Assets</b>								
Land	\$ 24,289	\$ -	\$ -	\$ 24,289	\$ -	\$ -	\$ -	\$ 24,289
Buildings	107,333	-	-	107,333	87,199	6,431	93,630	13,703
Equipment	63,532	-	-	63,532	44,522	7,942	52,464	11,068
Office equipment	22,088	-	-	22,088	22,088	-	22,088	-
Water	2,919,904	28,385	-	2,948,289	728,487	46,829	775,316	2,172,973
Sewer	3,538,227	218,579	-	3,756,806	871,522	66,027	937,549	2,819,257
	<b>\$ 6,675,373</b>	<b>\$ 246,964</b>	<b>\$ -</b>	<b>\$ 6,922,337</b>	<b>\$ 1,753,818</b>	<b>\$ 127,229</b>	<b>\$ 1,881,047</b>	<b>\$ 5,041,290</b>
<b>Total Tangible Capital Assets</b>	<b>\$16,012,775</b>	<b>\$ 450,052</b>	<b>\$ -</b>	<b>\$16,462,827</b>	<b>\$ 6,420,085</b>	<b>\$ 499,872</b>	<b>\$ 6,919,957</b>	<b>\$ 9,542,870</b>

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**STATEMENT OF OPERATIONS - TOWN**  
**YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Schedule 3 Actual 2019 (15 months)
<b>Revenues</b>			
Municipal taxes	\$ 685,571	\$ 740,430	\$ 863,296
Government transfers for capital - Note 5	35,000	352,605	25,900
Municipal grant	204,801	204,801	252,471
Fire dues	202,246	198,827	253,519
Matthew MacLean building - rent	52,341	42,184	56,432
Interest	15,000	37,584	46,694
Miscellaneous	23,000	27,002	3,551
Sportsplex contribution	22,000	22,019	28,989
Beachfront rentals	25,185	22,900	21,900
Fines	15,000	8,759	17,724
Recreation grants	8,500	8,500	8,500
Rent	3,600	3,600	4,500
Newsletter	4,000	3,556	4,550
SHAI land lease	2,772	2,772	2,772
Music in the Park	2,000	2,400	2,000
Souvenir sales	1,000	2,315	1,065
License fees	800	1,686	910
History book sales	200	129	27
	<b>\$ 1,303,016</b>	<b>\$ 1,682,069</b>	<b>\$ 1,594,800</b>

(Notes 1 to 14 are an integral part of these consolidated financial statements)



**TOWN OF SOURIS**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**STATEMENT OF OPERATIONS - TOWN**  
**YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Schedule 4 Actual 2019 (15 months)
<b>Expenditures</b>			
Amortization of tangible capital assets	\$ -	\$ 286,376	\$ 372,638
Economic Development - Schedule 5	1,500	-	1,258
Emergency Measures Operations - Schedule 5	1,000	1,322	2,693
Fire Department - Schedule 5	87,960	74,573	88,038
Fire protection water supply	65,000	94,682	81,072
Gateway Park - Schedule 6	34,770	33,868	37,895
General Administration - Schedule 6	223,793	213,160	269,688
Improvement and Beautification - Schedule 7	24,500	17,417	22,823
Information Technology - Schedule 7	11,200	9,191	10,151
Matthew MacLean Building - Schedule 7	66,310	54,090	73,101
Police Protection	139,516	139,516	166,947
Public Property - Schedule 7	32,360	26,140	46,368
Publicity and Town Promotion - Schedule 8	38,200	43,189	40,465
Recreation and Youth - Schedule 8	22,130	18,897	28,004
Seniors grant	2,000	1,300	1,900
Streets and Sidewalks - Schedule 9	321,600	319,787	393,692
Tourism - Schedule 9	1,200	385	647
	<u>1,073,039</u>	<u>1,333,893</u>	<u>1,637,380</u>
<b>Change in Fund Balance</b>	<u>\$ 229,977</u>	<u>\$ 348,176</u>	<u>\$ (42,580)</u>

