



SOURIS TOWN COUNCIL AND
SOURIS SEWER AND WATER UTILITY CORPORATION

MINUTES

SPECIAL COUNCIL Meeting
MONDAY, SEPTEMBER 22, 2025 @ 6:30pm

Town Hall ~ Council Chambers ~ 3rd Floor
75 Main Street, Souris, PEI

MEETING WILL BE HELD IN THE COUNCIL CHAMBERS – 3RD FLOOR
PUBLIC IS WELCOME – 3RD FLOOR IS ACCESSIBLE BY ELEVATOR

A. Call the SPECIAL COUNCIL Meeting of Council to Order/AND Land Acknowledgement @ 6:30PM

Mayor Dunphy called the meeting to order with a quorum and read land acknowledgment.

In the spirit of Reconciliation, we acknowledge that the land upon which we gather is unceded Mi'kmaq territory. Epekwitk (Prince Edward Island), Mi'kma'ki, is covered by the historic Treaties of Peace and Friendship. We pay our respects to the Indigenous Mi'kmaq People who have occupied this Island for over 12,000 years; past, present and future.

B. Agenda

2.1 Approval of Agenda

MOTION by C. Leard and seconded by C. Mitsuk to approve the Agenda as prepared and circulated by our CAO prior to this meeting. All in favour. Motion carried.

ADDED - Safe and Active School Routes – GMF

C. Conflict of Interest Declaration

Part VI, Section 23 of the Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

D. Allocation of Surplus to Reserves – Note 8 Town of Souris March 31, 2025 Audited Financial Statement

Following presentation of March 31, 2025 Audited Financial Statement it was determined that the Town has some surplus money that can be allocated to Reserve Funds. The amount to be allocated is \$90,000. Discussion was held, some existing Reserve Funds were re-allocated along with the \$90,000. A copy of this breakdown is attached Pg 3.

E. Consideration of Projects for CCBF- MSC

A couple of locations were discussed for water and sewer extensions. The goal for this funding is to create growth, especially in housing. It was determined that Council would like to pursue potential funding to extend the water and sewer lines on Beach Avenue.

MOTION by C. Outhouse and seconded by C. Laybolt that we pursue this MSC funding. Currently the water line ends at Allie Gallants house, and the sewer line ends at Craig Chapmans. Extending this service would not only service existing homes on this street but allow for the creation of many new serviced lots.

All in favour. Motion carried.

F. Request for sponsorship of Goolaholla Festival

CAO to respond that with this late notice we are unable to provide sponsorship for 2025. Budget has been expended. Encourage them to submit their request earlier next year.

G. Safe and Active School Routes – GMF

MOTION by C. Laybolt and seconded by C. Outhouse that CAO to submit an application to this fund to install new sidewalks on the south side of Longworth and east side of LaVie. This would provide students walking from these residential areas safe off-street access to the lighted crosswalk at the main entrance to SRS. Currently students are left to walk on the street, and/or cross the street to get to the sidewalk. All in favour. Motion carried.

Active Transportation Fund

CAO to draft an RFP to hire a consultant to undertake an AT Study for the Town of Souris

ADJOURNMENT

MINUTES Prepared by:
Shelley M. LaVie
Chief Administrative Officer
Town of Souris
town@sourispei.com

Details of Reserve Allocation sent to MRSB following Sept 22nd meeting,

Council met last night to review the March 31, 2025 reserves (\$90,000), reallocate portions of the existing reserves, and add new reserve accounts while renaming some existing ones.

Name changes and additions:

- Renamed Town Hall Reserves to Public Building Upgrades Reserves.
- Renamed Fire Hall Reserve to Fire Hall & Equipment Reserve
- Added Active Transportation Reserves
- Added Gateway Park Reserves.

Reallocation of current reserve funds:

- Water Tank: moved the full \$150,000 to Fire Hall Reserves.
- Alternative Energy: moved \$50,000 to Public Building Upgrades and \$50,000 to Gateway Park Reserves.
- Economic Energy: moved \$24,000 to Gateway Park Reserves.
- Special Events: moved \$3,100 to Active Transportation Reserves.

Allocation of March 31st Reserves - \$90,000:

- \$40,000 to Fire Truck Reserves
- \$25,000 to Street Equipment Reserves
- \$25,000 to Active Transportation

Please see the attachment for the journal entries that I made.

New Reserve Totals:

New Fire Hall and Equipment - \$380,000

Fire Truck - \$207,160

Sidewalks, Streets & Storm Drains - \$138,000

Street Equipment - \$85,000 (note: \$50,000 was used in August for the new Holder Machine as per budget)

Rink Upgrades & Replacement - \$100,000

Public Buildings Upgrades - \$60,000

Active Transportation - \$28,100

Gateway Park - \$74,000

Total - \$1,072,260

Thank you,

Liz Chaisson

Financial Manager