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**STATEMENT OF EXPENDITURES - TOWN**  
**YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Schedule 5 Actual 2019 (15 months)
<b>Economic Development</b>			
Economic development	\$ 1,500	\$ -	\$ 1,258
<b>Emergency Measures Operations</b>			
Supplies and maintenance	\$ 1,000	\$ 1,322	\$ 2,693
<b>Fire Department</b>			
Advertising	\$ 1,000	\$ 708	\$ 1,035
Electricity	7,500	6,504	8,742
Fire hall - fuel	5,000	4,410	5,069
Fire hall - maintenance	5,600	5,318	4,335
Firemen's life insurance	4,600	4,180	4,431
Firemen's recreation	2,800	2,653	2,209
Fire truck - fuel	2,500	1,670	2,990
Fire truck - maintenance	7,200	6,259	7,806
Interest on long term debt	-	262	1,953
Licenses and fees	2,000	1,096	1,811
Monitor repairs and maintenance	2,000	314	297
Phone system	3,300	2,885	3,607
Supplies and maintenance	12,500	11,443	16,078
Telephone	2,000	2,423	2,881
Training	7,000	6,379	1,290
Wages	22,500	17,610	22,930
Water and sewer	460	459	574
	<b>\$ 87,960</b>	<b>\$ 74,573</b>	<b>\$ 88,038</b>

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**STATEMENT OF EXPENDITURES - TOWN**  
**YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Schedule 6 Actual 2019 (15 months)
<b>Gateway Park</b>			
Electricity and internet	\$ 4,400	\$ 5,943	\$ 4,354
Garbage disposal	2,500	2,591	2,558
Insurance	910	1,059	909
Maintenance and supplies	10,500	8,535	9,931
Maintenance wages	16,000	15,281	19,549
Water and sewer	460	459	594
	<u>\$ 34,770</u>	<u>\$ 33,868</u>	<u>\$ 37,895</u>
<b>General Administration</b>			
Advertising	\$ 2,500	\$ 1,866	\$ 2,290
Bank charges	150	-	159
Bookkeeper salary	5,613	7,085	5,429
Bylaw enforcement officer	13,000	8,632	16,682
Council and administrative travel	5,500	2,949	3,075
Council honoraria	18,590	17,041	23,685
Dog control	-	-	188
Donations (non-sport)	10,000	4,672	15,798
Election	-	3,722	2,984
Employee benefits	7,500	6,001	7,063
Events coordinator	28,000	46,405	50,711
Federation fees	2,400	2,130	2,668
Federation meeting	500	456	497
Hospitality	2,000	439	267
Insurance	25,000	15,263	16,680
Mayor's expense	1,000	319	294
Office and supplies	6,000	5,994	6,803
Professional fees	12,500	11,980	14,559
Retiring allowance	8,800	747	759
Scholarships	1,000	1,200	1,765
Senior's development	-	407	8,032
Staff overtime	12,000	14,772	16,288
Staff training	1,500	-	1,318
Sundry	700	1,784	2,704
Telephone	2,500	2,856	2,965
Town administrator salary and benefits	54,040	54,938	64,232
Workers compensation insurance	3,000	1,502	1,793
	<u>\$ 223,793</u>	<u>\$ 213,160</u>	<u>\$ 269,688</u>

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**STATEMENT OF EXPENDITURES - TOWN**  
**YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Schedule 7 Actual 2019 (15 months)
<b>Improvement and Beautification</b>			
Benches and planters	\$ -	\$ -	\$ 75
Flowers	2,500	1,353	2,096
Flower bed planting and maintenance	21,000	15,872	20,652
Tree planting	1,000	192	-
	<u>\$ 24,500</u>	<u>\$ 17,417</u>	<u>\$ 22,823</u>
<b>Information Technology</b>			
Computer replacement and repairs	\$ 1,000	\$ 1,336	\$ 1,802
Sharepoint system	4,200	3,841	4,528
Software	4,500	4,014	3,427
Training	500	-	105
Website maintenance	1,000	-	289
	<u>\$ 11,200</u>	<u>\$ 9,191</u>	<u>\$ 10,151</u>
<b>Matthew MacLean Building</b>			
Electricity	\$ 14,000	\$ 11,839	\$ 16,718
Elevator maintenance and inspection	1,000	845	456
Garbage removal	2,500	2,427	2,832
Insurance	4,000	4,299	3,980
Janitor	5,500	5,401	5,806
Maintenance and repairs	35,000	25,002	38,921
Property tax	3,850	3,818	3,814
Water and sewer	460	459	574
	<u>\$ 66,310</u>	<u>\$ 54,090</u>	<u>\$ 73,101</u>
<b>Public Property</b>			
Alarm monitoring	\$ 500	\$ 627	\$ 352
Electricity	5,500	4,845	5,981
Elevator maintenance contract	2,700	2,978	3,626
Fuel	8,000	8,616	14,193
Property tax	3,200	3,208	3,199
Repairs and maintenance	12,000	5,407	18,443
Water and sewer	460	459	574
	<u>\$ 32,360</u>	<u>\$ 26,140</u>	<u>\$ 46,368</u>

(Notes 1 to 14 are an integral part of these consolidated financial statements)



**TOWN OF SOURIS**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**STATEMENT OF EXPENDITURES - TOWN**  
**YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Schedule 8 Actual 2019 (15 months)
<b>Publicity and Town Promotion</b>			
Beach sign electricity	\$ 1,000	\$ 2,979	\$ 893
Canada Day	8,000	8,000	8,004
Christmas parade	4,400	4,400	4,000
CMA	3,000	3,865	-
Float construction and decorations	1,800	387	1,637
Home lighting contest	450	450	250
Hospital equipment fund	5,000	5,000	5,000
Music in the Park	3,000	2,284	3,810
Newsletter	2,000	1,672	3,225
Promotional advertisements	-	-	960
SeaGlass festival	4,500	4,500	4,500
Souvenirs	2,500	3,852	953
Sundry events	2,550	5,800	7,233
	<u>\$ 38,200</u>	<u>\$ 43,189</u>	<u>\$ 40,465</u>
<b>Recreation and Youth</b>			
Eastern Kings Sportsplex	\$ 8,500	\$ 8,500	\$ 8,500
Eastern Kings Sportsplex sewer and water	2,000	1,755	1,995
Maintenance, repairs and electricity	3,000	1,606	4,121
Miscellaneous	750	819	892
Playground and sports equipment	3,000	1,059	4,197
Property taxes	1,880	1,896	1,873
Recreation grants	3,000	3,262	2,926
Regional recreation director salary and benefits	-	-	3,500
	<u>\$ 22,130</u>	<u>\$ 18,897</u>	<u>\$ 28,004</u>

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**STATEMENT OF EXPENDITURES - TOWN**  
**YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Schedule 9 Actual 2019 (15 months)
<b>Streets and Sidewalks</b>			
Backhoe, holder and dump truck fuel	\$ 7,500	\$ 7,329	\$ 8,255
Backhoe maintenance	7,000	1,684	300
EDA and casual wages	8,000	11,406	8,194
Electricity	55,000	47,670	62,383
Garage maintenance and repairs	5,000	3,844	7,011
Garbage cans and disposal	3,000	3,263	3,523
Holder maintenance	12,000	6,222	13,588
Ice control	17,000	16,570	26,091
Interest on long term debt	4,400	2,502	4,613
Lawnmower supplies and maintenance	2,000	1,394	1,392
Maintenance and repairs	12,500	11,610	12,953
Paving and patching	50,000	64,737	37,005
Plowing and sanding street	81,000	82,901	130,215
Salaries and benefits	44,200	50,025	61,822
Sidewalk replacement and repairs	3,000	-	5,641
Sidewalk salting and sanding	4,000	3,671	8,071
Street decorations	1,000	1,303	1,262
Street signs and advertising	2,000	1,459	88
Tree removal	1,000	-	-
Truck maintenance	2,000	2,197	1,285
	<b>\$ 321,600</b>	<b>\$ 319,787</b>	<b>\$ 393,692</b>
<b>Tourism</b>			
Advertising	\$ 600	\$ 275	\$ 564
Memberships and meetings	600	110	83
	<b>\$ 1,200</b>	<b>\$ 385</b>	<b>\$ 647</b>

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS  
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
STATEMENT OF OPERATIONS - SEWER  
YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Schedule 10 Actual 2019 (15 months)
<b>Revenues</b>			
Sewer rates			
Domestic	\$ 125,330	\$ 125,422	\$ 156,661
Metered	68,400	71,218	85,573
Government transfers for capital - Note 5	-	11,375	191,613
Connection fees	500	700	541
Interest	400	485	481
	194,630	209,200	434,869
<b>Expenditures</b>			
Administration - Schedule 11	55,205	118,040	136,169
Operating - Schedule 11	127,860	128,026	146,123
	183,065	246,066	282,292
<b>Other</b>			
Interest on advances from the Town of Souris	-	12,768	13,198
Interest on long term debt	5,988	5,494	7,266
	5,988	18,262	20,464
	189,053	264,328	302,756
<b>Change in Fund Balance</b>	\$ 5,577	\$ (55,128)	\$ 132,113

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS  
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
STATEMENT OF EXPENDITURES - SEWER  
YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Schedule 11 Actual 2019 (15 months)
<b>Administration</b>			
Amortization of tangible capital assets	\$ -	\$ 59,665	\$ 73,214
Council fees	5,005	4,588	6,256
Insurance	-	1,553	663
Island Regulatory and Appeals Commission assessment	2,350	2,921	2,325
Office	3,100	3,841	3,790
Professional fees	4,750	4,686	1,623
Property tax	700	740	720
Rent	1,800	1,800	2,250
Retiring allowance	-	799	1,132
Telephone	400	472	490
Wages and wage levies	35,600	36,549	43,278
Workers compensation insurance	1,500	426	428
	<u>\$ 55,205</u>	<u>\$ 118,040</u>	<u>\$ 136,169</u>
<b>Operating</b>			
Backhoe	\$ 3,000	\$ 5,642	\$ 4,331
Electricity	33,000	32,303	40,686
Fuel	1,000	293	391
Garage			
Fuel	1,500	1,865	2,897
Insurance	200	637	320
Property tax	500	400	529
Repairs	750	26	26
Utilities	2,000	1,624	2,283
Water and sewer	173	172	215
Repairs and maintenance	25,000	22,270	28,251
Supplies	-	184	212
Wages, travel allowance and benefits	60,737	62,610	65,982
	<u>\$ 127,860</u>	<u>\$ 128,026</u>	<u>\$ 146,123</u>

(Notes 1 to 14 are an integral part of these consolidated financial statements)



**TOWN OF SOURIS  
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
STATEMENT OF OPERATIONS - WATER  
YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Actual 2019 (15 months)
<b>Schedule 12</b>			
<b>Revenues</b>			
Fire protection water supply	\$ 74,000	\$ 94,682	\$ 81,072
Water rates			
Metered	64,700	77,455	81,014
Domestic	60,950	61,015	76,184
Government transfers for capital - Note 5	-	240	8,613
Interest	400	-	257
	<b>200,050</b>	<b>233,392</b>	247,140
<b>Expenditures</b>			
Administration - Schedule 13	55,455	102,063	117,224
Operating - Schedule 13	130,159	174,830	146,385
	<b>185,614</b>	<b>276,893</b>	263,609
<b>Other</b>			
Interest on advances from the Town of Souris	-	12,768	13,198
Interest on long term debt	5,988	5,494	7,266
	<b>5,988</b>	<b>18,262</b>	20,464
	<b>191,602</b>	<b>295,155</b>	284,073
<b>Change in Fund Balance</b>	<b>\$ 8,448</b>	<b>\$ (61,763)</b>	<b>\$ (36,933)</b>

(Notes 1 to 14 are an integral part of these consolidated financial statements)

**TOWN OF SOURIS**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**STATEMENT OF EXPENDITURES - WATER**  
**YEAR ENDED MARCH 31, 2020**

	Budget 2020	Actual 2020	Schedule 13 Actual 2019 (15 months)
<b>Administration</b>			
Amortization of tangible capital assets	\$ -	\$ 43,557	\$ 54,015
Council fees	5,005	4,588	6,256
Dues and fees	250	131	254
Insurance	-	1,553	663
Island Regulatory and Appeals Commission assessment	2,350	2,921	2,325
Office	3,100	3,841	3,790
Professional fees	4,750	4,686	1,623
Property tax	700	740	720
Rent	1,800	1,800	2,250
Retiring allowance	-	799	1,132
Telephone	400	472	490
Wages and wage levies	35,600	36,549	43,278
Workers compensation insurance	1,500	426	428
	<u>\$ 55,455</u>	<u>\$ 102,063</u>	<u>\$ 117,224</u>
<b>Operating</b>			
Backhoe	\$ 3,000	\$ 5,642	\$ 4,331
Electricity	40,000	44,037	47,485
Garage			
Fuel	1,500	1,865	2,897
Insurance	200	637	320
Property tax	500	400	529
Repairs	750	26	26
Utilities	2,000	1,624	2,283
Water and sewer	172	172	215
Repairs and maintenance	21,300	58,031	22,105
Supplies	-	184	212
Wages, travel allowance and benefits	60,737	62,212	65,982
	<u>\$ 130,159</u>	<u>\$ 174,830</u>	<u>\$ 146,385</u>

(Notes 1 to 14 are an integral part of these consolidated financial statements)